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| Mail Server PEC Logo | **Punjab Engineering College, Chandigarh**  **(Deemed to be University)** |

Application Proforma for Promotion under CAS from Professor Academic Level 14 to Level 15 (Senior Professor)

**(For those who opt to be governed by UGC Regulations 2010 & subsequent amendments and who fulfil the eligibility criteria before 11.07.2016)**

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| Paste Self-attested Recent Passport size Colored Photograph |

**Faculty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department/Institute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Notification Reference No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **GENERAL INFORMATION AND ACADEMIC BACKGROUND** | | |
| **Sr. No.** | **Particulars** | **Details** |
|  | Name (in Block Letters): |  |
|  | Father’ Name: |  |
|  | Date of Birth: |  |
|  | Sex: Male/Female |  |
|  | The category you belong to: SC/ST/OBC/Gen |  |
|  | Present Designation on which you are working: |  |
|  | Date of Appointment/ Promotion as Professor: |  |
|  | Date of completing 10 Years as Professor: |  |
|  | Pay scale with Academic Pay Level: |  |
|  | Assessment Period (To be filled by the applicant):  *[All credentials will be examined / scrutinized only during the assessment period as mentioned by the applicant in the Application Form (DD/MM/YYYY to DD/MM/YYYY)]* | From \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (DD/MM/YYYY) (DD/MM/YYYY) |
|  | Subsequent Additional Assessment Period (if applicable) (To be filled by the applicant):  Note:  *1. The Candidate should fill proforma in all the three categories of   API - I, II and III for the initial assessment period and   Subsequent Additional Assessment Period.*  *2. The requirement of API Score in all three categories should be   fulfilled during the same assessment period.* | (i) From \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (ii) From \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (iii) From \_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_  (iv) ……  .  .  .  (nth)……  (DD/MM/YYYY) (DD/MM/YYYY) |
| 12. | Date of eligibility of promotion claimed by the applicant: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (DD/MM/YYYY) |
| 13. | Address for Correspondence (with PIN Code):  Telephone No.:  Mobile No.:  e-mail: |  |

14. Area of Specialization:………………………………………..

15. Current area of Research:………………………………………

16. Research Degree(s)

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree** | **Title** | **Date of Award** | **University** |
| ME/ M.Tech./ MSc/ MA/ M.Com/ MBA/ M.Phil. |  |  |  |
| Ph.D. |  |  |  |

*For the following items use separate sheets wherever required in the format indicated. All annexures should be consecutively arranged and must bear your name and authenticated with your signature.*

17**.** Appointments held prior to joining the Punjab Engineering College (Deemed to be University) Chandigarh : (Please attach relevant certificates of service experience)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Institute | Designation | Essential qualifications for the post at the time of appointment | Nature of  appointment (Regular/ Fixed term/Temporary / Adhoc /Contractual) | Nature of  Duties | Pay-  Scale | Date | | Total Duration | | | Reason of Leaving |
| From | to | Y | M | D |
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18. Post(s) held after appointment at the Punjab Engineering College (Deemed to be University) Chandigarh:

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| Designation | Essential qualifications for the post at the time of appointment | Nature of appointment (Regular/ Fixed term / Temporary/ Adhoc/Contractual) | Nature of Duties | Pay- Scale | Date | | Total duration | | |
| From | to | Y | M | D |
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19. Academic Staff College Orientation/Refresher and other Courses\* attended**:** (Attach certificates in chronological order)

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| --- | --- | --- | --- | --- | --- |
| Name of the Course | Place | Period | | Duration | Sponsoring Agency |
| From | To | Total |
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\* summer/ winter schools/ short term course/ other appropriate continuing education programmes of comparable quality as may be specified or approved by AICTE

20. List of **Publications** (**in chronological order**) to be sent for the purpose of evaluation - (Please attach full   
 papers including cover page):

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Authors | Title | Journal | Publisher | Location | ISSN/ISBN | Impact factor | Year of Publication |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
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PART B : ACADEMIC PERFORMANCE INDICATORS

