

No.SE/E-4/2019/19168

Dated:-14/08/2019

subject:- Applications are invited for Engagement of Legal retainer and Counsels to defend Civil cases of Punjab Engineering College Chandigarh (Deemed to be University) in Hon'ble High Court of Chandigarh.

The Punjab Engineering College (Deemed to be University), Chandigarh intends to engage Legal retainer and Counsels to defend Civil cases of Punjab Engineering College Chandigarh (Deemed to be University) in Hon'ble High Court of Chandigarh.

1. ELIGIBILITY CRITERIA:-

- i) Advocates having Bar Membership
- ii) Advocates having at least 10 years experience of working as counsel in Autonomous Bodies/ Organizations/ Universities/ Deemed to be Universities/ Educational institutes. The detail should be filed (As per Annexure-I)
- iii) The Advocate must have office/full set up in the tricity i.e. Chandigarh/ Panchkula/ Mohali (As per Annexure-II).

Terms & Conditions:-

- i) Payment would be made to the Counsels as per approved rates of Chandigarh Administration from time to time.
- ii) A payment would be made to the Legal Retainer @ Rs.9000/- per month.
- iii) Director Punjab Engineering College Chandigarh (Deemed to be University) shall have the right to reject the application without assigning any reason.
- iv) The Firms/Advocate who has been blacklisted by any Central/State Government Authority /Department/Agency need not apply.
- v) All the disputes will be subject to Chandigarh Jurisdiction.
- vi) Application received after the due date & time will be rejected out rightly.
- vii) Other terms and conditions (As per Annexure-III).

Sd/

Registrar

Annexure-I

1.	Whether self attested copy of PAN No. issued by the competent authority has been attached?	Yes/No
2.	Whether copy of Bar Membership attached?	Yes/No
3.	Whether proof of 10 years experience attached?	Yes/No
4.	Any other relevant information which the bidder may wish to provide.	Yes/No

Dated:

Signature of the Applicant

Annexure-II

(Applicants particulars)

1. Name of Person/Organization/Firm/Bidder : _____

2. Complete office address: _____

3. Name & residential address of
the person to whom all references
should be made in this regard

Landline No: _____
Mobile Number : _____
Fax Number : _____
E-mail Id : _____
Bank Details for release of Payments _____
PAN No. _____

Dated:

Signature of the Applicant

Annexure-III

Other Terms & Conditions:

- 1 The period of engagement/appointment is initially for a period of three year. However, it may be extended yearly on the basis of the satisfactory performance.
- 2 The application must reach in the office of Director, Punjab Engineering College (Deemed to be University) Chandigarh at **3.00 P.M. on or before 26.08.2019**. The application so received will be scrutinized by the Committee constituted for this purpose. The applications received after the due date and time due to any reason/ postal delay shall not be entertained.
- 3 The selection would be made by the committee on the basis of interaction with the applicants and his/her experience.
- 4 The date for interaction will be intimated separately.
- 5 The envelope containing name of the applicant/ name of the firm must be super scribed with the subject on the top of outer envelope.
- 6 The application can be rejected by the competent authority without assigning any reason.
- 7 The committee reserves the right to verify the particulars furnished by the applicant. If any, information is found incorrect the application is liable to be rejected.
- 8 Conditional applications shall not be entertained
- 9 In case of date of receiving of application/ date of interaction, declares/happens to be public holiday application/ date of interaction shall be on next working day.
- 10 In case of dispute the matter shall be referred to the Director PEC.
- 11 In case of any dispute, jurisdiction of courts of U.T., Chandigarh is applicable.
- 12 The application, which does not conform to the requirements of the eligibility qualifications shall be rejected summarily, and no reason whatsoever shall be given to that effect.
- 13 The decision of the Director PEC Chandigarh is final.
- 14 The firm/advocate has been debarred/black listed by any Department/Autonomous body of the Central/State Govt./Union Territories and Municipal Corporation, Chandigarh are not eligible to apply. In case this fact is established after appointment/assignment of work, then such appointment/assignment will be terminated without any notice.