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| Mail Server PEC Logo | **Punjab Engineering College, Chandigarh**  **(Deemed to be University)** |

Application Proforma for Promotion under CAS from Professor Academic Level 14 to Level 15 (Senior Professor)

**(For those who opt to be governed by UGC Regulations 2010 & subsequent amendments and who fulfil the eligibility criteria on/after 11.07.2016 and before 31.12.2024.)**

|  |
| --- |
| Paste Self-attested Recent Passport size Colored Photograph |

**Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department/Institute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Notification Reference No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **GENERAL INFORMATION AND ACADEMIC BACKGROUND** | | |
| **Sr. No.** | **Particulars** | **Details** |
|  | Name (in Block Letters): |  |
|  | Father’ Name: |  |
|  | Date of Birth: |  |
|  | Sex: Male/Female |  |
|  | The category you belong to: SC/ST/OBC/Gen |  |
|  | Present Designation on which you are working: |  |
|  | Date of Appointment/ Promotion as Professor: |  |
|  | Date of completing 10 Years as Professor: |  |
|  | Pay scale with Academic Pay Level: |  |
|  | Assessment Period (To be filled by the applicant):  *[All credentials will be examined / scrutinized only during the assessment period as mentioned by the applicant in the Application Form (DD/MM/YYYY to DD/MM/YYYY)]* | From \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (DD/MM/YYYY) (DD/MM/YYYY) |
|  | Subsequent Additional Assessment Period (if applicable) (To be filled by the applicant):  Note:  *1. The Candidate should fill proforma in all the three categories of   API - I, II and III for the initial assessment period and   Subsequent Additional Assessment Period.*  *2. The requirement of API Score in all three categories should be   fulfilled during the same assessment period.* | (i) From \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (ii) From \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (iii) From \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (iv) ……  .  .  .  (nth)……  (DD/MM/YYYY) (DD/MM/YYYY) |
| 12. | Date of eligibility of promotion claimed by the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (DD/MM/YYYY) |
| 13. | Address for Correspondence (with PIN Code):  Telephone No.:  Mobile No.:  e-mail: |  |

14. Area of Specialization:………………………………………..

15. Current area of Research:………………………………………

16. Research Degree(s)

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree** | **Title** | **Date of Award** | **University** |
| ME/ M.Tech./ MSc/ MA/ M.Com/ MBA/ M.Phil. |  |  |  |
| Ph.D. |  |  |  |

*For the following items use separate sheets wherever required in the format indicated. All annexures should be consecutively arranged and must bear your name and authenticated with your signature.*

17**.** Appointments held prior to joining the Punjab Engineering College (Deemed to be University) Chandigarh : (Please attach relevant certificates of service experience)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Institute | Designation | Essential qualifications for the post at the time of appointment | Nature of  appointment (Regular/ Fixed term/Temporary / Adhoc /Contractual) | Nature of  Duties | Pay-  Scale | Date | | Total Duration | | | Reason of Leaving |
| From | to | Y | M | D |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

18. Post(s) held after appointment at the Punjab Engineering College (Deemed to be University) Chandigarh :

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Designation | Essential qualifications for the post at the time of appointment | Nature of appointment (Regular/ Fixed term / Temporary/ Adhoc/Contractual) | Nature of Duties | Pay- Scale | Date | | Total duration | | |
| From | to | Y | M | D |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
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19. Academic Staff College Orientation/Refresher and other Courses\* attended**:** (Attach certificates in chronological order)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the Course | Place | Period | | Duration | Sponsoring Agency |
| From | To | Total |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\* summer/ winter schools/ short term course/ other appropriate continuing education programmes of comparable quality as may be specified or approved by AICTE

20. List of **Publications** (**in chronological order**) to be sent for the purpose of evaluation - (Please attach full   
 papers including cover page):

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Authors | Title | Journal | Publisher | Location | ISSN/ISBN | Impact factor | Year of Publication |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |

PART B : ACADEMIC PERFORMANCE INDICATORS

*(Please see detailed instructions of 4th Amendment of UGC regulations notified dated 11.07.2016 for filling this Section. Use separate sheets wherever required in the format indicated below. All annexures should be consecutively arranged and must bear your name and authenticated with your signature.*)

**CATEGORY : I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES FROM THE STARTING DATE OF ASSESSMENT PERIOD**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Nature of Activity | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1 to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
| a. Direct Teaching |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| b. Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| c. Innovative Teaching – learning methodologies, updating of subject contents/ courses, mentoring etc. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**CATEGORY: II. PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES FROM THE STARTING DATE OF ASSESSMENT PERIOD**

Please mention your contribution to any of the following:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S. No. | Type of Activity | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1 to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
| 1. 1a | Student related co-curricular, extension and field based activities.   1. Discipline related co-curricular activities (e.g remedial classes, career counseling, study visit, student seminar and other events.) 2. Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) 3. Extension and (dissemination activities (public/popular lectures /talks/seminars etc.) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| b. | Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.  (i) Administrative responsibility (including as Dean/Principal/ Chairperson/Convener/ Teacher- in-charge/ similar other duties that require regular office hrs for its discharge)  (ii) Participation in Board of Studies, Academic and Administrative Committees |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| c. | Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, dissemination and general articles and any other contribution) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**CATEGORY : III. RESEARCH PUBLICATIONS AND ACADEMIC CONTRIBUTIONS FROM THE STARTING DATE OF ASSESSMENT PERIOD**

