

Minutes of the 2nd Meeting of the Board of Governors, Punjab Engineering College, held on 9.12.2004 at 12.15 P.M. under the Chairmanship of Shri Lalit Sharma, IAS, Adviser to the Administrator, Chandigarh Administration.

At the outset the Chairman welcomed the members and informed them of the progress made since the first meeting of the BOG. He explained that the process for the setting up of the BOG as per Byelaw 5(A) of the PEC Society is under way and should be completed shortly. He also stated that the Search Committee for the selection of the Director PEC had met twice and is likely to finalize its recommendation shortly. He introduced the new incumbents of the post of Home Secretary-cum-Secretary Technical Education (Vice Chairman BOG) Shri Krishna Mohan and the Finance Secretary, Shri S. K. Sandhu who have recently joined, to the members. The decisions taken by the BOG are as follows:-

Agenda		Decision Taken
Agenda Item No.1 Confirmation of the minutes of the last meeting. Minutes were circulated to all the members. Since no comments have been received the minutes of the last meeting may be confirmed.		Confirmed
Agenda Item No.2 Review of the action taken on the various points decided in the last meeting of the BOG.		Noted
Agenda (Previous Meeting)	Decision Taken	Action Taken
<u>Agenda Item No.1</u> Consideration of the proposed amendment in the Byelaws as per the GOI communication suggesting that "a nominee each of Ministry of Human Resource Development and UGC may be included in the Finance Committee" (Byelaw 7 : Annexure-I).	Approved. Chandigarh Administration may be requested to approve the amendment, and also write to GOI and UGC in this regard.	Decision already complied with.
<u>Agenda Item No.2</u> Concurrence of the Notification issued by Chandigarh Administration dated 8.7.2004 to implement the Deemed University Status (Annexure-II).	Approved.	Action already taken.

<p><u>Agenda Item No.3</u></p> <p>Action on the following clauses of the Notification of Home Department (No.11/23/152-IH(2)-2004/12566, dated 8.7.2004).</p> <p>i. <u>Clause No.2</u> – The Society shall prepare an annual budget and shall present the same to the Administration for allocation of funds as grant in aid. The Administration may increase or decrease the amount of grant in aid to be given in a particular year.</p> <p>ii. <u>Clause No.2</u> – The Rules guiding the determination of future grant in aid shall be finalized by the Administration separately in consultation with the Punjab Engineering College Society and with the approval of the Government of India if required.</p> <p>iii. <u>Clause No.4 & 7</u> – The officers, teachers or other employees, who might be either posted or are liable to be posted to the Punjab Engineering College, prior to the date of this notification shall continue to work for Punjab Engineering College Society in their respective positions without any special allowance for such work, until such time as may be decided upon by the Chandigarh Administration.</p> <p><u>Clause No.7</u> – The Chandigarh Administration shall allow the transferred Government servants an option to revert back to the Government or to</p>	<p>It was decided that, after its constitution, the Finance Committee should take expeditious necessary action.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	<p>The Finance Committee is to be formally constituted now that names of nominees have been received.</p> <p>No action is required to be taken.</p> <p>No action is required to be taken.</p> <p>No action is required to be taken.</p>
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<p>seek permanent absorption in the PEC Society.</p> <p>iv. <u>Clause No.17, 18, 19</u> – The Chandigarh Administration shall create a Pension Fund in the form of a Trust and the pensionary benefits of absorbed employees shall be paid out of such Pension Fund.</p> <p>The Secretary Technical Education, Chandigarh Administration, shall be the Chairperson of the Board of Trustees, which shall include representatives of the Departments of Finance, Personnel, Labour, Technical Education, PEC Society and their employees and experts in the relevant field to be nominated by the Chandigarh Administration.</p> <p>The procedure and the manner in which pensionary benefits are to be sanctioned and disbursed from the Pension Fund shall be determined by the Chandigarh Administration on the recommendation of the Board of Trustees.</p>	<p>Noted.</p>	<p>No action is required to be taken.</p>
<p>v. <u>Clause No.31</u> – From the date of transfer of Government employees to the Society, the responsibility of payment of salaries, allowances, loans, advances and other admissible concessions to such transferred persons, shall be borne by the Society. The Society shall recover from such transferred persons their contribution towards G.P. Fund and Savings-cum-Group Insurance Scheme and</p>	<p>Noted. Finance Committee to take necessary action.</p>	<p>The Finance Committee is to be formally constituted now that names of nominees have been received.</p>

