



**PUNJAB ENGINEERING COLLEGE**  
(Deemed to be University)

CPO/CPC/2023/\_\_\_\_\_

Dated: \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject: Quotations for hiring of Taxi (07 Seater) from Chandigarh to Zanskar Ladkh Region, Himachal Pradesh for 18 Days.**

Dear Sir/Madam,

Quotations are hereby invited in respect of the item mentioned below. The quotations should be sent directly at the address mentioned below in the sealed cover with wax/transparent fixing tape duly signed in ink underneath by **speed post/courier** marked "**Quotation hiring of Taxi (07 Seater) from Chandigarh to Zanskar Ladkh Region, Himachal Pradesh and due date**" on the top of the envelope so as to reach this office on or **before 09.08.2023**.

These will be opened on **09.08.2023 at 11.00 AM** by the CPC Cell in the presence of the bidders or their representative who may like to be present during opening of quotations. The right of acceptance or rejection of any quotation without assigning any reason is reserved. The quotations by hand will not be accepted.

Note: - The complete quotation document may be downloaded from the Institute website i.e. [www.pec.ac.in](http://www.pec.ac.in).

**Central Purchase Officer  
Punjab Engineering College  
Sector 12, Chandigarh.**

## **TERMS AND CONDITIONS**

1. The vehicle must be of 2019 model or onwards.
2. Contractor/Owner should mention all the fares/charges in detail in the quotation (Example – Night charges, eatery, wages etc.)
3. Availability of the vehicle must be 24x7 basis along with medically fit drivers.
4. Vehicles will be under the control of PI/Indenter, Chandigarh, during the hiring period of the vehicle.
5. Vehicles shall be used for the Inter State travels minimum 200 kms daily, if required & Log book for the same will be submitted at the time of billing duly signed by the Indenter/Project Investigator (**Performa attached**).
6. The Contractor/Vehicle Owner has to provide GST number.
7. The contractor will give written undertaking that he accepts all the terms and conditions.
8. PEC University (Deemed to be University) reserves the right to cancel the bids or for any particular vehicle without assigning any reason.
9. All repairs and maintenance, running cost, fuel, lubricant & wages of driver, taxes, etc. necessary for the running & maintenance of vehicle will be borne by the contractor.
10. Driver shall have valid driving license for commercial use and proof of the same shall be provided by the Contractor/Owner.
11. Vehicle should be fitted with needed accessories to drive on State and National highways including during the nights. Fog lights are to be fitted while driving in foggy areas.
12. Vehicle should also be fitted with Toeing hook.
13. Contractor/Vehicle Owner shall obtain vehicle fitness certificate from competent authority, vehicle registration, comprehensive insurance, payment of road tax, inter-state permit, etc.
14. Vehicle should be able to move freely to the neighboring States without any restrictions.
15. Contractor/Vehicle Owner shall provide valid certificate of pollution check for the vehicle from the concerned authorities and the same shall be renewed well before the due date.
16. Driver should always carry all necessary documents like Registration papers, Insurance papers, PUC clearance, RTO tax payment papers, valid driving license and all other documents that should accompany vehicle as per rules & regulations of applicable laws.
17. In case of any accident to the vehicle, it will be the responsibility of the contractor or his

representative (drivers) to lodge FIR etc. with police. All RTO issues and Traffic violations are to the account of contractor/vehicle owner.

18. Driver should carry sufficient cash for discharging obligations on account of parking charges, toll taxes etc. Such expenditure can be claimed as reimbursement by the contractor/vehicle owner. Proper supporting documents would have to be submitted along with such claims.
19. Lodging, boarding, transportation of drivers shall be the contractor's/vehicle Owner responsibility.
20. Driver should be well dressed.
21. Driver should have minimum three years of experience as driver.
22. Driver should be alert /careful enough to take care of items/material kept in the vehicles.
23. Vehicle should carry portable fire extinguisher.
24. All disputes arising out of this contract shall be subjected to the jurisdiction of Chandigarh.
25. For any query, bidders may contact Central Purchase Cell at 0172-2753068.

**Central Purchase Officer  
Punjab Engineering College  
Chandigarh**