



**PUNJAB ENGINEERING COLLEGE
(Deemed to be University)
CHANDIGARH
OFFICE OF DEAN STUDENT AFFAIRS**



PEC/DSA/26/_____

Dated: _____

QUOTATION NOTICE

Subject: Quotation for hiring catering services.

Quotations are hereby invited in respect of item mentioned below. The quotation should be sent in the sealed cover with transparent fixing tape duly signed & marked as “Quotation for hiring of catering services” and due on the top of the envelope so as to reach the office of DSA, PEC Sector-12 Chandigarh on or before 28.04.2026 by 1:00 PM.

The quotation should be submitted on the letter head of the firm only.

Sr.no.	Items	Date & Time	Approx. Qty.	Amount (Rs)
01	Service for food preparation as per menu attached (Annexure ‘A’) including required manpower, crockery/cutlery *, etc. *Good Quality Crockery/Cutlery is required for 50 – 60 people only. *For the rest 290-300 good quality disposable crockery/cutlery is required.	30.04.2026 06:00PM onwards	350	

Terms & Conditions: -

1. GST/Service Tax should be mentioned separately.
2. The rate should be inclusive of the carrier charges.
3. The firm should be from Tricity (Chandigarh, Mohali, Panchkula) only.
4. The firm quoted should be lump-sum all together.
5. No advance payment will be made 100% payment will be made after providing the satisfactory services.
6. In case of services not provided as per the work order or delay the penalty will be imposed as per the GFR rules of the recommendation of the committee.

Convenor



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Annexure A

FOOD MENU

1. Dry Manchurian
2. Spring Roll
3. Crispy Corn
4. Chili Paneer
5. Cold drinks
6. Coffee/Tea for 50 – 60 people