	deposit the same to the appropriate Head of Account of the Chandigarh Administration.		
vi	<u>Clause No.32</u> – On and from the date of this notification, if any post transferred to the Society as per provision made in para 3 above, is vacant or falls vacant subsequently, it shall be filled up by the Society in a manner as may be prescribed in the Rules/Byelaws of the Society. (Linked with Agenda Item 13).	Noted.	No action is required to be taken.
vii	<u>Clause No.33</u> – Until decided otherwise by the Chandigarh Administration, the Chief Engineer, UT, Chandigarh shall continue to attend to all maintenance works relating to buildings, roads, electrical installations, water supply, sewage disposal and drainage in the College campus as per existing procedure. The Chandigarh Administration shall allot the necessary funds to the Chief Engineer, UT Chandigarh for such works. The Chief Engineer, UT Chandigarh shall also execute all additional construction/ installation works as may be requested for by the Society on or after the date of this notification on Deposit work basis without, however, charging any establishment cost.	Noted.	No action is required to be taken.
viii	<u>Clause No.34 & 35</u> – The land of the Punjab Engineering College shall be transferred to the Punjab Engineering	Noted. A list of moveable and immovable assets (other than land), of the College, may be prepared quickly, so that the notification may be got issued	Director (ad-interim) PEC's report awaited.

	<p>College Society on permanent basis. Chief Administrator Capital Project Chandigarh UT would issue the necessary notification in this regard. Regarding other moveable and immovable assets of Punjab Engineering College, a similar notification will be issued by the Secretary Technical Education, Chandigarh Administration. Till such formal transfer, the Society shall be permitted to use all such moveable and immovable properties of the Punjab Engineering College to carry out functions of the Society provided that no immovable property shall be disposed of, without prior approval of the Chandigarh Administration.</p>	<p>from the Secretary Technical Education, Chandigarh Administration.</p>	
	<p><u>Clause No.35</u> – the PEC Society being a fully funded Institution of the Chandigarh Administration, its annual audit of accounts would be entrusted to Comptroller & Auditor General of India.</p>	<p>Noted.</p>	<p>No action is required to be taken.</p>
ix	<p><u>Clause No.37</u> – In order to ensure adequate academic autonomy, Punjab Engineering College would adopt academic practices of IITs.</p>	<p>This was unanimously supported by all the members of the Board. It was desired that details may be obtained from the IITs regarding their academic practices. These would be implemented from the session 2005-2006.</p>	<p>Director (ad-interim) PEC's report awaited. However, he has sent a list of features of the IIT system which are proposed separately for inclusion in the agenda.</p>
x	<p><u>Clause No.38</u> – For the academic session of 2004-2005, Punjab Engineering College would continue to function under the aegis of the Panjab University for the purpose of affiliation and academic programmes etc. The</p>	<p>The present system of Academic Programmes would continue for the session 2004-05. Panjab University would carry out the examinations as at present and new examination system etc. would be in place only from the next session 2005-06. However the students being admitted in the session 2004-05 would have</p>	<p>Director (ad-interim) PEC's report awaited. However, meetings have been held with the Panjab University and modalities for conducting the examinations as per decision of the BOG would be finalized. shortly and implemented.</p>

