

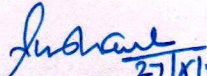
**Punjab Engineering College
(Deemed to be University)**

No. PEC/RG/ 15525
Dated: 27 OCT 2020

CIRCULATION OF MINUTES

Subject: Minutes of Emergency meeting (88th meeting) of Senate.

A copy of minutes of Emergency meeting (88th meeting) of Senate of Punjab Engineering College (Deemed to be University), Chandigarh held on 21.10.2020 (Wednesday) is enclosed herewith for your information and necessary action.


REGISTRAR (Ad-Interim)

Copy to the following for information & necessary action please:

1. All Senate Members
2. Sh. Kunal Nandwani, Co-founder & CEO, uTrade Solutions, External Senate Member
3. Prof. M Rajiv Lochan, Panjab University, Chandigarh External Senate Member
4. Dr. Sushant Samir, Associate Dean Ph.D, Special Invitee
5. Dr. Rintu Khanna, Associate Dean PG, Special Invitee
6. Dr. Sarbjit Singh, Associate Dean UG, Special Invitee
7. Head CDGC, Special Invitee
8. PA to Director.

Minutes of Emergency meeting (88th meeting) of Senate of PEC held on 21.10.2020.

Minutes of Emergency meeting (88th meeting) of the Senate of Punjab Engineering College (Deemed to be University), Chandigarh

A Brief of meeting and participants:

Date	21.10.2020 (Wednesday)
Time	11.30 AM
Venue	Senate Hall, adjacent to Directors' Secretariat, PEC, Sector 12, Chandigarh
In-Chair	Prof. Dheeraj Sanghi, Director, PEC
List of Participants	Placed at <i>Flag 'A'</i>

B. The brief of proceedings is as follows:

Item No.	Item	Decision
88.1	To confirm the minutes of the 87 th meeting of Senate.	Confirmed
88.2	<p>To consider Evaluation process for 19-20-2 and 20-21-1 semester.</p> <p>A. For 19-20-2 semester (B. Tech 2nd and 4th semester and M. Tech. 2nd semester students)</p> <p>In view of the COVID-19 situation, a special evaluation criteria is proposed to be followed for the B. Tech 2nd semester and 4th semester students for the 19202 semester. Pass/ Fail/ Incomplete grade will be assigned for all the courses of the semester 19202 for which the 2nd semester and 4th semester B. tech students have registered (including backlog courses, if any).</p>	<p>After detailed deliberations, it has been decided that</p> <ol style="list-style-type: none">Only Pass/ Incomplete grades will be assigned for all the courses of the semester 19202 for which the 2nd and 4th semester B. Tech students, M. Tech 2nd semester and Ph.D students have registered (including backlog courses, if any) as per the procedure given in Annexure-I.The range for Incomplete grades in each course will be between 5 to 10%. The students who get an 'I' grade will have to appear in a physical/ online examination and any other component of evaluation as decided by the instructor.The timeline for the various activities will be prepared by Academic Section and circulated to all HODs/HOCs.In view of the very difficult pandemic situation, there will be no termination this year on the basis of CGPA.Keeping in view the current scenario, Merit Scholarship after 19202 semester will be awarded on the basis of CGPA of 19201 semester.



	<p>B. For conducting the practicals and End-term-examination for 20-21-1 semester</p>	<p>Senate decided to conduct the practicals and end-term examinations of B. Tech 3rd, 5th and 7th semesters for 20-21-1 semester on campus but acknowledging the fact that the safety of the students is of utmost importance, the following decisions were taken:-</p> <ol style="list-style-type: none"> 1. The practicals and end-term examinations will be conducted over a long period of time to avoid overcrowding in the campus. Senate directed DAA, DSA and Covid Committee members to prepare the schedule keeping in mind the SOPs and social distancing norms. 2. Attending the practicals and end-term examinations will be optional for the students. If a student decides not to appear in the examinations, s/he will be given an 'I' grade and the examination will be held later on when the situation becomes normal. 3. Students, who are presently residing outside India, will have the option to appear in online examination as per the schedule of physical examination. The instructors will ensure appropriate structuring, proctoring and recording of the online examinations. 4. Practical may be conducted and evaluated online to the extent possible. HODs were requested to give the requirement of physical practicals of the respective department to DAA as soon as possible. 5. The course instructors may take quizzes/ assignments/ viva-voce when the students are physically present in the campus and decide the weightage at their own level but an end-term examination of 2 hours duration will be mandatory and its weightage will not be less than 50% in the final evaluation. There will be no formal mid-term examination. 6. HODs and HOCs are requested to ensure adherence to social distancing norms, wearing of masks and SOP of the Institute by the students, staff and faculty at all times. 7. If required, practicals and end-term examinations may be scheduled on Saturdays and Sundays also. 8. The dates of Project and survey camp evaluation may be decided at the department level within the stay period of the students. 9. Online teaching for the 20-21-1 semester may continue upto 12.11.2020.
<p>88.3</p>	<p>To consider revision of UG Curriculum.</p>	<p>Deferred.</p>

Meeting ended with the vote of thanks to Chair.



