

**Minutes of 4<sup>th</sup> meeting, of the Board of Governors of Punjab Engineering College Society, held on 30.04.2005 at 2.30 P.M. in the Conference Hall of Punjab Engineering College, Chandigarh.**

**Present: The following members attended the meeting:**

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| 1.  | Shri Chandra Mohan      | Chairman                        |
| 2.  | Shri Krishna Mohan, IAS | Vice-chairman                   |
| 3.  | Shri R. K. Saboo        |                                 |
| 4.  | Shri R. K. Chauhan, IAS |                                 |
| 5.  | Shri S. K. Sandhu, IAS  |                                 |
| 6.  | Shri Krishan Goyal      |                                 |
| 7.  | Prof. Chandra Shekhar   | Nominee of Director, IIT- Delhi |
| 8.  | Shri Vivek Atray        |                                 |
| 9.  | Prof. Vijay Gupta       | Director                        |
| 10. | Prof. S. K. Suman       | Registrar, Member-Secretary     |

**Leave of absence was granted to:**

1. Prof. K. N. Pathak
2. Shri Ravi Mathur
3. Shri Vikram Dev Dutt
4. Shri Ajay Sri Ram
5. Dr. Pawan Kapur
6. Shri Prithipal Singh
7. Dr. T. N. Kapoor
8. Shri Pawan Aggarwal

**In attendance:**

1. Prof. Arun K. Lall, Dean Research, Planning & Development
2. Prof. Shiv Narayan, Dean Academic Affairs
3. Prof. K. K. Garg, Dean Students Welfare

**Proceedings of the Board**

<b>Agenda Item No.</b>	<b>Particulars</b>	<b>Decision</b>
4.1	To confirm minutes of the 3 <sup>rd</sup> Board meeting held on 11.04.2005.	Confirmed.  Broader discussions following the confirmation led to a review of some decisions. These are covered under Item 4.10 : Any other item.
4.2	Follow up action on the earlier Board meetings held on 04.08.2004, 09.12.2004 and 11.04.2005.	Follow up action was noted. Director was requested to expedite the appointment of regular Registrar.

4.3	To report the status of the SLP in the Hon'ble Supreme Court regarding the admission quota for the session 2005-06.	In compliance with the recent order of the Hon'ble Supreme Court which stayed the order of Punjab and Haryana High Court that retained the admission quota to undergraduate courses at PEC at 85:15 in favour of Chandigarh, the Board decided that ratio between All-India and Chandigarh for admissions in the academic session 2005-06 and onwards would be 50:50.
4.4	To consider the report of the Committee constituted by the Board in its 3 <sup>rd</sup> meeting held on 11.04.2005 to make recommendations on the structure of the academic programmes at PEC from the academic session 2005-06.	<p>Committee's recommendations were approved with following amendments:</p> <ol style="list-style-type: none"> <li>1. Students would be given a document in the very first class of a course explaining its grading pattern.</li> <li>2. Minimum attendance for all the scheduled Lectures and Labs was reduced to 80% instead of the proposed 85%.</li> <li>3. 'E' grade would be available only to the students of first and second semesters.</li> <li>4. The new grading pattern shall be implemented prospectively i.e. only to the students to be admitted to the academic session 2005-06 and onwards.  Students admitted in earlier batches will be evaluated using the present system of numerical marks.</li> <li>5. It was clarified that the answer scripts of final examination will be shown to the students after marking. The student may point out errors, if any, in marking in writing to the Instructor for review.  In case the grievance against grading still continued, student would have the right to appeal to the HOD. The HOD will report his recommendations to the Director for final decision.  Director may also look into the</li> </ol>

		<p>case directly.</p> <p>It was also decided that in case re-evaluation revealed bias on the part of the Instructor, the Instructor would be liable to disciplinary action leading to major penalty.</p>
4.6	To consider the minimum qualifications for the posts of Professors and Assistant Professors in the various Engineering Departments.	It was decided that the minimum required qualification for the posts of Assistant Professors and Professors, will be Ph.D.
4.7	To consider the proposal for implementation of Career Advancement Scheme for existing PEC faculty members who had already qualified for Career Advancement Scheme for existing PEC faculty members who had already qualified for Career Advancement under the existing AICTE/UGC schemes before the conferment of the Deemed University status upon PEC	Consideration deferred.
4.8	To consider the establishment of flexible cadre-structure for the academic posts	Director was requested to come up with his proposals for inter-shift of posts.
4.9	To approve payment of sitting fee to members for attending the meetings of the Board.	A sitting fee of Rs.2000 for attending meetings of the Board or its Committees to members other than officials of UT Administration and PEC employees was decided effective 4 <sup>th</sup> BOG meeting.
4.10	Any other item with the permission of the Chair:	
10.1	Admission to the undergraduate programmes.	It was decided that the matter would be examined by the Chairman, the Vice Chairman and the Director, and if required legal opinion would be obtained before taking any decision on the AICTE order imposing the penalty of reduction in the number of seats

<p>10.2</p> <p>10.3</p>	<p>Subsequent Board Meetings.</p> <p>Review of some decisions of 3<sup>rd</sup> Board meeting:</p> <p><b>Item No. 3.7</b> Delegation of Powers.</p> <p><b>Item No. 3.8 (2)</b> Reallocation of faculty positions amongst the departments.</p> <p><b>Item No. 3.8 (4)</b> Minimum qualifications for recruitment to different levels.</p> <p><b>Item No. 3.13</b> Service Rules for PEC employees.</p>	<p>available for admission to undergraduate courses in 2005-06.</p> <p>On the request of the Director, the Board agreed to take this decision before 10.05.2005 by which date the admission brochure had to be sent to the press.</p> <p>The necessity of having more frequent Board meetings during the initial period of the Deemed University set-up was felt. It was, therefore, decided to have regular Board meetings on the last Friday of every month at 12.30 p.m. In the event of the last Friday being a holiday, the meeting will be held on the following day i.e. Saturday.</p> <p>Date for next meeting was fixed for 27th May 2005.</p> <p>It was decided that in the Delegation of Powers document, wherever there are two alternate authorities to whom the delegation has been made, it should be reduced only to one to avoid ambiguity. Director was authorized to take final decisions.</p> <p>Director was requested to come up with detailed proposals for creation / re-allocation of faculty positions for proper conduct of academic programmes to the BOG before making inter-departmental re-allocations.</p> <p>It was decided that candidates for Lecturer's position, who have a Ph. D degree, may be placed as Senior Lecturers with higher emoluments.</p> <p>Erstwhile employees of PEC, when it was a part of UT Administration, would continue to be governed by the Rules of UT Administration in service matters except those specifically excluded by the MOA, Byelaws, Notification dated</p>
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10.4	Minutes of BOG meetings.	
10.5	Communication of BOG decisions on issues of public interest to the press.	

Meeting ended with a vote of thanks to the Chair.