<p>new academic programmes of the Punjab Engineering College as a Deemed University would be implemented from the next academic session i.e. 2005-2006.</p> <p>Regarding the possibility of introduction of NRI seats/NRI sponsored seats and possible increase in tuition fees for students; the matter would be left to the PEC Society.</p> <p>xi <u>Clause No.39</u> – Financial rules and service rules and all other rules/guidelines of the Chandigarh Administration and all other rules/guidelines, which are currently in force, would be followed by the Punjab Engineering College Society unless specifically provided for otherwise by the Society, in accordance with the Memorandum of Association and the Byelaws.</p>	<p>their examinations conducted under the aegis of the Deemed University although PU would continue to provide assistance in this regard until further arrangements are made.</p> <p>A view on the introduction of NRI seats/NRI sponsored seats and possible increase in tuition fee for students would be taken only after the annual budget is submitted by the Finance Committee.</p> <p>Noted.</p>	<p>No action required at this stage.</p> <p>No action is required to be taken.</p>
<p><u>Agenda Item No.4</u></p> <p>Constitution of Senate of the PEC Society as per Byelaw 6.</p>	<p>A Dean of faculties would be appointed. Deputy Director Administration would also be appointed as per Byelaw 6. The election process for the Senate would be started by identifying eligible persons in various categories as per the provisions of Byelaw 6. The word Assistant Professor shall be deleted from Byelaw 6 (A) (g) as the same provision exists in Byelaw 6 (A) (f). Amendment in this regard may be also got approved/concurred to by the Chandigarh Administration.</p>	<p>Kept pending.</p> <p>Action taken.</p>
<p><u>Agenda Item No.5</u></p> <p>Constitution of the Sub-Committees for selection of staff</p>	<p>The members of the BOG may suggest panels of subject experts</p>	<p>Some names received.</p>

against vacant posts as per Byelaw 8 of the Society.	for the Selection Committees as per Byelaw 8. The Board authorized the Chairman to be the Chairman of the Selection Committees as per Byelaw 8.	PEC to take action.
<u>Agenda Item No.6</u> Constitution of the Finance Committee as per Byelaw 7 of the Society.	MHRD (GOI) and UGC may be requested to nominate their representatives, through Chandigarh Administration.	Action already taken. Names of nominees have been received. They would be included as members of the Finance Committee.
<u>Agenda No.7</u> Constitution of the Search Committee for selection of Director PEC in accordance with Byelaw 9 (A) (2) of the Society.	The Search Committee is constituted under the Chairmanship of Adviser to the Administrator as per Byelaw 9(A) (2). MHRD and UGC may be requested to appoint their nominees for the Search Committee which may also seek nominations from the list of eminent experts available with the GOI (for filling up the post of Director). The Chairman is authorized by the Board to make interim arrangements for designating/appointing an Interim Director till a regular incumbent is appointed.	Nominees have been appointed by UGC and MHRD. Two meetings of the Search Committee have been held under the Chairmanship of AA. Further action would be taken after the receipt of the recommendations of the Search Committee. Action taken.
<u>Agenda Item No. 8</u> Constitution of the Selection Committee for selection of Registrar of PEC Society as per Byelaw 11 (A) (2).	Chandigarh Administration may be requested to appoint a nominee. The Board would also appoint a nominee later. The appointment of Registrar be taken up only after the appointment of the regular Director.	Kept pending.
<u>Agenda Item No.9</u> To approve the following amendments in Byelaw 5 of PEC Society. i) Secretary Technical Education will be the Vice Chairman of the Board of Governor instead of Home Secretary, Chandigarh Administration. ii) The Secretary Technical	Approved. Approved. In case both the	