***Use separate sheets wherever required in the format indicated below. All annexures should be consecutively arranged in chronological order and must bear your name and authenticated with your signature.***

A. Research papers (Journals etc):

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title with page Nos. and date of publication | Journal | Publisher | Location | ISSN/  ISBN No. | Whether peer reviewed. Impact Factor, if any | Source of Impact factor | No. and name of Co-authors | Whether you are the | | API Score | | | |
| First author | Corresponding Author | Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  | | |  |  |  |  |  | |  |  |  |  |
|  |  |  | | |  |  |  |  |  | |  |  |  |  |
|  |  |  | | |  |  |  |  |  | |  |  |  |  |
|  |  |  | | |  |  |  |  |  | |  |  |  |  |
| Total Score | | | | | | | | | | |  |  |  |  |

B. (i) Articles/Chapters published in Books:

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title with page Nos. and date of publication | Book Title, editor & publisher | ISSN/  ISBN No. | Whether peer reviewed | No. of Co-authors | Whether you are the | | API Score | | | |
| First author | Corresponding Author | Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Total score | | | | | | | |  |  |  | |

C. Research Projects

(c) (i ) Sponsored Projects

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title | Agency | Period | Grant/ Amount Mobilized  (Rs. Lakh) | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Total Score | | | | |  |  |  |  |

(c) (ii) Consultancy Projects

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title | Agency | Period | Grant/ Amount Mobilized  (Rs. Lakh) | Whether policy document/ patent as outcome | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Total Score | | | | | |  |  |  |  |

(c) (iii) Project outcome /outputs

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title | Major policy document prepared for international bodies like WHO/ UNO/UNESCO/ UNICEF | Major policy document prepared for international bodies like Central/ State Govt/ Local bodies | Grant/ Amount Mobilized  (Rs. Lakh) | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Total Score | | | | |  |  |  |  |

1. Research Guidance

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S No | Research Level | Number Enrolled | Thesis Submitted | Degree Awarded | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
| (i) | MTech/M. Phil or Equivalent |  |  |  |  |  |  |  |
| (ii) | Ph.D or Equivalent |  |  |  |  |  |  |  |
| Total Score | | | | | | |  |  |

1. Fellowship, Awards and Invited Lectures delivered in Conference/ Seminars:

E. (i) Fellowship/ Awards etc..:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title of Fellowship/ Award | Conferred by | Type of Fellowship/ Award  (Whether International/ National/ State/ University level) | Amount  (in Rs. ) | Period of Fellowship | | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| From | To | (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Total Score | | | | | | |  |  |  |  |

E. (ii) Invited Lectures/ Papers:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title of Lecture/ Academic Session | Title of Conference/  Seminar etc. along with date of the event | Organized by | Whether International/ National | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Total Score | | | | |  |  |  |  |

1. Development of e-learning delivery process/ Material

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.  No. | e-learning delivery process delivered | e-learning material developed | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Total Score | | |  |  |  |  |

Total API Scores for Category III

|  |  |  |  |
| --- | --- | --- | --- |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |

IV. SUMMARY OF API SCORES FROM THE STARTING DATE OF ASSESSMENT PERIOD:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Criteria | 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year | API Score for Assessment Period for Category II + III |
| I | Teaching, learning and Evaluation related activities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| II | Co-curricular, Extension, Professional Development etc. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| III | Research and Academic Contribution |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total (II +III) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

PART C : OTHER RELEVANT INFORMATION (During the Assessment Period only)

Please give details of any other credential, significant contributions and awards received etc. not mentioned earlier.

|  |  |
| --- | --- |
| S.No. | Details (Mention Year, Value etc., where relevant) |
|  |  |
|  |  |
|  |  |

LIST OF ENCLOSURES: *(Please attach copies of certificates, sanction orders, research papers etc. wherever necessary)*

|  |  |
| --- | --- |
| 1 | 6 |
| 2 | 7 |
| 3 | 8 |
| 4 | 9 |
| 5 | 10 |

I certify that the information provided is correct.

Date:

Place:

**Signature of the Applicant**

**Note: Types of supporting documents**

**Supporting documents (self attested photocopies) such as those given below will be acceptable (wherever available) for various achievements claimed in the application.**

1. Reprints of papers published in journals/conference proceedings etc.
2. Correspondence indicating corresponding author of paper, if available.
3. Proof of journals/books having ISSN/ISBN/Impact factor.
4. Proof of journals/books being refereed/peer reviewed/indexed.
5. Cover page of journal/ conference proceedings/books etc.
6. Copies of cover page of books and first few pages of chapters contributed.
7. Copy of notification/sanction letters/amount of grant mobilized for research projects/consultancy projects etc.
8. Copy of notification indicating PI/Co-PI and/ or Guide/Co-guide.
9. First page of thesis indicating guide/co-guide.
10. Cover page of MTech/MPhil/PhD thesis completed leading to award of degree.
11. Copies of certificates of training courses/schools/conferences etc. attended.
12. Copies of certificates of papers presented along with reprints of papers (if available).
13. Communication relating to lectures delivered/sessions chaired etc.