

**PROFORMA OF FIRST APPEAL UNDER SECTION 19(1) OF THE
RIGHT TO INFORMATION ACT, 2005.**

I.D. No. _____
(for official use)

To

(Name & address of the
Senior Officer acting as
First Appellate Authority).

- 1. Name of the Applicant :**
- 2. Address of the Applicant :**
- 3. Particulars of the Central/
State Public Information Officer:**
 - (a) Name :**
 - (b) Address:**
- 4. Date of submission of application
for seeking information :**
- 5. Date on which 30/35/40 days from
submission of application are over:**
- 6. Reasons for appeal:
(Please indicate separately for each question)**
 - (a) No response received within the
specified period:**
 - (b) Aggrieved by the response received
within the specified period**
 - (c) Grounds for appeal**
- 7. Last date for filing the appeal :**
- 8. Particulars of Information**
 - (a) Information requested**
 - (b) Subject**
 - (c) Period**
- 9. A fee of ____ for appeal has been deposited in ____ vide Receipt No. ____ Dated
_____(only if applicable)**

Signature of Appellant
E-mail address, if any
Tel. No. (office) _____
(Residence) _____

Place _____

Date _____

Please attach :

- (a) Copy of RTI application.**
- (b) Copy of the response received from CPIO with which the appellant is aggrieved.**