

Punjab Engineering College, Chandigarh
(Deemed to be University)

Application Proforma for Promotion under CAS from Professor Academic Level 14 to Level 15 (Senior Professor)

(For those who opt to be governed by UGC Regulations 2010 & subsequent amendments and who fulfil the eligibility criteria on/after 11.07.2016 and before 31.12.2024.)

Faculty: _____

Department/Institute: _____

Notification Reference No. _____ Dated: _____

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GENERAL INFORMATION AND ACADEMIC BACKGROUND

Sr. No.	Particulars	Details
1.	Name (in Block Letters):	
2.	Father' Name:	
3.	Date of Birth:	
4.	Sex: Male/Female	
5.	The category you belong to: SC/ST/OBC/Gen	
6.	Present Designation on which you are working:	
7.	Date of Appointment/ Promotion as Professor:	
8.	Date of completing 10 Years as Professor:	
9.	Pay scale with Academic Pay Level:	
10.	Assessment Period (To be filled by the applicant): <i>[All credentials will be examined / scrutinized only during the assessment period as mentioned by the applicant in the Application Form (DD/MM/YYYY to DD/MM/YYYY)]</i>	From _____ to _____ (DD/MM/YYYY) (DD/MM/YYYY)
11.	Subsequent Additional Assessment Period (if applicable) (To be filled by the applicant): Note: 1. The Candidate should fill proforma in all the three categories of API - I, II and III for the initial assessment period and Subsequent Additional Assessment Period. 2. The requirement of API Score in all three categories should be fulfilled during the same assessment period.	(i) From _____ to _____ (ii) From _____ to _____ (iii) From _____ to _____ (iv) (nth)..... (DD/MM/YYYY) (DD/MM/YYYY)
12.	Date of eligibility of promotion claimed by the applicant:	_____ (DD/MM/YYYY)

13.	Address for Correspondence (with PIN Code): Telephone No.: Mobile No.: e-mail:	
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14. Area of Specialization:.....

15. Current area of Research:.....

16. Research Degree(s)

Degree	Title	Date of Award	University
ME/ M.Tech./ MSc/ MA/ M.Com/ MBA/ M.Phil.			
Ph.D.			

For the following items use separate sheets wherever required in the format indicated. All annexures should be consecutively arranged and must bear your name and authenticated with your signature.

17. Appointments held prior to joining the Punjab Engineering College (Deemed to be University) Chandigarh : (Please attach relevant certificates of service experience)

Institute	Designation	Essential qualifications for the post at the time of appointment	Nature of appointment (Regular/ Fixed term/Temporary / Adhoc /Contractual)	Nature of Duties	Pay-Scale	Date		Total Duration			Reason of Leaving
						From	to	Y	M	D	

18. Post(s) held after appointment at the Punjab Engineering College (Deemed to be University) Chandigarh :

Designation	Essential qualifications for the post at the time of appointment	Nature of appointment (Regular/ Fixed term / Temporary/ Adhoc/Contractual)	Nature of Duties	Pay- Scale	Date		Total duration		
					From	to	Y	M	D

19. Academic Staff College Orientation/Refresher and other Courses* attended: (Attach certificates in chronological order)

Name of the Course	Place	Period		Duration	Sponsoring Agency
		From	To	Total	

* summer/ winter schools/ short term course/ other appropriate continuing education programmes of comparable quality as may be specified or approved by AICTE

20. List of **Publications (in chronological order)** to be sent for the purpose of evaluation - (Please attach full papers including cover page):

Sr. No.	Authors	Title	Journal	Publisher	Location	ISSN/ISBN	Impact factor	Year of Publication
1								
2								
3								
4								
5								

PART B : ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of 4th Amendment of UGC regulations notified dated 11.07.2016 for filling this Section. Use separate sheets wherever required in the format indicated below. All annexures should be consecutively arranged and must bear your name and authenticated with your signature.)

CATEGORY : I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES FROM THE STARTING DATE OF ASSESSMENT PERIOD

Nature of Activity	API Score during the Assessment Period														Subsequent Additional Assessment Period	Avg. of 1st to 10 th Year	Avg. of 1st to 11 th Year	Avg. of 1 to nth Year
	1 st Year YY-YY	2 nd Year YY-YY	3 rd Year YY-YY	4 th Year YY-YY	5 th Year YY-YY	6 th Year YY-YY	7 th Year YY-YY	8 th Year YY-YY	9 th Year YY-YY	10 th Year YY-YY	11 th Year YY-YY	nth Year				
a. Direct Teaching																		
b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment																		
c. Innovative Teaching – learning methodologies, updating of subject contents/ courses, mentoring etc.																		

CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES FROM THE STARTING DATE OF ASSESSMENT PERIOD

Please mention your contribution to any of the following:

S. N o.	Type of Activity	API Score during the Assessment Period													Subsequent Additional Assessment Period	Avg. of 1st to 10 th Year	Avg. of 1st to 11 th Year	Avg. of 1 to nth Year
		1 st Year YY-YY	2 nd Year YY-YY	3 rd Year YY-YY	4 th Year YY-YY	5 th Year YY-YY	6 th Year YY-YY	7 th Year YY-YY	8 th Year YY-YY	9 th Year YY-YY	10 th Year YY-YY	11 th Year YY-YY	nth Year			
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and (dissemination activities (public/popular lectures /talks/seminars etc.)																	
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and																	

	responsibilities. (i) Administrative responsibility (including as Dean/Principal/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees																	
c	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, dissemination and general articles and any other contribution)																	

CATEGORY : III. RESEARCH PUBLICATIONS AND ACADEMIC CONTRIBUTIONS FROM THE STARTING DATE OF ASSESSMENT PERIOD

Use separate sheets wherever required in the format indicated below. All annexures should be consecutively arranged in chronological order and must bear your name and authenticated with your signature.

