

No. PEC/A&DAC/23/1168

18, December, 2023

NOTICE
(Auction and Disposal Assistant Cell)

Subject: Unutilized furniture (steel and non- heritage) lying in the institute.

It has been observed that there is a lot of unutilized furniture lying in the different departments/ section/ offices and other locations in the campus.

Therefore, all the departments/ section are requested to provide the information of unutilized/ surplus furniture (steel and non-heritage) in their departments, so that the same can be used, where it is required. The information shall be reach to this office by 10.01.2024 positively.

This issues with the approval of the competent authority.


18/12/23
Mahesh Chander Kalia
Superintendent
Auction and Disposal Assistant Cell

Distribution:-

1. Deputy Director
2. Registrar
3. All Deans, HoDs, HoCs& Section Incharges.
4. DC (F&A)
5. Head Library, Head Dispensary and Head Guest House
6. DSA (For All Hostels)
7. Head, Workshop
8. Chairman, Estate & Works
6. Head Computer Centre - please upload on the Institute Website.
7. PA to Director - for information of the Director please