

Subject: Approved Minutes of 17th meeting of Building & Works Committee of Punjab Engineering College, Sector-12, Chandigarh.

A. Brief of meeting and participants:

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| Date & | 10.12.2021 (Friday) | | |
| Time | 03:00 P.M. | | |
| Venue | Board Room, 2 nd Floor, Administrative Block, Punjab Engineering College (Deemed to be University), Sector-12, Chandigarh | | |
| In chair | Director, Punjab Engineering College (Deemed to be University), Chandigarh. | | |
| List of Participants | S. No. | Name | Capacity |
| | 1. | Prof. S. Anantha Ramakrishna, Director, CSIO | BOG Nominee |
| | 2. | Sh. Anup Chauhan, Chief Engineer, Haryana PWD (B&R), Retd. | Member |
| | 3. | Sh. V.K. Jain, Chief Engineer, UHBVN, Panchkula, Retd. | Member |
| | 4. | Dr. N.M. Suri, CE&W | Member |
| | 5. | Dr. Siby John, Deputy Director | Special Invitee |
| | 6. | Prof. Mohit Kumar, Estate Officer-I | Special Invitee |
| | 7. | Sh. Sushil Kumar, Estate Officer-II | Special Invitee |
| | 8. | Sh. K.K. Gupta, University Engineer | Special Invitee |
| 9. | Dr. Sushant Samir, Registrar (Ad- Interim) | Member Secretary | |

B. The Minutes are as below:

At the outset, Registrar (Ad-interim)-cum-Member Secretary (BWC) informed the house that it is the first meeting of Building & Works Committee after Director has joined this institute.

| Agenda Item No. | Agenda | Decision |
|------------------------|---|---|
| 17.1 | Confirmation of Minutes of 16 th BWC Meeting | The minutes of 16 th meeting of BWC held on 04.02.2021 were circulated vide no. PEC/EO/3251-57 dated 26.02.2021 to all the members. No comments have been received. The minutes were presented for confirmation. |
| 17.2 | Action taken report- 16 th BWC Meeting Agenda Item No. 16.1: Confirmation of minutes of 15 th BWC meeting. | Confirmed. |
| | Agenda Item No. 16.2: Action taken report on decision of 15 th BWC meeting | Noted |

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| | Agenda Item No. 16.3: Release of funds to U.T. Engineering Dept. for Deposit works | Needful being done. |
| | Agenda Item No. 16.4: Providing & Fixing of tiles in campus houses | The work has been completed in 32 nos. of houses. Complete detail of work done i.e. total expenditure incurred, date of completion etc. may be attached as Annexure. |
| | Agenda Item No. 16.5: Renovation of vacant houses | |
| | Agenda Item No. 16.6: Restoration and Rejuvenation of old academic block a. Renovation of Auditorium b. Providing & Fixing of 2 nos. lifts in Old Academic Block | a. The renovation plan of Auditorium is under finalization. b. The said work is to be executed by the U.T. Engineering Dept. |
| | Agenda Item No. 16.7: Providing & Fixing of Sculpture at Rotary in front of Gate No. 2 | The proposal was not approved, therefore, no action could be initiated. |
| | Agenda Item No. 16.8: Works to be executed from 100.00 crore funds. | Apprised. No further action is required. |
| | Agenda Item NO. 16.9: Status of work a. To be executed by U.T. Engineering Dept. b. To be executed by Estate Office | Apprised. No further action is required. |
| 17.3 | Appraisal of New Facilities to be created as per Master Plan | The Chairman BWC apprised the members about new facilities to be created as per the Master Plan. |
| 17.4 | To consider the work of construction of Himalaya Hostel (G+2) | The construction of Himalaya Hostel (G+2) has been taken up by the U.T. Engineering Dept. |
| 17.5 | To consider the proposal of Construction of Synergy Centre | The proposal of construction of Synergy Centre was approved in the 22 nd meeting of BoG. Members suggested that a detailed proposal should be submitted in the next BWC meeting. Meanwhile, the newly constructed convention centres/ auditoriums in the similarly placed institute may be visited and a detailed proposal to be submitted in the next BWC. |
| 17.6 | Construction of new houses for faculty/ staff. | It was decided to submit a detailed proposal for construction of houses for faculty and staff. |
| 17.7 | Air- Conditioning in Centenary Hall. | It was decided to design and submit the detailed proposal of air-conditioning to Chairman, BWC. Further the Chairman BWC was authorized to take appropriate decision on the proposal. |

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| 17.8 | Renovation of Laboratories in Aerospace Engineering Department. | Approved as proposed. |
| 17.9 | Providing and fixing of paver blocks in campus. | It was decided to review the proposal and Chairman, BWC was authorized to take the appropriate decision on the specific proposal. |
| 17.10 | Renovation of Lecture Halls. | It was decided that detailed proposal may be submitted in the next BWC meeting. |
| 17.11 | Appointment of Estate Officer on full time basis. | It was felt that there is a necessity of full time Estate Officer for the smooth functioning of Estate Office, PEC. BWC recommended that the proposal to induct an Estate Officer may be sent to BoG for approval. |
| 17.12 | Waving off the rent of the shops in PEC Shopping Complex | BWC considered and accepted the recommendation of the committee setup for this purpose for waving off rent of shops during the COVID period. Chairman, E&W was requested to send the recommendation of the committee to the BOG for approval. |
| 17.13 | Works to be executed from Rs. 100.00 Crores Funds | Noted as presented. |
| 17.14 | Status of Works a. To be executed by U.T. Engineering Department. b. To be executed by Estate Office. | Noted & Concurred. |

Dated: 29.12.2021

**Chairman
Building & Work Committee**

Endst. No. PEC/EO/ 21751-58

Dated

29 DEC 2021

Copy of the above is forwarded to the following for information:

1. Director, CSIO, Sector-30, Chandigarh
2. Sh. Anup Chauhan, H. No. 614, PEC Campus, Sector-12, Chandigarh
3. Sh. V.K. Jain, H. No. 521, Sector-15, Panchkula, Haryana
4. Deputy Director, PEC, (Special Invitee)
5. Chairman Estate & Works
6. Estate Officer, PEC, (Special Invitee)
7. P.A. to Director
8. P.A. to Registrar

[Signature]
29/12/21
Registrar, (Ad-Interim)

[Signature]