

Subject: Approved minutes of the 45th meeting of the Board of Management of PEC University of Technology, Chandigarh.

A. Brief of meeting and participants:-

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| Date | 28.01.2015 (Wednesday) | | |
| Time | 03:30 p.m. | | |
| Venue | Conference Room, II Floor, Administrative Block, PEC Campus, Sector – 12, Chandigarh. | | |
| In Chair | Sh. Sarvjit Singh, IAS, F.S. & Technical Education Secretary, U.T., Chandigarh. | | |
| | Prof. Manoj Arora, Director, PEC University of Technology. | | |
| List of participants | Sh. Sarvjit Singh, IAS | Finance Secretary | Member |
| | Prof. Sanjeev Sofat | Deputy Director, PEC | Permanent Invitee |
| | Prof. Siby John | Dean SRP&D | Permanent Invitee |
| | Prof. (Ms.) Uma Batra | Dean Faculty Affairs | Member |
| | Prof. Parveen Kalra | Dean Academic Affairs | Member |
| | Prof. R.K. Khitoliya | Professor | Member |
| | Dr. V.P. Singh | Associate Professor | Member |
| | Sh. Manish Kumar | Registrar | Secretary |
| Leave of absence accorded | Sh. Pawan Agarwal, IAS | Alumnus of the institute | Member |
| | Sh. S.K. Jaitely | Nominee of MHRD | Member |
| | Sh. Sandeep Hans | Special Secretary Technical Education | Member |

B. At the outset, Secretary welcomed Co-chairman and all the participating Board Members.

C. The brief of proceedings is as follows:

| Item No. | Item | Decision |
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| 45.1 | Approval of Draft minutes of 44 th meeting. | Approved as proposed. |
| 45.2 | Action taken report on decision of 44 th meeting. | Noted |
| 45.3 (a) | Status of Budget. | Noted |
| 45.3 (b) | Balance Sheet. | Noted |
| 45.4 | Constitution of Building Works Committee and Engineering Wing. | Deferred |
| 45.5 | Proposed Civil Works. | Approved in principle. It was observed that works may be prioritized, proposal be prepared with fund flow details and put up in next BOM accordingly. |
| 45.6 | Empanelment of Architects. | Approved as proposed. The procedure for empanelment is to be followed as adopted for earlier appointment of Architects. Effort may be made to empanel architects with qualitative work track record. |
| 45.7 | Empanelment of Advocates and revision of Professional Fee. | Exercise for fresh empanelment may be initiated. An effort may be made to empanel lawyers of high standing. The fee notified by Chandigarh Administration may be adopted. For uncovered items, a comprehensive proposal may be put up in the next meeting. Inputs from Law |

| | | Department, if required, may be taken. | | | | | | | | | | | | | | | |
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| 45.8 | Medical facilities for faculty and staff. | Approved as proposed. For the retired faculty/ staff, a comprehensive proposal along with financial liability, cash flow, number of beneficiaries be brought in the next meeting. | | | | | | | | | | | | | | | |
| 45.9 | Revision in honorarium to various functionaries. | Approved as proposed. | | | | | | | | | | | | | | | |
| 45.10 | Revision of Remuneration for extra work | <p>Approved as mentioned below:</p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Post</th> <th>Special Allowance (In Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Special Allowance to Ministerial staff posted with Director, Registrar, AC (F&A).</td> <td>Rs. 1000/- P.M.</td> </tr> <tr> <td>2</td> <td>Special Allowance to Ministerial staff posted with TPO, DSW, Legal Assistant, Tax Assistant and Store Keeper (G) and Cashiers.</td> <td>Rs. 500/- P.M.</td> </tr> <tr> <td>3</td> <td>Special Allowance for performing official duties on regular basis in departments/offices.</td> <td>Rs. 500/- P.M.</td> </tr> <tr> <td>4</td> <td>Other employees both regular and contractual (Direct/ Outsourced) working after office hours, subject to maximum of 50 days in a year.</td> <td> <ul style="list-style-type: none"> • Rs. 400/- to Group 'C' per man day. • Rs. 300/- to Group 'D' per man day. </td> </tr> </tbody> </table> | S.No. | Post | Special Allowance (In Rs.) | 1 | Special Allowance to Ministerial staff posted with Director, Registrar, AC (F&A). | Rs. 1000/- P.M. | 2 | Special Allowance to Ministerial staff posted with TPO, DSW, Legal Assistant, Tax Assistant and Store Keeper (G) and Cashiers. | Rs. 500/- P.M. | 3 | Special Allowance for performing official duties on regular basis in departments/offices. | Rs. 500/- P.M. | 4 | Other employees both regular and contractual (Direct/ Outsourced) working after office hours, subject to maximum of 50 days in a year. | <ul style="list-style-type: none"> • Rs. 400/- to Group 'C' per man day. • Rs. 300/- to Group 'D' per man day. |
| S.No. | Post | Special Allowance (In Rs.) | | | | | | | | | | | | | | | |
| 1 | Special Allowance to Ministerial staff posted with Director, Registrar, AC (F&A). | Rs. 1000/- P.M. | | | | | | | | | | | | | | | |
| 2 | Special Allowance to Ministerial staff posted with TPO, DSW, Legal Assistant, Tax Assistant and Store Keeper (G) and Cashiers. | Rs. 500/- P.M. | | | | | | | | | | | | | | | |
| 3 | Special Allowance for performing official duties on regular basis in departments/offices. | Rs. 500/- P.M. | | | | | | | | | | | | | | | |
| 4 | Other employees both regular and contractual (Direct/ Outsourced) working after office hours, subject to maximum of 50 days in a year. | <ul style="list-style-type: none"> • Rs. 400/- to Group 'C' per man day. • Rs. 300/- to Group 'D' per man day. | | | | | | | | | | | | | | | |
| 45.11 | Revision in refreshment allowance to various functionaries. | Approved as proposed. | | | | | | | | | | | | | | | |

