

PUNJAB ENGINEERING COLLEGE (Deemed to be University)

PERFORMA FOR EVENT PERMISSION AND FINANCIAL SANCTION BY CLUBS/SOCIETIES/SPORTS DEPARTMENT

Name of Club/Technical Society:			
Event Name:			
Date:	Venue (s):	Time:	
Brief Event Description:			

Have the details of the event signed by Club Secretary attached alongwith the sanction? **YES/NO**
Permission may please be granted for conducting above mentioned event.

EXPENDITURE DETAILS (Enter NIL if no funding required)

S. No.	Description	Approx. Cost	Justification
1			
2			
3			
4			
5			
6			
7			
8			
	TOTAL		

Financial Sanction may kindly be accorded for Rs. _____ as per the above details. The expenditure will be met out from the _____ Fund. An advance of Rs. _____ against this sanction may be given in the name of _____.

(Name & Signatures of Club Secretary)

(Name & Signatures of CCS/CTS/Sports Secy.)

EVENT DETAILS & EXPENDITURE HAS BEEN VERIFIED	
1.	Recommended/Not Recommended
O/I Club/Technical Societies	2. ADSA(C)

Entered in Clubs/Societies Register at Page No. _____

Verified by Clerk, DSA Office

Sanction/Not Sanctioned

Dean Students Affairs