

PEC/DSA/26/ 262

Dated: 21/01/2026

**Subject:- Invitation of Quotations for the supply of Groceries and Sanitary items by 23.01.2026, by 5 P.M. at DSA Office.**

Quotations are invited from eligible suppliers for the supply of Groceries and Sanitary items as per list 'A' & 'B' attached for the hostels at PEC. Following are the terms and conditions:-

1. Rates should be provide in Unit/Kg/Litre against each item.
2. EMD 50,000 INR in the form of Demand Draft in favour of Dean Student Affairs, PEC, Chandigarh payable Chandigarh should be submitted along with the quotation.
3. The Rate contract will be valid for one year from date of issue of purchase order.
4. The contract will be extended for another one year on the basis of satisfactory performance.
5. If items other than the quoted ones are required by the HEC, the supplier shall arrange to deliver them at the prevailing MRP.
6. The supply shall remain suspended during winter/ summer vacation and for any other unforeseen reasons.
7. Under any situation, HEC shall not consider any request for the change of rates during the contract period.
8. The Committee reserves the rights to purchase any item from open market on their own, other than the lowest bidder without assigning any reasons.
9. Quality and Quantity aspects of the materials should be strictly adhered to, if any complaints are received from HEC, penalty as decided by the HEC shall be levied.
10. The "Quality", "Quantity" and "Regular Supply" are the essence, and the committee shall cancel the order unilaterally if the above terms and conditions are not complied.
11. Violation of the terms and conditions may lead to forfeiting of the security deposit and no claims shall be entertained thereof.
12. Dean Student Affairs shall be the final authority for any arbitrations.
13. The quotation will be evaluated on consolidated price of all items.
14. The quotation will quote of partial items will not be considered.
15. Those who have already submitted the quotation & EMD, please do not apply for the same.

  
**Dean Student Affairs**