



Despatch No. PEC/EIC/25/1076-1079  
Dated: 18/12/2025

**APPLICATION FOR THE POSITION OF SECRETARY AND JOINT SECRETARY OF THE ENTREPRENEURSHIP AND INCUBATION CELL FOR THE SESSION 2025-26.**

Application are invited for the B.Tech students of 4<sup>th</sup> year for the student coordinators of Entrepreneurship and Incubation Cell (EIC) for the session 2025-26 for the following post:-

- |                     |   |    |
|---------------------|---|----|
| • General Secretary | - | 01 |
| • Joint Secretary   | - | 01 |

**Eligibility Requirements: -**

1. The Candidate has a minimum CGPA of 6.0.
2. The Candidate must not be on Academic Probation/Disciplinary Warning.

**ALL THE APPLICANTS HAVE TO SUBMIT A WRITE UP OF 1200-1500 WORDS WHICH SHALL INCUDE VISION, THEIR CONTRIBUTION IN VARIOUS EVENTS OF PEC, THEIR ACTION PLAN FOR EIC.**

Students have to submit the application in PDF format through the following Google form link:-

<https://forms.gle/Qz6XSxVUooXt4ggN6> by 23.12.2025 till 5.00 pm

No application will be accepted/entrained after 23.12.2025 by 5.00 pm. unsigned application will not be accepted.

*for* *Indesh*  
18/12/25  
Coordinator, EIC

**Copy to:-**

1. PA to Director for his kind information please.
2. DSA for his kind information please.
3. Webmaster to upload on Institute website and circulate to all the 4th year B.Tech students.
4. DEO, EIC to put up on all notice boards.