<p>Education (Vice Chairman) may preside over the meetings of BOG in the absence of the Chairman.</p> <p>iii) Instead of Director Technical Education, Joint Secretary/Deputy Secretary Technical Education may be substituted.</p>	<p>Chairman and the Vice Chairman are not present at a meeting of the BOG, the members present would elect a Chairman from amongst themselves.</p> <p>Approved.</p> <p>These amendments may be got approved/concurred by the Chandigarh Administration.</p>	<p>Complied with.</p>
<p><u>Agenda Item No.10</u></p> <p>To make minor changes in the MOA/Byelaws due to typographical errors as follows:</p> <p>i) Article 10 of MOA: Instead of ‘Sector 32’, ‘Sector 31’ may be substituted.</p> <p>ii) Article 10 of MOA: Instead of ‘S. No. 9 & 10’ S. No. ‘8 & 9’ may be substituted.</p>	<p>Approved.</p> <p>Approved.</p> <p>These amendments may be got approved/concurred by the Chandigarh Administration.</p>	<p>Action already taken</p>
<p><u>Agenda Item No. 11</u></p> <p>To adopt the following academic fora and programmes of the Panjab University till such time as the Institute creates its own fora and programmes:-</p> <p>a. Board of Studies b. Conducting of Exams c. Research Board d. Research Degree Committees e. Examination Schemes f. Design of Degrees and Certificates g. Design of examination related stationery.</p>	<p>Approved. The examination for the first year of the College in the forthcoming session 2004-05 would be conducted by the PEC Deemed University. PU would continue to assist PEC Deemed University in this regard until alternative arrangements are made. For the existing students i.e. students of 2nd year, 3rd year and 4th year (in the session 2004-05), it may be further examined whether the PU would continue to conduct examinations and award degrees to them until they pass out of the College.</p>	<p>Director (ad-interim) PEC’s report awaited. However, meetings have been held with P.U. to finalize arrangements for this purpose. Representatives of PEC have attended such meetings.</p>

<p><u>Agenda Item No.12</u></p> <p>To evolve financial arrangements with various financial Institutions including treasury and banks for the purpose of incurring expenditure on the purchase of equipment, payment of salary, pension, gratuity, GPF, development and maintenance of College campus and residences, etc.</p>	<p>Finance Committee would take necessary action. Bank accounts of the Society may be opened. Three persons working in the College would be authorized to operate the account. The Chairman is authorized to take further action in this regard.</p>	<p>Director (ad-interim) PEC's report awaited.</p>
<p><u>Agenda Item No.13</u></p> <p>Approval for filling up vacant posts</p> <p>The various vacant posts both teaching and non-teaching in the College may be filled up in accordance with existing Recruitment Rules of the Chandigarh Administration. The Selection Committees as per the MOA/Byelaws of the PEC Society may carry out the selection process at the earliest.</p>	<p>For vacant teaching posts, qualifications would be of the IIT pattern. However a comparative statement may be put up in the next meeting showing the differences/ similarities between the existing qualifications at PEC and the qualifications existing in IITs for similar posts. For non teaching posts the Selection Committees may carry out the selection process as per the existing Recruitment Rules pertaining to PEC, of the Chandigarh Administration.</p>	<p>Director (ad-interim) PEC's report awaited.</p>
<p><u>Agenda Item No.14</u></p> <p>Increase in retirement age of the faculty members and other staff on the pattern of IITs.</p> <p>Retirement age in Indian Institutes of Technology is 62 years for faculty members and 60 years for other staff. Details are at Annexure-III. The same may be considered in respect of employees of Punjab Engineering College.</p>	<p>The issue was discussed in detail. It was the consensus view that in order to attract the best teaching talent, to upgrade the institution on the IIT pattern; it would be imperative to bring the service conditions of the academic staff close to/ equal to the IIT faculty. Accordingly, increase in retirement age of the academic faculty members to 62 years was approved on the IIT pattern. For non-teaching staff, increase in age to 60 years was deferred. Further details may be examined in this regard. The promotion system in the College would also be on the IIT pattern</p>	<p>Notified.</p> <p>Director (ad-interim) PEC's report awaited.</p>

