

No. PEC/RG/MII/Drinking Water25/ 4485


30 September 2025

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CIRCULAR

(Use of Drinking Water in Offices & Events)

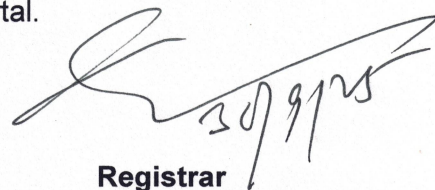
1. It is to inform that the Competent Authority desires that all out efforts must be made to **Avoid Use of Packaged Drinking Water in the Campus**, so as to reduce creation of plastic waste in the Campus, which have the potential to inflict damage to the environment. We must encourage use of clean/distilled water in the Functions/Events/Offices/Campus Premises etc with **installation of suitable capacity Water Dispensers**, alongwith provisioning of **bio-degradable paper glasses etc.**
2. Notwithstanding above, in case **it is inevitable to resort to use of packaged drinking water** for official use, Meetings/Events etc, then a concerted effort must be made to promote GoI Initiative on "**Use of Products which are indigenously manufactured/produced, with heavy reliance on Make in India (MII)**". This will contribute to local/indigenous manufacturing, also as a special case may extend support to the welfare initiatives linked to the Indian Armed Forces (IAFs) (through use of Sena Jal produced by the IAF Welfare Organization) **or** procure (**preferably through GeM**) any other indigenous water brands (Rail Neer, Bisleri, Himalayan, CLEAR Premium Water, Kingfisher Spring Water, Vedica, Jeevsea Premium Water, Bailley etc).
3. In order to ensure implementation in letter & spirit, all Deans/HoDs/HoCs/CEW/CPO/Sr Library Incharge/AC (F&A)/AR(Est)/ Incharge of Section & Offices are requested to ensure the use of Sena Jal **or** any other Indigenous Water brands (**in exceptional cases only, where Water Dispenser can't be provided for any plausible reasons**) in their respective Depts/Section/Office.



(Col RM Joshi)
Registrar

Distribution:-

1. Dy Director.
2. All Deans/HoDs/HoCs.
3. CEW/CPO/Sr Librarian/Medical Officer.
4. AC(F&A)/All ARs/All Supdts & SOs/PRO & APRO.
5. Webmaster - Please upload this Circular on the Institute Web Portal.
6. PA to Director - for information of the Director please.
7. PA to Registrar.



Registrar