

In pursuance of decision taken in 47th meeting of Board of Governors dated 08.08.2015, vide Agenda item No. 47.7 titled **Sabbatical Leave** is notified as under:

Eligibility:

Permanent, whole-time teachers who have completed seven years of service as Associate Professor or Professor

Objective:

To undertake study or research or other academic pursuit solely for the object of increasing their proficiency and usefulness to the PEC.

Conditions:

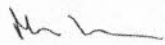
1. The duration of leave shall not exceed one year at a time and two years in the entire career of a teacher.
2. A teacher who has availed himself/herself of study leave, would not be entitled to the sabbatical leave
"Provided further that sabbatical leave shall not be granted until after the expiry of five years from the date of the teacher's return from previous study leave or any other kind of training programme of duration one year or more.
3. Salary (including perks) during sabbatical leave: Depending upon the proposal of the faculty, decision on quantum of paid sabbatical may be taken, however, not exceeding 50% of the total salary
4. A teacher on sabbatical leave shall not take up, during the period of that leave, any regular appointment under another organization in India or abroad. He/she may, however, be allowed to accept a fellowship or a research scholarship or adhoc teaching and research assignment with honorarium or any other form of assistance, other than regular employment in an institution of advanced studies, provided that in such cases the Executive council/Syndicate may if it so desires, sanction sabbatical leave on reduced pay and allowances.
5. During the period of sabbatical leave, the teacher shall be allowed to draw the increment on the due date. The period of leave shall also count as service for purposes of pension/contributory provident fund, provided that the teacher rejoins the university on the expiry of his/her leave.
6. At any given point of time,
 - a) not more than 5% of sanctioned faculty strength shall be considered

- b) in big departments not more than 2 faculty shall be considered
- c) in small departments not more than 1 faculty shall be considered.

Procedure:

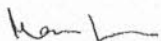
The Director based on recommendations of Head and Standing Committee may take a decision on request of faculty for sabbatical leave.

Endst. No. PEC/RG/15/25788-795


Registrar
Dated: 28 AUG 2015

A copy of the above is forwarded to the following for information and necessary action:

1. Deputy Director
2. Dean Faculty Affairs
3. All Heads of Departments
4. AC (F&A)
5. Assistant Registrar (Faculty), Establishment Branch
6. DA/BOG meetings to place in record
7. Notification file
8. PA to Director


Registrar