	and various promotional posts will be filled up on the basis of the performance and qualifications criteria.	
<p><u>Agenda Item No.15</u></p> <p>Continuation of Contract Faculty:</p> <p>Temporary arrangements have been made by appointment of Contractual Faculty, Adhoc Lecturers and Teaching Assistants against vacant faculty positions after approval from Chandigarh Administration. Appointments of contractual faculty have been made for a period of six months, which are extended from time to time after notional break with approval of Chandigarh Administration. The arrangement may be allowed to be continued till the vacant positions are filled on regular basis as per MOA/Byelaws of Punjab Engineering College Society.</p>	<p>Approved. The persons appointed on contract basis would continue until the validity of the period of the contract.</p>	<p>Complied with.</p>
<p><u>Agenda Item No.16</u></p> <p>Withdrawal of Requisitions:</p> <p>Requisitions for 32 teaching posts had been sent to UPSC and are pending. Out of these, two posts have been advertised by UPSC. The requisitions for the posts which have not been advertised so far may be withdrawn.</p>	<p>Approved. Since there is to be a change in the retirement age and the qualifications, it was decided that all requisitions would be withdrawn. Chandigarh Administration may be requested to take immediate necessary action.</p>	<p>Action already taken.</p>
<p><u>Agenda Item No. 17</u></p> <p>Any other item with the permission of the Chair.</p>	<p>The latest instructions of GOI in respect of pension for new appointees in the College may be put up during the next meeting of the BOG for perusal of the Board, so that an appropriate policy view can be taken regarding the extension of benefit of pension/CPF for new appointees.</p>	<p>Director (ad-interim) PEC's report awaited.</p>
<p>Agenda Item No.6</p> <p>Budget proposals for funds to be spent from grant in aid being provided for by Chandigarh Administration.</p>	<p>Approved as per the budget proposals already approved by the Chandigarh Administration for the year 2004-05. The</p>	

	grant-in-aid would be spent accordingly.
<p>Agenda Item No. 10</p> <p>Investment of Surplus Fund:</p> <p>Government has sanctioned grant-in-aid for four months i.e. December-04 to March-05 as per details given below:-</p> <p>Non-Plan - Rs. 364.50 lacs Plan - Rs. 61.00 lacs</p>	<p>The investment would be made in the State Bank of India, for the current financial year, as per rules.</p>
<p>Agenda Item No.13</p> <p>Amendment of MOA/Byelaws as follows:</p> <p>In order to comply with the decision of Chandigarh Administration to seek approval of GOI wherever amendment of MOA/Byelaws would be required–Byelaw 5(B)(2)(e) would now read–“to consider and modify or repeal Bylaws and Rules, subject to approval of the Chandigarh Administration and Ministry of Human Resource Development (Government of India)”. Byelaw 5(B)(2)(c) and Article 4(b)(9) (of the MOA) may also be similarly amended.</p>	<p>Approved</p>
<p>Agenda Item No.14</p> <p><u>Any other item</u></p> <p>i) Conduct of exams by PU</p>	<p>Vice Chancellor informed that Panjab University is ready to conduct the examination on behalf of PEC Deemed University. However, the DMC (Detailed Marks Card) should be printed by the PEC for distribution amongst students under the Deemed University. Director ad-interim PEC informed that a communication (as per Annexure-I) had been received from UGC stating that exams for the current year may be carried out under the banner of PU itself and degrees may also be awarded in the name of PU to the students in 2004-2005. It was observed by the Chairman and the</p>

<p>ii) Admission quota for the forthcoming session 2005-2006.</p>	<p>Members that PEC may follow the UGC instructions, as it is normal for a new Deemed University to get its exams conducted by another University until its own procedures are in place.</p> <p>The Chairman suggested that legal opinion may be obtained on the issue of admission quota for the forthcoming session at PEC keeping in view the High Court order which has now been challenged vide an SLP filed in the Supreme Court by the Chandigarh Administration.</p>
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Agenda Items No. 3, 4, 5, 7, 8, 9, 11 and 12 were not discussed and were deferred to the next meeting.

The meeting ended with a vote of thanks to the Chair.