

Minutes of the 36th meeting of the Board of Management of PEC University of Technology, Chandigarh, held on 17.05.2012 at 12.30 P.M. in the Conference Hall of PEC University of Technology, Chandigarh.

The following members attended the meeting:

1. Sh. Vijoy Kumar Singh, Secretary Technical Education (Co-Chairperson)
2. Prof. Manoj Datta, Director, PEC Univ. of Technology (Co-Chairperson)
3. Sh. Vijoy Kumar Singh, Finance Secretary, Chandigarh Administration
4. Sh. S S Khara, Joint Secretary, Technical Education
5. Prof. Ashwani Kumar, Registrar, PEC Univ. of Technology
6. Prof. (Ms.) Uma Batra
7. Prof. Sanjeev Sofat
8. Prof. A M Kalra
9. Dr. Amit Halder

In attendance (Permanent Invitee):

1. Prof. S K Mangal, Officiating D S W

In attendance (Special Invitee):

1. Sh. G Mehta

Agenda taken up and decisions taken are as follows:

| Item No. | Item | Decision |
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| 36.1 | Matter related to PF/GPF | <p>Various issues related to the management of Provident Fund, and the representations received from Employees Union and the Joint Action Committee of the PEC erstwhile employees, were discussed at great length and the following decisions were arrived at:-</p> <p>i) Representatives of employees shall be asked to prepare a case for GPF and Pension to be maintained by Accountant</p> |

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| | <p>General / Chandigarh Administration, as per model of other Deemed Universities or Municipal Corporation of Chandigarh or other autonomous organisations which were erstwhile Govt. department</p> <p>The case would be prepared in consultation with the Joint Secretary, Technical Education of Chandigarh Administration.</p> <p>PEC authorities will also provide inputs regarding the case, as and when referred to it by Secretary / Joint Secretary Technical Education; and amendments shall be made, if required, before the case is forwarded by the Chandigarh Administration to the Govt. of India for favourable consideration.</p> <p>ii) All notifications / circulars issued recently by the PEC management in regard to Provident Fund contribution / deduction / advances / withdrawals, may be treated as withdrawn.</p> <p>iii) The PEC University of Technology P.F. Trust shall be asked to approach</p> |
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| | | <p>the Income Tax authorities with a proposal to amend the Trust rules to make them identical to those of GPF, as far as possible.</p> <p>iv) Till the time the Income Tax authorities decide the case, the Trust may allow the employees to continue to be governed by the GPF rules in respect of contributions / deductions / withdrawals / advances, from the recognised Provident Fund.</p> <p>It was decided to convene a meeting of the Trust at an early date for the above purpose.</p> <p>v) Further course of action may be decided after the decision of the Income Tax authorities is received.</p> |
| 36.2 | Sanction of Mass Casual Leave | <p>The date relating to the mass Casual Leave was noted (Annexure 36.2.1).</p> <p>It was decided that the Casual leave applied for by the Faculty and Staff members for 30th April and 1st May, 2012 may be sanctioned by the Controlling Officers. However, an advisory note</p> |

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| | | <p>may be issued by the Controlling (Reporting) Officers to those staff members whose absence disrupted any time bound work like engagement of classes, opening of class rooms, Labs etc.</p> <p>An advisory note may be issued by the Controlling (Reporting) Officers to those faculty members who did not engage alternate classes in lieu of the classes that were affected due to leave.</p> <p>The lists of faculty members and staff members who took mass Casual Leave would be taken on record by the Deputy Director and Registrar, respectively, for future reference.</p> |
| 36.3 | Clarification regarding “ relevant books / journals.” | Approved as proposed. (Annexure 36.3.1) |
| 36.4 | Use of Airlines other than Air India by the Entitled Officers. | Approved as proposed. (Annexure 36.4.1) |
| 36.5 | Disparaging letter from PEC Employees Union. | The Director recused himself from discussion on this item as the letter in question had raised issues against him by name. After deliberating on the issue, |

