

## APPLICATION FORM FOR THE FESTIVAL ADVANCE

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1. Name of the applicant (in block letter) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Designation : \_\_\_\_\_
4. Present Section/Department : \_\_\_\_\_
5. Name of Festival : \_\_\_\_\_
6. Whether Festival Advance for similar purpose  
was obtained previously & if so : \_\_\_\_\_
- I. Date of drawl of advance : \_\_\_\_\_
- II. The amount of advance outstanding if any: \_\_\_\_\_
7. Whether permanent or temporary : \_\_\_\_\_
8. Present Grade Pay : \_\_\_\_\_
9. Amount required. : \_\_\_\_\_
10. Whether the official is on leave or is about  
to proceed on leave. : \_\_\_\_\_

I certify that the information given is complete and true.

(Signature of the Applicant)

(Surety in case of temporary employees)

I, "-----" permanent Govt. Servant of ----- Deptt./Section, stand as surety for sum of Rs. ----- (Rupees ----- ) on account of temporary employee.

I further solemnly promise to pay to Govt. the amount left un-recovered of the above loanee from salary bill.

Signature :  
Designation :  
Deptt. :

Certified that the official has signed in my presence, as surety is a permanent Govt. Servant.

Signature  
Head of Deptt./Section Incharge

(For Office use only)

1. Grade pay does not Exceed Rs. 4800/-: Yes/No -----
2. Previous advance outstanding -----Yes/No -----
3. Applicant Eligible/Not eligible -----

Dealing Assistant  
Billing Section