

From

Professor & Head,
Civil Engineering Department
PEC University of Technology, Chandigarh.

To

Memo No. PEC/CED/17/

Dated:

Subject: Quotations.

Quotations are hereby invited in respect of the articles mentioned as per list attached. The quotations should be sent directly to the undersigned in the sealed cover with transparent fixing tape duly signed in ink underneath by post marked “**quotation and due date**” on the top of envelope so as to reach this office on or before _____ through Registered/Speed post.

These will be opened by the committee members on _____ at _____. in the presence of the tenderers or their representatives who may care to be present before the committee members. The right of accepting or rejecting any quotation without assigning any reason is reserved. Necessary literature of the articles may please be sent.

S.No	Description of the articles & Specifications	Quantity Required
1.	Acoustic Doppler Velocimeter (ADV) (Specifications attached)	One

It may please be specified if the packing, insurance and sales tax/excise duty etc. will be inclusive or extra of the prices quoted. Please quote delivery period also. Only best quality should be quoted. The quotation for advance payment or payment against delivery will not be accepted.

Terms & Conditions: Overleaf

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The following equipment is required in the P. G. Water Resources Laboratory for the research work. The complete description of the item is as follows:

S.NO	DESCRIPTION			QUANTITY
1	Acoustic Doppler Velocimeter (ADV), Single point measurement system, include software, tool kit, 1 bottle (0.5 ltr) seeding material, power supply and shipping case, comprising of the following:			01
	1.1	P16-3D	16-MHz Micro ADV probe: 25 cm of stem, 3-D down looking, 5 cm distance to sampling volume sensor, Delrin housing with wet-pluggable connector.	
	1.2	EH-SP	Splash proof system: ADV electronic cord set mounted in a splash proof enclosure including analogy velocity.	
	1.3	36-0031-010	10 m probe cable, 16 pin, wet pluggable to 25 pin D-sub	

TERMS AND CONDITIONS

1. Bid security / Earnest Money amounting to Rs 600/- will be taken from the prospective bidder in form of account payee Demand Draft/Bank guarantee from commercial bank in favour of Director PEC University of Technology, Chandigarh. Suppliers registered with DGS&D and NSIC are exempted from bid security/EMD. **Quotation without EMD will not be considered.**
2. A Performance security of 5% of the cost of the equipment will have to be deposited by the successful bidder awarded the supply order in form of A/c payee DD or Bank Guarantee from a commercial bank which should be valid for 60 days beyond the completion of warranty.
3. Performance Security will be forfeited and credited to the institute in the event the supplier does not honor the warranty.
- 3.(a) This warranty shall remain valid for 12 months after the goods or any portion thereof as the case may be, have been delivered to and accepted at final destination.
4. It may please be specified if the packing, insurance and sales Tax/Excise Duty etc. will be inclusive or extra of the prices quoted.
5. Please quote delivery period also. It should be less than 45 days from the date of supply order.
6. Catalogue should be sent along with supply.
7. Materials should conform to BSS/ISI specifications where applicable.
8. Only best quality should be quoted. The quotation for advance payment or payment against delivery will not be accepted.
9. All legal disputes will be subject to Chandigarh Jurisdiction and will be interpreted under Indian Laws.
10. The Director PEC University of Technology reserves to himself the right to reject any or all quotations without assigning any reasons.
11. The firm who has been blacklisted by Center/State Govt./UT/Boards/Corporations/any government authority/PEC University of Technology are not eligible for the quote.
12. No advance payment will be made. Payment will be released after satisfactory receipt of goods/ material, demonstration/ installation.
13. The penalty will be charged @ 0.5% per week after the expiry of delivery period, mentioned in the purchase order.
14. All the rates will be FOR, PEC University of Technology, Chandigarh.
15. The institute being a premier Education and Research Institute funded by Chandigarh Administration, discounts as applicable to Research Institute/Educational Institutes may be provided in the quotation.
16. The bidders shall not be allowed to change, alter or modify the bids after expiry of the deadlines for the receipts of bids.
17. The firm is entirely responsible for any damage or losses occurred to the material in the transit. The firm will lodge all complaints regarding the damage occurred in the transit and shall bear all expenses.

- 18(a) In a tender, either Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same tender for the same item/ product.
- 18(b) If an agent bids on behalf of the Principal/OEM, the same agent shall not bid on behalf of another Principal/OEM in the same tender for the same item/ product.
19. Situation in which bid security will stand forfeited if a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form, and in case of successful bidder, if the bidder fails to supply the equipment or to furnish performance warranty in accordance with the tender
20. Bids received after the due date will not be considered.
21. The tenderer is required to bring their own testing and measurement instruments which are required for the installation, commissioning and testing. These can be taken back after completion of the process.
22. Form D will not be issued.
23. If price is quoted in foreign currency, the rupee equivalent price must also be indicated.
24. In case, any free gift scheme / cash scheme is launched by the company same will be offered by the vender to PEC free of cost.
25. Generally the bid offer will be received opened on the day as specified in the schedule. If the above day is declared as a holiday, then the tender shall be received opened on the next working day at the same time.
26. The agency shall arrange to impart training to the concerned lab staff regarding operation / maintenance of equipment free of cost.
27. The institute has been exempted from custom duty in terms of Government Notification No. 51/96-Customs Dated 23 July 1996 and Central Excise duty in terms of Government Notification No. 10/97-Customs Dated 01 March 1997 as amended from time to time.
28. The quoted rates should be valid for a period of 180 days, from date of opening of quotation.
- 29. Every bidder should accept the Terms & Conditions of the tender documents by signing along with seal.**

Date

Signature & Seal

