

From

The Director

Punjab Engineering College (Deemed to be University),
Sector 12, Chandigarh.

To

Memo No. PEC/CC/20/

Dated:

Subject: Quotation for Annual Maintenance Contract of CCTV based Surveillance System equipments.

Quotations are hereby invited for the Annual Maintenance Contract (AMC) of CCTV based Surveillance System equipments installed at various locations in the campus (detailed in table below) for a period of one year. Interested bidders may obtain further information from **Computer Centre, PUNJAB ENGINEERING COLLEGE (Deemed to be University), Sector 12, Chandigarh 160012, India.**

The quotations should be sent directly to the undersigned in a sealed cover with transparent fixing tape duly signed in ink underneath by post marked "**Quotation**" and due date on the top of envelope so as to reach this office on or before **22/01/2020 by 3:00 PM.**

These will be opened on the same date at 3.30 PM in the presence of the tenderers or their representatives who may care to be present before the committee members. The right of accepting or rejecting any quotation without assigning any reason is reserved. Necessary literature of the articles may please be sent. Please quote for F.O.R. Chandigarh/destination.

Table I

S.No.	Item Description	Model	Qty.
1	PTZ camera	CP-UNP-30W-O-HD	4 Nos
2	Full HD IP Box Camera (Bullet)	CP-UNC-B-H-HD	36 Nos
3	HD IP Dome Camera (Dome)	CP-UNC-DV-O-HD	42 Nos
4	Joystick Controller	CP-KBD 3D Joystick	2 Nos
5	POE switch 24 ports	D LINK	12 Nos
6	SFP module single mode		10 Nos
7	Monitor 40 inch LED TV	GM 40	6 Nos
8	Network Video Recorder of 32 Channels	CP-UNR-32	3 Nos

The institute has been exempted from custom duty, the Excise/Custom duty still applicable should be mentioned separately. Quotation for advance payment or payment will not be accepted. Bidders are advised to go through terms and conditions of the tender document enumerated on the next page carefully before submitting their bids.

Head, Computer Centre

Terms & Conditions:

1. All bids must be accompanied by a refundable earnest money of **Rs. 4,000/-** (Rupees Four Thousand only) in the form of Bank Draft/ Bankers Cheque drawn from a scheduled bank in favour of The Director, Punjab Engineering College (Deemed to be University), Chandigarh, payable at Chandigarh. Tender without EMD will be considered unresponsive and rejected.
2. Participating vendor should submit price reasonability certificate indicating that price being quoted is reasonable and you have not quoted for the same item lower than this
3. PEC shall not be responsible for any postal delay about non receipt/non-delivery of the documents.
4. There should not be any over writing and cutting/erasing etc. on the bid sheet. If inevitable; the same should be authenticated by a person authorized by the bidding firm.
5. The bidder should submit a consolidated price for all the items in Table – I for AMC for a period of one year.
6. The AMC contract will be awarded for a period of one year, however the institute reserves the right to review the contract before the expiry period of 12 months depending upon the need for continuity.
7. The institute may extend the contract further after the expiry of contract for a maximum period of one more year or on quarterly basis on the approved rates and on the same terms and conditions.
8. The institute reserves the right to withdraw/ add certain item(s) anytime during the contract period.
9. Deletion of goods: The amount obtained by multiplying unit price of each item being withdrawn by the quantity shall be subtracted from the total price.
10. Addition of goods: If more item(s) are to be added in the contract the amount obtained by multiplying unit price of similarly spec item(s) in the contract by quantity to be included shall be added to the total price.
11. The contract will be awarded to the successful bidder(s) whose bid has been determined as the Lowest Commercial bid (L1).
12. If there is discrepancy between the unit price and the total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected unless it is a lower figure. If the supplier does not accept the correction of errors, its bid will be rejected.
13. Conditional bids shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of bids.
14. The AMC contract would be for the whole lot of equipment as a package and will not be for individual items. In case bidder do not quotes for an item, their quote will be summarily rejected.
15. The rate to be quoted should include the cost of repair, replacement and maintenance of various equipments specified in the tender documents only.
16. The rates quoted should in Indian currency (Rs.) and inclusive of all the taxes.
17. All the equipments available in various departments of PUNJAB ENGINEERING COLLEGE (Deemed to be University), Chandigarh are required to be maintained on as is where is. No additional charges would be paid for making the equipment functional.
18. The AMC will be comprehensive including periodic preventive maintenance by the engineer of the quoting party.
19. No Form – D will be issued.
Customs & Excise Duty: The institute has been exempted from custom duty in terms of Govt

notification No 51/96 customs dated July 23, 1996 & central excise duty in terms of Govt notification No 10/97 central excise dated March 1, 1997 as amended from time to time. The Excise/Custom duty still applicable should be mentioned separately.

20. The rates quoted should be valid for three months from the date of opening of quotation.
21. No advance payment will be made. The payments shall be made on quarterly basis after the successful execution of the maintenance work against bills submitted to this institution after obtaining a satisfactory report from Head, Computer Centre.
22. This Institute being a Premier Education and Research Institution funded by Govt. of India, Discount as applicable to Research Institutes / Educational Institutes may be provided in the quote.
23. The firm which has been blacklisted by central/Corporation/State Government/UT/any Govt. undertaking/authority and PEC are not eligible to quote.
24. Quoting firm must put page number on every page of the bid. It is also required that page numbers of the document attached should be mentioned against each items of the main bid. Every bid document should be signed and stamp by the authorized signatory.
25. The successful bidder will be required to furnish **performance security @ 5%** of the value of the contract. Performance security may be furnished in the form of bank guarantee from a commercial bank. Performance security shall remain valid from a period of 60 days beyond the date of completion of all contractual obligations.
26. The prices should be F.O.R, PEC University of Technology, Chandigarh, Sector-12, Chandigarh.
27. If price is quoted in foreign currency, the rupee equivalent price must also be indicated.
28. The institute reserves the right to accept or reject any quotation without assigning any reasons.
29. The bidders shall not be permitted to alter or modify the bids after expiry of deadline for the receipt of bids.
30. All the disputes will be subject to jurisdiction Chandigarh.
31. The Bidder must confirm his acceptance of the terms and conditions mentioned hereinabove. In case any clause is not acceptable to the Bidder, the same should be specifically brought out in the submitted bid. If no mention is made in this regard, it shall be presumed that all clauses mentioned hereinabove are acceptable to the Bidder.