

**Punjab Engineering College, Chandigarh
(Deemed to be University)
Request for Quote**

Quote is hereby invited from reputed Companies/ Firms/ Agencies/Others for empanelment with Punjab Engineering College for Online Soft Skills, Competitive Test and Academic Training of 2nd and 3rd year Engineering Students.

Scope of Work

Punjab Engineering College is one of the India's premier and oldest institutes with focus in the field of applied sciences, particularly engineering and technology. With the history of about 96 years, the institute has produced a number of alumni who have earned name and fame both for themselves and the institute. This is testament to college's never ending focus on quality of education.

In order to further boost prospects of our Engineering students, the administration has decided to introduce learning modules on Soft Skills, Competitive Tests and Academic review. The purpose of the said learning modules is to enhance employability of our Engineers.

- i. The program is to be implemented online. The students should be given access to online academic resources in form of Reading Material, Videos, Tests etc.
 - ii. The program is to be aided with Live Sessions or Webinars from domain experts to aid learning tools as suggested in point (i). Live sessions are to help students understand the mechanism, use of resources and developing better understanding of concepts/clear doubts. Minimum 20 hours Live Sessions/Workshops are to be conducted in each semester.
 - iii. Develop English communication skills to help students read, write and speak fluently.
 - iv. Revision of important technical concepts of different engineering domains to help students excel in interviews and work environment.
 - v. Help students prepare for competitive tests to enhance their chances of clearing entrance tests of top IT Companies and other Public/Private Sector jobs. Mock tests of at least 25 IT companies, with min 2 tests each, may be included for greater association.
- i. The awardee is expected to complete training according to the available infrastructure without disturbing routine studies in consonance with college's authorities.
 - ii. The awardee is to provide complete ERP solution for the administration to take care of data management, controlling & evaluation needs.
 - iii. Certification to students on successful completion of course. The certificates may be issued by the awardee.

Period of MoU/Agreement

The MoU/Agreement may be signed for a period of 1 year with option to extend it by another 1 year on mutual agreement and successful completion of the work assigned to the awardee.

Payment Terms

The financial terms & conditions are as suggested below:

- Pre-Assessment Test will be conducted by the awardee for all students on the learning modules planned to be completed in the first 6 months. The said modules would be different for students of each year as per the schedule shared in advance.
- No advance payment will be made.
- 100% payment to be released after completion of training program & learning modules, on achievement of the following parameters:
 - Completion of 60% Tests in all leaning modules
 - 60% Attendance in all Live Sessions/Webinars/Workshops conducted by the awardee.
 - Conducting a Post-Assessment test by the awardee and showing improvement of scores in at least 60% students.

In case the awardee fails to achieve the minimum stipulated criteria after 6 months, another review will be conducted after a period of 1 year. On successful completion, the payment may be released.

Eligibility Criteria

The quote invited from reputed Companies/Firms/Agencies/Others who fulfill the following minimum eligibility criteria:

- i. Registered as Companies (registered under company act)/ Societies/Institutions/Organizations/Non-Government Organizations (registered under society act)/ Trust/Firms with relevant experience in providing campus placement training/education
- ii. The Bidder must be in operation for at least 5 years with at least one operational centre in Chandigarh/Punjab/Haryana.
- iii. The Bidder should have demonstrated capability of online implementation of such program (under discussion) with at least 03 colleges/universities.
- iv. The bidder should have minimum 10 Faculties/Professional Career Counselors on their payroll. A Self Undertaking should be submitted along with proposal.
- v. The Bidder should have Valid PAN/TAN/GST Number
- vi. The bidder should have turnover of more than 1 Cr in the previous financial year.

Others Terms

- i. Quotes received after the due date and time will not be considered.
- ii. The Punjab Engineering College, (Deemed to be University), Chandigarh reserves the right to accept or reject any quote as per rules without assigning any reason thereof.
- iii. For any query or clarification, the interested agencies may meet the undersigned or mail their queries at registrar@pec.ac.in before submitting the tenders.
- iv. Payment to the agency will be released on assessment of the works bases on norms, conditions stipulated in bid document.
- v. TDS will be deducted from the payment as per applicable rules.
- vi. In case of any dispute / litigation only the Chandigarh Distt. Courts shall have jurisdictions in these matters.
- vii. The company/agencies/institutes black listed by other government organization/autonomous bodies will not be considered for empanelment.

The prospective bidders may submit their quote to the undersigned by **4:00 PM on 11th March, 2020** and the quotations will be opened on **12th March, 2020 at 11:00 AM** at the following address:

**Career Development & Guidance Centre
Punjab Engineering College
(Deemed to be University)
Sector 12, Chandigarh 160012**

The quote may be accompanied with details of the Training content including suggested timelines for implementation.