

**PUNJAB ENGINEERING COLLEGE**  
**(Deemed to be University)**  
**CHANDIGARH**  
**OFFICE OF DEAN STUDENT AFFAIRS**



PEC/DSA/25/\_\_\_\_\_

Dated: \_\_\_\_\_

**QUOTATION NOTICE**

Subject: Quotation for Printing Services.

Quotation are hereby invited in respect of item mentioned below. The quotation should be sent in the sealed cover with wax/ transparent fixing tape duly signed marked "Quotation for Printing Services" and due date on the top of the envelop so as to reach this office or before 19.11.2025 by 1:00 PM at DSA office.

**The quotation should be submitted on the letter head of the firm only.**

Item	Location/Description	Dimensions (h x w)	Qty
Dropdowns (Main dropdowns showcasing PECFEST-2025)	NAB	30ft x 20ft	2
	Computer Centre	30ft x 20ft	1
	SPIC	30ft x 20ft	1
Banners	Technical Societies	2.5ft x 4ft	25
	Robowars	16ft x 2ft	1
	Cultural clubs	2.5ft x 4ft	15
		8ft x 8ft	1
Flexes	Auditorium Balcony (A long flex covering the balcony with a background related to the theme)	5ft x 12 ft	1
	Clubs & societies inside Audi (Banners displaying all the clubs and societies of the college)	6ft x 3ft	8
Standeers	Standeers showing description of events of PECFEST' 25	6ft x 3ft Including roll up change	22
Chest Number	For Mini Marathon	A5	600
Car Stickers	-	A5	120
Photo IDs	Glossy cardboard card	4 x 6 inch	600
Head IDs	Id card with string	4 x 6 inch	60
VIP passes	For VIP entrance	8.5 x 2.75 inch	550
VVIP passes	For VVIP entrance	8.5 x 2.75 inch	250
AAA Bands(day-1)	For backstage entry		120
AAA Bands(day-2)	For backstage entry		120
AAA Bands(day-3)	For backstage entry		120
Participant Bands	For arena entry		1000
Pamphlets	Roadshow	A4	500
Posters		A3	50
Trophies		-	29
Mementos	For Judges	-	50
Welcome Gate (including labour)	logo	4ft x 4ft on 5mm Sunboard	1

**Terms & Conditions: -**

1. GST/Service Tax should be mentioned separately.
2. The rate should be including career charges.
3. The firm should be from Tricity (Chandigarh, Mohali and Panchkula) only.
4. The rate quoted should be lump-sum all together.
5. No advance payment will be made 100% payment will be made after providing the satisfactory services.
6. In case of services not provided as per the work order or delay the penalty will be imposed as per the GFR rules of the recommendation of the committee.