

To

Memo No. PEC/CPO/SGG/ 16758

Dated: 22 AUG 2022

Subject: Quotation for the single scanning of ICR OMR Sheet.

Quotation are hereby invited for the single scanning of 12000 ICR OMR sheets as per our design. The duly signed quotation i.e. single scanning of ICR OMR sheets may be reach this office on or before 30.08.2022 at 03:00pm. These will be opened on 30.08.2022 at 4:00 pm in the presence of the tenderers or their representatives who may wish to be present.

Sr. No.	Specification of the materials	Approx.Qty.(in nos.)
1.	Single scanning of ICR OMR sheets - OMR Page Specification - 105 GSM white Map Litho - Two Colour front Printing - Size 8.5"x11.25" - Without bar codes	12000

DA/- OMR sheet attached

17/8/22
Central Purchase Officer
Punjab Engineering College
Sector 12, Chandigarh

11/8

GENERAL TERMS AND CONDITIONS

1. Rates should be quoted for Punjab Engineering College, Sector 12, Chandigarh and should include all freight charges, taxes etc. Sales tax to be indicated separately.
2. Bills Should be made in duplicate in favour of the Director , Punjab Engineering College, Sector 12, Chandigarh.
3. The Firm is entirely responsible for any damage or loss done to the material in the transit. The firm will lodge all the complaints, regarding damage done in the transit and shall bear all expenses.
4. Full payment will be made to the firm after the receipt of material in god condition.
5. Legal implication, if any, will be adjudicated in the jurisdiction of Chandigarh only.
6. Conditional quotations will be rejected summarily without any intimation before no extra conditional should be interested in the quotations.
7. The Director, Punjab Engineering College, Chandigarh reserves to himself the right to reject any or all the quotations without assigning any reason.
8. No advance payment will be made.
9. The work will be done at Punjab Engineering College for scanning
10. Any dispute shall be subject to Chandigarh jurisdiction and will be interpreted in Indian laws.
11. The rates quoted should be valid for a period of one year from the date of opening of quotation.
12. The college has been exempted from customs duty in terms of Government Notification No.51/96-Customs dated 23 July, 1996 and Central Excise duty in terms of Government Notification No.10/97-Central Excise dated 1 March, 1997 as amended from time to time.
13. One rate will be quoted by the bidder for the scanning (only one side) of OMR Sheets as per specimen attached.
14. In a tender, either the Indian agent on behalf of the Principal/OEM or Principal / OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
15. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/period.
16. The firm who have been blacklisted by any Govt. authority are not eligible to quote.
17. Form D will not be issued.
18. The bidder will not be permitted to alter/modify their bids after the expiry of the dead line for receipt of bids.
19. Bids received after the due date will not be accepted.
20. Rates should be quoted for single scanning of ICR OMR Answer Sheets.

Acceptance of the terms and conditions

The terms and conditions of this tender document are acceptable to me/us.

Date:-

Signature of tenderer