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| | | <p>the Board resolved the following:</p> <p>i) The decisions taken by the PEC Management regarding PF, mass Casual Leave etc. are collective decisions and a part of the administrative activity. The personalisation, of the notification issued at the institute level, by the Employees Union against an officer by name, is strongly disapproved. This should be communicated to the Employees Union who should be asked to withdraw the letter.</p> <p>ii) Legal opinion may be sought on the issue, especially to see if an Employees Union can write such letters. Constitution of the Union may also be consulted on this issue.</p> <p>iii) Depending upon the legal opinion and the constitution of the Union, and the withdrawal/non-withdrawal of the letter, the issue of derecognition of the Union may be examined</p> |
| 36.6.1 | <p>Any other item: Advances out of Special Fund</p> | <p>In view of the decision taken vide item 36.1 the discussion on this item lost</p> |

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| | | relevance and hence the item was deferred. |
| 36.6.2 | <p>Any other item:</p> <p>Approval for advertising faculty positions under ME Programme introduced on Self Sustainable basis.</p> | <p>It was decided that</p> <p>i) Recruitments to the temporary posts under self supporting programme may be made in regular pay scales.</p> <p>ii) The designations for the posts must indicate that these are different from the regular sanctioned posts, for example a faculty position may be designated as Professor (Self- supporting Programme)</p> <p>iii) Since a regular scale is being granted, the deductions as applicable to the faculty appointed under the Deemed University System should be implemented to the extent possible.</p> <p>iv) The posts for ME Computer Science & Engg (Information Security) programme will be advertised immediately. Since these will be temporary posts and the number of posts under each category is one, so no roster will be applicable in the present case.</p> |

Meeting ended with a vote of thanks to the Chair.

Annexure - 36.3.1

Subject: Clarification regarding “relevant books / journals.”

Vide Agenda Item No. 2.4 of the 2nd Finance Committee meeting held on January 05, 2006, it was decided to reimburse to each faculty member “75% of the cost of relevant books / journals”. This was limited to Rs. 3000/- per Annum. The limit was enhanced to Rs. 5000/- per annum vide Agenda Item No. 22.6 in 22nd meeting of the Board of Governors held on 10.6.2009. The term “relevant” used in the decision has been interpreted differently in different departments and the following is recommended to ensure uniformity in the matter:

“Reimbursement is to be provided for books and journals which are relevant to teaching and research being conducted by the concerned faculty member. The relevance would be informed by the concerned faculty member and checked / certified by the Head of Department while processing the bills for reimbursement”.

Annexure - 36.4.1

Subject: Use of Airlines other than Air India by the Entitled Officers.

The norms for use of airlines other than Air India are not very clear and it is suggested that the following norms may kindly be approved by the Board of Management.

- A) Domestic Flights to be paid out of PEC Funds:
 - i) The first choice of airlines will be Air India.
 - ii) Permission for flights by airlines other than Air India will be taken in advance from the Director in the following special cases:
 - a) On routes which have no Air India flights, alternate airlines will be permitted.
 - b) On routes where direct flights exist of private airlines but such direct flights do not so exist for Air India, the case will be considered for approval depending on comparison of rates. Hopping flights of Air India will be considered akin to direct flights.
 - c) If one day can be saved by use of private airlines in comparison to Air India and the cost is less, the case can be put up for consideration by the Director.

- B) Domestic Flights to be paid out of funds of Sponsored and Consultancy Projects:
 - i) The choice of airlines for travel funded out of sponsored projects as well as consultancy projects will be as per norms specified by funding agency.

- C) International Travel:

All International travel will be as per existing policy by Air India with the exception that special permission can be given by the Director, upto two weeks in advance, in the eventuality of strike by Air India.

NOTE :

- a) If flights of Air India are cancelled or are likely to be cancelled due to exigencies such as a strike, the faculty member will be allowed alternate airlines, subject to prior permission.
- b) All special cases will be routed through the office of the Deputy Director.
- c) Any other emergent situation in rare cases can be considered for approval by the Director.