*(Please see detailed instructions of UGC regulations 2010 & amendment for filling this Section. Use separate sheets wherever required in the format indicated below. All annexures should be consecutively arranged and must bear your name and authenticated with your signature.*)

**CATEGORY : I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester-wise details, where necessary)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.No. | Academic Year | Semester\*\* | Course/Paper | Level | Mode of teaching\* | Hours per week allotted | No of Students | % of classes taken as per documented record |
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\*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C) \*\* Odd , Even, Summer

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|  |  | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
| (a) | Classes taken |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (b) | Teaching Load in excess of UGC norm |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total Score |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

(ii) Reading/Instructional material consulted and additional knowledge resources provided to students

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S. No. | Course/ Paper | Consulted | Prescribed | Additional Resource Provided | | | | | | | | | | | | | | | | | |
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| API score based on preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students | | | | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
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(iii) Use of participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement, Introduction of new curricula for existing subject/ new subject and new Programme etc.

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| S. No. | Short Description | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
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|  | Total Score |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

(iv) Examination Duties Assigned and Performed(End Term Examination, Internal/Continuous Assessment work including Mid Term Examination, BE Project evaluation, Industrial Training Evaluation, Examination -Coordination work):

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| S. No. | Type of Examination Duties | Sem. / Year | No. of Duties Assigned | Extent to which carried out (%) | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
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| **Total Score for Category I** | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
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**CATEGORY: II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.** Please mention in detail about your contribution to the following:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S. No. | Type of Activity | Average Hrs/ Week | API Score during the Assessment Period | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
|  | 1. Extension, Co-curricular & field based Activities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Total |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | (ii) Contribution to Corporate Life and Management of the Institution | Yearly/ Semester-wise responsibilities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | (iii) Professional Development Activities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Total |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total Score (i) + (ii) + (iii) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Total Score for Category II** | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
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| **Total Score for Category I and II** | | | | | | | | | | | | | | Subsequent Additional Assessment Period | Avg. of 1st to 10th Year | Avg. of 1st to 11th Year | Avg. of 1st to nth Year |
| 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year |  |  |  |  |
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CATEGORY : III. RESEARCH PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

***Use separate sheets wherever required in the format indicated below. All annexures should be consecutively arranged in chronological order and must bear your name and authenticated with your signature.***

A. Published papers in Journals:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title with page Nos. and date of publication | Journal | Publisher | Location | ISSN/  ISBN No. | Whether peer reviewed. Impact Factor, if any | Source of Impact factor | No. and name of Co-authors | Whether you are the | | API Score | | | |
| First author | Corresponding Author | Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  | | |  |  |  |  |  | |  |  |  |  |
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| Total Score | | | | | | | | | | |  |  |  |  |

B. (i) Articles/Chapters published in Books:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title with page Nos. and date of publication | Book Title, editor & publisher | ISSN/  ISBN No. | Whether peer reviewed | No. of Co-authors | Whether you are the | | API Score | | | |
| First author | Corresponding Author | Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |  |  |  |
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| Total score | | | | | | | |  |  |  | |

1. Full Papers in Conference Proceedings:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title with page Nos. and date of publication | Details of Conference | ISSN/  ISBN No. | No. of Co-authors | Whether you are the | | API Score | | | |
| First author | Corresponding author | Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
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| Total Score | | | | | | |  |  |  |  |

(iii) Books Published as single author or as editor:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title with page Nos. and date of publication | Type of Book & Authorship | Publisher & ISSN/  ISBN No. | Whether peer reviewed | No. of Co-authors | Whether you are the main author | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
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| Total Score | | | | | | |  |  |  |  |

C. Ongoing and Completed Research Projects and Consultancies

(c) (i ) Ongoing Research Projects

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title | Agency | Period | Grant/ Amount Mobilized  (Rs. Lakh) | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
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(c) (ii) Completed Research Projects

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title | Agency | Period | Grant/ Amount Mobilized  (Rs. Lakh) | Whether policy document/ patent as outcome | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
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(c) (iii) Ongoing Consultancies

