

Punjab Engineering College, Chandigarh

(Deemed to be University)


No. PEC/EO/ 19594
Dated: 23 SEP 2022

CONSENT LETTER

S. No	House No.	Group/ Category
1.	202	A-8

The above mentioned houses in PEC Campus, Chandigarh are vacant. The entire seniority list for eligible employees for the above mentioned vacant house is available on the college website and the hard copy of the same is available in Estate Office. The eligible employees, who are interested for the allotment, should send their consent on the format *given* below to Estate office on or before **07.10.2022 by 5:00 p.m.** However, the houses will be allotted to the senior most eligible employee of the list, whose consent is received on or before due date. In case, this office receives no consent before the due date, the offer will be sent to the next of eligible employees for seeking consent.


The employees who have already submitted their requests for change of residents in respect of the above mentioned house is also required to give their consent through this circular. However, the change of residence will be made as per rule the seniority list of change of residence. Format for consent is overleaf.


Estate Officer
Dated: 23/9/22

Endst. No. PEC/EO/

Copy to the above is forwarded to the following for information and necessary action.

1. Deputy Director, Chairman, HAC
2. Registrar
3. All Head of Departments
4. All Deans
5. Head Computer Centre
6. All in charges extra mural duties
7. All Hostel wardens
8. All Section in charges
9. Chairman Sports
10. Chairperson Library
11. Head, CD & GC
12. Head, Workshop
13. Medical Officer, College Dispensary
14. P.A. to Director
15. Webmaster with a request to circulate this notice through email to all faculty and staff.


Estate Officer
Dated: 23/9/22

To

Estate Officer

Subject: Application for allotment of house in PEC Campus.

Reference to the memo no. 19594 Dated: 23.09.22

FORMAT FOR CONSENT

1. H. No. _____ Category: _____

1. I am interested for House No in order of priority

1. _____, 2. _____, 3. _____

2. I am not interested for House No. 1. _____, 2. _____, 3. _____

Signature of the Employee

Name:

Department:

Designation:

Present residential address: