

# Punjab Engineering College, Chandigarh

(Deemed to be University)

No. PEC/StdS/S-1/ 872  
Dated : 16.05.2024

## NOTICE FOR STUDENTS GOING TO ENTER B.Tech. 3<sup>rd</sup> SEMESTER

### CHANGE OF BRANCH

All those students who are going to enter B.Tech. 3<sup>rd</sup> semester in the session 2024-25 and have secured CGPA  $\geq 8.5$  at the end of second semester are eligible to be considered for change of branch. Interested students can apply for Branch change by filling up the attached proforma and submit the hard copy in the Academic Section by **15-06-2024**. The request for branch change will be processed as per the rule/provisions.

The rule for Branch Change (for 2022-23 Batch onwards) approved in 99<sup>th</sup> meeting of Senate held on 19-07-2022 is as follow:-

1. *Branch Change should be after the 2nd semester.*
2. *No Backlog and CGPA should be  $\geq 8.5$  after 1st year. In case of tie of CGPA, the All India JEE Main rank will be considered to break the tie.*
3. *Max of 10% of the sanction strength of the branch should be permitted to change the branch and the strength of branch should not fall below 80%.*
4. *Branch change will be only on the leftover seats.*

The interested students should apply for branch change without waiting for the result. Student signatures are mandatory on the request form. Incomplete form will not be considered.

Please note that the preferences given once cannot be changed later. Also, after branch change allocation, student will continue in that discipline till completion of the degree. No application will be considered later for reverting back to the previous branch under any circumstances.

  
16/05/2024  
Dean Academic Affairs

Copy of the above is forwarded to the following for information and further necessary action:-

1. All Head of the Departments
2. DSA for wide circulation amongst 1<sup>st</sup> year B.Tech. students.
3. All Institute notice boards
4. All Hostel notice boards
5. Training & Placement Officer
6. Chairman Library
7. Head Sports
8. Webmaster for uploading on institute website.
9. Associate Dean Academics (ERP)
10. PA to Director

  
16/05/2024  
Dean Academic Affairs

## PROFORMA OF REQUEST FOR CHANGE OF BRANCH

Student ID :

CGPA (if available):

Name :

JEE Main Rank :

Category :

Present Branch :

I request to be considered for branch change in the following order of preference :

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

- a) I will not request for change in order of preference at a later stage.
- b) I undertake that I will be bound to pursue the rest of the programme in the branch allocated to me.

(Countersigned by Parents)

(Signature of the Student)

**Note:**

1. Parents signature and student signature are mandatory. Incomplete form will not be considered.
2. The preferences given once cannot be changed later. Also, after branch change allocation, student will continue in that discipline till completion of the degree. No application will be considered later for reverting back to the previous branch under any circumstances.