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| S.  No. | Title | Agency | Period | Grant/ Amount Mobilized  (Rs. Lakh) | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
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(c) (iv) Completed Consultancies

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title | Agency | Period | Grant/ Amount Mobilized  (Rs. Lakh) | Whether policy document/ patent as outcome | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
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| Total Score | | | | | |  |  |  |  |

1. Research Guidance

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S No | Research Level | Number Enrolled | Thesis Submitted | Degree Awarded | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  | MTech/M. Phil or Equivalent |  |  |  |  |  |  |  |
|  | Ph.D or Equivalent |  |  |  |  |  |  |  |
| Total Score | | | | | | |  |  |

E. (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes

(not less than one week duration):

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S.No. | Programme | Period/Duration | Organized by | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Total Score | | | |  |  |  |  |

E. (ii) Papers presented (but not published) in Conferences, Seminars, Workshops, Symposia:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title of the Paper presented | Title of Conference/  Seminar along with date of the event | Organized by | Whether International/ National /State /Regional/  College or University Level | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Total Score | | | | |  |  |  |  |

E. (iii) Invited Lectures and Chairmanships at National or International Conference /Seminar etc.:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title of Lecture/ Academic Session | Title of Conference/  Seminar etc. along with date of the event | Organized by | Whether International/ National | API Score | | | |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Total Score | | | | |  |  |  |  |

Total API Scores for Category III

|  |  |  |  |
| --- | --- | --- | --- |
| Initial assessment period | Subsequent additional assessment period | | |
| (i) | (ii) | (iii) |
|  |  |  |  |

IV. SUMMARY OF API SCORES

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Criteria | 1st Year  YY-YY | 2nd Year  YY-YY | 3rd Year  YY-YY | 4th Year  YY-YY | 5th Year  YY-YY | 6th Year  YY-YY | 7th Year  YY-YY | 8th Year  YY-YY | 9th Year  YY-YY | 10th Year  YY-YY | 11th Year  YY-YY | .. | .. | nth  Year | API Score for Assessment Period for Category III |
| I | Teaching, learning and Evaluation related activities |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| II | Co-curricular, Extension, Professional Development etc. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| III | Research and Academic Contribution |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total (I +II) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

PART C : OTHER RELEVANT INFORMATION (During the Assessment Period only)

Please give details of any other credential, significant contributions and awards received etc. not mentioned earlier.

|  |  |
| --- | --- |
| S.No. | Details (Mention Year, Value etc., where relevant) |
|  |  |
|  |  |
|  |  |

LIST OF ENCLOSURES: *(Please attach copies of certificates, sanction orders, research papers etc. wherever necessary)*

|  |  |
| --- | --- |
| 1 | 6 |
| 2 | 7 |
| 3 | 8 |
| 4 | 9 |
| 5 | 10 |

I certify that the information provided is correct.

Date:

Place:

**Signature of the Applicant**

**Note: Types of supporting documents**

**Supporting documents (self attested photocopies) such as those given below will be acceptable (wherever available) for various achievements claimed in the application.**

1. Reprints of papers published in journals/conference proceedings etc.
2. Correspondence indicating corresponding author of paper, if available.
3. Proof of journals/books having ISSN/ISBN/Impact factor.
4. Proof of journals/books being refereed/peer reviewed/indexed.
5. Cover page of journal/ conference proceedings/books etc.
6. Copies of cover page of books and first few pages of chapters contributed.
7. Copy of notification/sanction letters/amount of grant mobilized for research projects/consultancy projects etc.
8. Copy of notification indicating PI/Co-PI and/ or Guide/Co-guide.
9. First page of thesis indicating guide/co-guide.
10. Cover page of MTech/MPhil/PhD thesis completed leading to award of degree.
11. Copies of certificates of training courses/schools/conferences etc. attended.
12. Copies of certificates of papers presented along with reprints of papers (if available).
13. Communication relating to lectures delivered/sessions chaired etc.