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| 45.12 | Subscribing the payments to Expert Faculty & Invitees. | Approved as proposed. It was observed that National Awardees be listed as Bharat Ratna, Padma Awards, S.K. Bhatnagar INSA & INAE fellows, etc. |
| 45.13 | Promotion opportunities for Lab Attendants. | <p>Approved as proposed with the following conditions:</p> <ul style="list-style-type: none"> i. Any financial benefit shall be given only from the date of notification by PEC after approval of minutes of BOM in consideration. No arrear shall be admissible under any circumstances. ii. Notional fixation may be made in three tier structure. iii. The educational qualifications and other conditions are to be fulfilled as contained in notification of Punjab Govt. and subsequent by Chandigarh Administration. |
| 45.14 | Revision of pay scale of Pharmacist. | <p>Approved as proposed:-</p> <ul style="list-style-type: none"> i. Any financial benefit shall be given only from date of notification by PEC after approval of minutes of BOM in consideration. ii. No arrears shall be admissible under any circumstances. iii. The educational qualifications and other conditions are to be fulfilled as contained in notification of Punjab Govt. and subsequently by Chandigarh |

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| | | Administration. | | | | | | | | |
| 45.15 | Status of TEQIP – II Project. | Noted. | | | | | | | | |
| 45.16 | Transfer of GPF/ Pension Fund of PEC employees to A.G., U.T., Chandigarh. | Noted. | | | | | | | | |
| 45.17 | Delegation of Powers. | A comparative proposal on earlier delegation of power and revised one is to be brought in tabulated format in the next BOM meeting. | | | | | | | | |
| 45.18 | Revision in Tuition fee for U.G. Programmes. | <p>Proposal was approved with amendments in the revised fee structure for tuition fee, per year (for U.G.) as given below:-</p> <table border="1"> <tr> <td>For Batch admitted in 2015-16</td> <td>Rs. 90,000/- P.M.</td> </tr> <tr> <td>For Batch admitted in 2016-17</td> <td>Rs. 1,00,000/- P.M.</td> </tr> <tr> <td>For Batch admitted in 2017-18</td> <td>Rs. 1,10,000/- P.M.</td> </tr> <tr> <td>For Batch admitted in 2018-19</td> <td>Rs. 1,20,000/- P.A.</td> </tr> </table> <p>Rest of the fee as proposed up to 2018-19.</p> | For Batch admitted in 2015-16 | Rs. 90,000/- P.M. | For Batch admitted in 2016-17 | Rs. 1,00,000/- P.M. | For Batch admitted in 2017-18 | Rs. 1,10,000/- P.M. | For Batch admitted in 2018-19 | Rs. 1,20,000/- P.A. |
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| For Batch admitted in 2018-19 | Rs. 1,20,000/- P.A. | | | | | | | | | |
| 45.19 | Revision of Transport Allowance. | A proposal along with the financial liability/ detailed analysis is to be brought in the next meeting of BOM. | | | | | | | | |
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| 45.1 (S) | Appointment on the compassionate ground. | Rejected. | | | | | | | | |

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| 45.2 (S) | Maintenance of Reservation Roster | Approved as proposed. Liaisoning Officer for SC/ OBC/ ST/ Minorities separately be appointed as per Govt. guidelines. |
| 45.3 (S) | Facility of Dongle. | Apart from broadband, facility of dongle is also approved with no change in the financial ceiling existing as of now. |
| 45.4 (4) | Enhancement of amount of scholarship of M.Tech/ Ph.D. | Approved as proposed. |
| 45.5 (S) | Status of ongoing civil works including works for which administrative approval accorded. | Noted. |
| 45.6 (S) | Grant of Senior Scale/ Selection Grade to the faculty. | Noted. |
| 45.7 (S) | Appointment of contractual faculty. | Noted. |
| 45.8 (S) | MoU's between PEC & other institutions. | Noted. |
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| 45.1 (T) | Counting of past service & inter-related benefits. | It was decided that the advice of the Department of Pensions and Pensioner's Welfare, Govt. of India as contained in their O.M. No. 28/4/09-P&PW(B) dated 16.12.2009 and 28/30/2004-P&PW(B) dated 28.10.2009 be adopted. The same was circulated vide No. 65/1/42/FII(12)/2009/1633 dated |

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| | | 03.03.2010 by Finance Department of Chandigarh Administration. |
| 45.2 (T) | Appointment as Registrar – Sh. Manish Kumar | Noted and ratified. |
| 45.3 (T) | Vertical expansion of Production Engineering Block | Approved in principle. |
| 45.4 (T) | Grant of Senior Scale/ Selection Grade to the faculty – Dr. Shailendra Singh | Concurrence accorded. |
| 45.5 (T) | Accepting Officer of Annual Confidential Reports (ACRs) | Change as proposed not accepted. |

Meeting ended with the vote of thanks to the Chair.

Registrar