A. Research papers (Journals etc):

S. No.	Title with page Nos. and date of publication	Journal	Publisher	Location	ISSN/ SBN No.	Whether peer reviewed. Impact Factor, if any	Source of Impact factor	and name of Co-authors	Whether you are the		API Score			
									First author	Corresponding Author	Initial assessment period	Subsequent additional assessment period		
												(i)	(ii)	(iii)
Total Score														

B. (i) Articles/Chapters published in Books:

	Title with page Nos. and date of publication	Book Title, editor & publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of Co-authors	Whether you are the		API Score			
						First author	Corresponding Author	Initial assessment period	Subsequent additional assessment period		
									(i)	(ii)	(iii)
Total score											

C. Research Projects

(c) (i) Sponsored Projects

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakh)	API Score			
					Initial assessment period	Subsequent additional assessment period		
						(i)	(ii)	(iii)
Total Score								

(c) (ii) Consultancy Projects

S. No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakh)	Whether policy document/ patent as outcome	API Score			
						Initial assessment period	Subsequent additional assessment period		
							(i)	(ii)	(iii)
Total Score									

(c) (iii) Project outcome /outputs

S. No.	Title	Major policy document prepared for international bodies like WHO/ UNO/UNESCO/ UNICEF	Major policy document prepared for international bodies like Central/ State Govt/ Local bodies	Grant/ Amount Mobilized (Rs. Lakh)	API Score			
					Initial assessment period	Subsequent additional assessment period		
						(i)	(ii)	(iii)
Total Score								

D. Research Guidance

S No	Research Level	Number Enrolled	Thesis Submitted	Degree Awarded	API Score			
					Initial assessment period	Subsequent additional assessment period		
						(i)	(ii)	(iii)
(i)	MTech/M. Phil or Equivalent							
(ii)	Ph.D or Equivalent							
Total Score								

E. Fellowship, Awards and Invited Lectures delivered in Conference/ Seminars:

E. (i) Fellowship/ Awards etc..:

S. No.	Title of Fellowship/ Award	Conferred by	Type of Fellowship/ Award (Whether International/ National/ State/ University level)	Amount (in Rs.)	Period of Fellowship		API Score			
							Initial assessment period	Subsequent additional assessment period		
					From	To		(i)	(ii)	(iii)
Total Score										

E. (ii) Invited Lectures/ Papers:

S. No.	Title of Lecture/ Academic Session	Title of Conference/ Seminar etc. along with date of the event	Organized by	Whether International/ National	API Score			
					Initial assessment period	Subsequent additional assessment period		
						(i)	(ii)	(iii)
Total Score								

F. Development of e-learning delivery process/ Material

S. No.	e-learning delivery process delivered	e-learning material developed	API Score			
			Initial assessment period	Subsequent additional assessment period		
				(i)	(ii)	(iii)
Total Score						

Total API Scores for Category III

Initial assessment period	Subsequent additional assessment period		
	(i)	(ii)	(iii)

IV. SUMMARY OF API SCORES FROM THE STARTING DATE OF ASSESSMENT PERIOD:

S. No.	Criteria	1 st Year YY-YY	2 nd Year YY-YY	3 rd Year YY-YY	4 th Year YY-YY	5 th Year YY-YY	6 th Year YY-YY	7 th Year YY-YY	8 th Year YY-YY	9 th Year YY-YY	10 th Year YY-YY	11 th Year YY-YY	n th Year	API Score for Assessment Period for Category II + III
I	Teaching, learning and Evaluation related activities															
II	Co-curricular, Extension, Professional Development etc.															
III	Research and Academic Contribution															
	Total (II +III)															

PART C : OTHER RELEVANT INFORMATION (During the Assessment Period only)

Please give details of any other credential, significant contributions and awards received etc. not mentioned earlier.

S.No.	Details (Mention Year, Value etc., where relevant)

LIST OF ENCLOSURES: *(Please attach copies of certificates, sanction orders, research papers etc. wherever necessary)*

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct.

Date:

Place:

Signature of the Applicant

Note: Types of supporting documents

Supporting documents (self attested photocopies) such as those given below will be acceptable (wherever available) for various achievements claimed in the application.

1. Reprints of papers published in journals/conference proceedings etc.
2. Correspondence indicating corresponding author of paper, if available.
3. Proof of journals/books having ISSN/ISBN/Impact factor.
4. Proof of journals/books being refereed/peer reviewed/indexed.
5. Cover page of journal/ conference proceedings/books etc.
6. Copies of cover page of books and first few pages of chapters contributed.
7. Copy of notification/sanction letters/amount of grant mobilized for research projects/consultancy projects etc.
8. Copy of notification indicating PI/Co-PI and/ or Guide/Co-guide.
9. First page of thesis indicating guide/co-guide.
10. Cover page of MTech/MPhil/PhD thesis completed leading to award of degree.
11. Copies of certificates of training courses/schools/conferences etc. attended.
12. Copies of certificates of papers presented along with reprints of papers (if available).
13. Communication relating to lectures delivered/sessions chaired etc.