ANNEXURE-I

Evaluation process to be followed for 19-20-2 semester for B. Tech. (2nd & 4th semester), M. Tech. (2nd semester) and Ph.D students:

- a. The evaluation would be based on all the marks the students received till 13th March, 2020, and any projects, assignments, etc., conducted later. It may be noted that Senate had not allowed conduct of exams in the online mode. This process will be followed for all the courses registered by the students in 19202 semester.
- b. If there was any component that was submitted by them and not yet graded, it should be graded quickly and marks shown to students.
- c. Faculty members must share all marks of all students in their course by 4th Nov. 2020 and students should be given a couple of days to point out any errors.
- d. After that, they should divide the students in two groups. Those who have done well in the evaluation till now and those who have performed poorly. The second group should have a minimum of 5% and a maximum of 10% of the registered students. The moderation committees of the department should look at this division submitted by the instructors and may suggest changes within this range.
- e. The instructor will assign 'Y' grade (Satisfactory) for all students in first group and an 'I' grade (Incomplete) for the remaining students.
- f. Whenever the campus is able to hold small examinations, all remaining 'I' grade students will be intimated and examined on campus at that time, and a final grade of 'Y' or 'X' (Satisfactory/Unsatisfactory) would be assigned by the instructor at that time. For small courses, students and instructors may explore the possibility of conducting the exam when students are on campus for this semester's exam.
- g. Dean of Academic Affairs Office will receive grades (Y or I) for all courses by 10th Nov. 2020. They should have verified all other requirements for these students by then.



Attendance sheet of Emergency meeting (88th meeting) of the Senate

S.NO.	NAME	Present/ Absent
1	Dr. Dheeraj Sanghi, Director	Chaired
2	Dr. Siby John, Deputy Director	Online Present
3	Prof. Kunal Nandwani, CEO uTrade Solutions	-
4	Dr. M Rajiv Lochan, Panjab University	-
5	Dr. Balwinder Singh, DFA	-
6	Dr. Sanjeev Kumar, Mechanical Engg., DAA	Present
7	Dr. Sanjeev Kumar, Applied Sc., DSA	Present
8	Dr. Sucheta, HOD Applied Sc.	Present
9	Dr. T K Jindal, HOD Aerospace Engg	Online Present
10	Dr. R R Singh, HOD Civil Engg	Present
11	Dr. Shalendra Singh, HOD CSE	Online Present
12	Dr. Jagdish Kumar, HOD Electrical Engg	Present
13	Dr. Neena Gupta, HOD ECE	Online Present
14	Dr. S K Mangal, HOD Mechanical Engg	Present
15	Dr. Uma Batra, HOD MME	Online Present
16	Dr. R S Walia, HOD P& IE	Present
17	Dr. Asha Gupta, Applied Sc.	Online Present
18	Prof. S K Sharma, Civil Engg.	-
19	Dr. Arun K Singh, ECE	Present
20	Er. Tejinder Singh Saggi, Elect. Engg.	Present
21	Dr. Seema Vasishta, Library	Present
22	Sh. Sushil Kumar, Computer Centre	-
23	Registrar (Secretary)	Present
24	Dr. Rintu Khanna ADPG	Online Present
25	Dr. Sarbjit Singh, ADUG	Present
26	Dr. Parveen Kalra, Head CoE	Online Present
27	Dr. Sharda Kaushik, Head CMH	Present
28	Dr. Divya Bansal, Head, CSRC	Present
29	Dr. J D Sharma, Head CDGC	Online Present
30	Mr. Piyush Sharma, SID 17103110 (student)	Online Present
31	Mr. Shantnu Chawla, SID 17109037 (student)	Online Present
32	Mr. Lavish Garg, SID 17104035 (student)	Online Present
33	Ms. Piyusha, SID 17102026 (student)	Online Present

Sangher