



**PUNJAB ENGINEERING COLLEGE**  
**(Deemed to be University)**  
**CHANDIGARH**  
**OFFICE OF DEAN STUDENT AFFAIRS**



PEC/DSA/25/ 2835-A  
Dated: 3/10/2025

**Webmaster**

Institute is recruiting need based Student Counsellor (Female), Medical Officer (female), System-cum-Network Administrator purely on contract basis. You are requested to publish advertisement alongwith qualifications on institute website. The last date of submission of applications is 15.10.2025.

Qualification for Student Counsellor	
Designation	Student Counsellor (Female)
No. Of post	01
Appointment	On purely temporary basis for a period of one year initially, extendable subject requirement and satisfactory performance.
Remuneration	50,000/- per month (consolidated).
Age limit	Not exceeding 45 years (as on the last date of advertisement).
Education qualification	Master Degree in psychology/ PG diploma in counselling/ Psychology/ Counseling and Guidance (Minimum 55 %).
Experience	Must have at least 03 years of experience in an educational institute or co-education college or women college.
Desirable	<ol style="list-style-type: none"><li>1. One year of clinical experience in mental health center.</li><li>2. Requires good oral, written skill, ability to communicate with diverse students, their parents and employees of the institute.</li></ol>
Job Description	<ol style="list-style-type: none"><li>1. The counselor would render counseling services to the students as required and also be available to staff and faculty at the Institute. She may also be required to work during evening or weekends.</li><li>2. The counsellor would have to render counselling service, if required by students during late hours or weekends.</li><li>3. In addition to that the counsellor have to perform any other duty related to counselling required by the institute.</li></ol>

<b>Qualification for Medical Officer</b>	
Designation	Medical Officer (Female)
No. Of post	01
Appointment	On purely temporary basis for a period of one year initially, extendable subject requirement and satisfactory performance.
Remuneration	Retired Persons : As per Chandigarh Administration rules Fresher : Rs. 53,806/- As per DC Rate, Chandigarh Administration
Age limit	Not exceeding 40 years for fresher and 60 years for retired persons (as on the last date of advertisement).
Education qualification	MBBS
Experience	Must have at least 05 years of experience as general physician.

<b>Qualification System-cum-Network Administrator for Computer Centre</b>	
Designation	System-cum-Network Administrator for Computer Centre
No. of post	01
Appointment	Purely on temporary basis for a period of Six months initially, extendable subject to need based requirement and satisfactory performance.
Salary	Rs. 54,318/- (As per DC Rate, Chandigarh Administration)
Age limit	Not exceeding 30 years (as on the last date of advertisement).
Essential Education Qualification	<p>B.E./B.Tech. in CSE/ ECE from a recognized University or Institute with at least 60% Marks (I<sup>st</sup> division) with Min. 02 years experience in devices installation, handling maintenance of network servers, network equipments and computer peripherals.</p> <p>or</p> <p>MCA from a recognized University or Institute with at least 60% Marks (I<sup>st</sup> division) with Min. 02 years experience in devices installation, handling maintenance of network servers, network equipments and computer peripherals.</p> <p>or</p> <p>03 years Diploma in Computer Science from a recognized University or Institute with at least 60% Marks (I<sup>st</sup> division) with Min. 04 years experience in devices installation, handling maintenance of network servers, network equipments and computer peripherals.</p>

  
23/10/2025  
Dean Student Affairs