

TENDER DOCUMENT
FOR

**Requirement of Electrical Material for the maintenance of Electrical Installation
at**

PEC UNIVERSITY SECTOR 12 CHANDIGARH

Last Date of Submission of Tenders: 18-01-2017 at 3:00 p.m.

Opening of Tenders: 18.01.2017 at 3:30 p.m.

Estimated Cost: Rs. 1,98,000/-

Earnest Money: Rs. 3960/-

NIT PARTICULARS

The University Engineer PEC University of Technology Chandigarh invites on behalf of Director PEC University of Technology item rate tenders from authorized dealers/ distributors up to 15:00 hrs. on 18.01.2017 which shall be opened at 15:30 hrs. on 18.01.2017 for the work

| | |
|--------------------------|---|
| 1. Name of Work: | Requirement of Electrical Material for the Maintenance of Electrical Installation at PEC University Sector 12 Chandigarh |
| 2. Estimated Cost: | Rs.1,98,000/- |
| 3. Earnest Money: | Rs. 3,960/- |
| 4. Period of Completion: | 15 Days |
| 5. Cost of Tender: | Rs. 500/- (Non Refundable) |

The eligible firms, after processing the applications for the criteria mentioned above, shall have to deposit earnest money in shape of Bank Draft/ Bankers Cheque of a scheduled Bank in favor of Director, PEC University of Technology, Chd payable at Chandigarh, in addition to the cost of tender in cash before the tender documents are issued.

Detail of tender may be seen at www.pec.ac.in

University Engineer
PEC, University of Technology, Chd

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**Name of Work: Requirement of Electrical Material for the maintenance of
Electrical Installation at PEC, Sector-12, Chandigarh.**

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| 1. | Section-I – Checklist, for Contractors, CPWD-6, | 4-7 |
| 2. | Section-II – CPWD Form 7, Schedule ‘A’ to ‘F’ | 8-11 |
| 3. | Section-III- Amended /Changes in Clauses of the General Conditions of the Contract of CPWD Works 2014 | 12-13 |

SECTION – I**CHECK LIST FOR CONTRACTORS FOR SUBMISSION OF TENDERS**

1. Tender to be witnessed at earmarked page of Tender Documents.
2. The Tender/ Tenders Containing conditions contrary to those specified in this document shall be summarily rejected.
3. In schedule of quantities appended to the tender documents, the rates must be filled both in words and figures. The amount should be worked out for individual items and totaling done.
4. The contractor (s) shall quote the rates keeping in mind, general conditions of CPWD works 2014 as amended from time to time, special conditions and particular specifications etc.
5. It may be noted that the 10 CC clause is only applicable if the time limit of the work is more than 18 months.
6. Criteria for engagement of specialized agencies have been laid in tender document.
7. **List of documents to be submitted with application for issue of tender document:**
 - a. Copy of the valid Registration
 - b. Performance certificate regarding completion of similar works in the last three years.
 - c. Demand Draft or Bankers Cheque of Rs. 500/- as tender fee drawn in favour of Director, PEC University of Technology, Chandigarh., payable at Chandigarh of any scheduled bank (in original)

OR

- Receipt of submission of tender fee with the cashier PEC, Chandigarh (in original)
- d. Copy of PAN.
 - e. Certificate of Registration for Sale Tax/ Vat and Service Tax.
 8. Bidder must sign the terms/conditions of the documents(Page-5 to 7) and self attested the list of documents required to be submitted the applications as in Sr. No.7 above.

PEC UNIVERSITY OF TECHNOLOGY
NOTICE INVITING TENDER

- 1.0 The University Engineer PEC University of Technology Chandigarh invites on behalf of Director PEC University of Technology item rate tenders up to 15:00 hrs. on 18.01.2017 which shall be opened on 18.01.2017 at 15:30 hrs.

Name of Work: Requirement of Electrical Material for the maintenance of Electrical Installation at PEC, Sector-12, Chandigarh.

The work is estimated to cost Rs.1,98,000/-

The estimate however is given merely as a rough guide

- 2.0 Agreement shall be drawn with the successful tenderer on prescribed format as per “General conditions of the contract of CPWD works-2014” (which is available as a Govt. of India Publication) and the Amendment/changes in clauses of the General Conditions of the contract for CPWD works-2014 attached in **Section- III**. Tenderer shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
- 3.0 The time allowed for carrying out the work will be **15 Days** from the date of issue of supply order.
- 4.0 A) Last date of receipt of application shall be 18.01.2017 upto 03:00 p.m.
B) Tender Cost Rs. 500/- (and tender document can also be downloaded from the Institute website i.e www.pec.ac.in and cost of the tender can be deposited at the time of submission of tender.)

Tender documents consisting of plans, specifications, the schedule of quantities of the various classes of the work to be done and the set of terms and conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the University Engineer, PEC University of Technology, Chd between 9:00 a.m to 5:00 p.m except Saturday, Sunday and public holidays. Tender documents excluding standard form will be issued from his office during the hours specified above on payment of the following:

- i) Rs. 500/- in cash/ D.D in favour of Director, PEC as cost of tender and
ii) **Earnest Money Rs 3,960/-** in the shape of Demand Draft of a scheduled Bank in favor of Director, PEC University of Technology, Chd payable at Chd.
- 5.0 Tender should always be placed in sealed envelope, with the name of work and due date written on envelope will be received by the University Engineer, PEC University of Technology, Chd at scheduled date and time and will be opened by authorized representatives in Estate Office on 18.01.2017 at 03:30 p.m.
- 6.0 The description of the work is as follows: -

Name of Work: Requirement of Electrical Material for the maintenance of Electrical Installation at PEC, Sector-12, Chandigarh.

The tenderer shall be authorized dealer/distributor of the material.

- 7.0 The competent authority on behalf of **Director** PEC University of Technology does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of any reason. All tenders, in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected, however tender with unconditional rebate shall be acceptable.

- 8.0 The competent authority on behalf of Director, PEC does not bind himself to accept the lowest or any other tender and reserves to himself the authority to reject any or all of the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions are not fulfilled or any conditions including that of conditional rebate is put forth by the tenderer, shall be similarly rejected, however tender with unconditional rebate shall be acceptable. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 9.0 The competent authority on behalf of **Director** PEC University of Technology reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
- 10.0 The contractor whose near relatives is posted in any capacity in PEC University of Technology will inform the same through letter before due date of receipt of tender. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer/official in PEC University of Technology Administration. Any breach of this condition by the contractor would render him liable to remove his name for works in PEC University of Technology.
- 11.0 No employee of PEC University of Technology. is allowed to work as a contractor for a period of two years after his retirement from Government service, without the previous permission of the Director in writing. His contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the PEC University of Administration. As aforesaid before submission of the tender or engagement in the contractor's services
- 12.0 The tender for the works shall remain open for acceptance for a period of ninety days from the opening of financial bid. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier or makes any modifications in the terms and conditions of the tender which are not acceptable to the **Director** PEC University of Technology, **then the Director** PEC University of Technology **shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said Earnest Money as aforesaid and to forfeit the whole of the Earnest Money.**
- In the event the tenderer whose tender is accepted and the award letter issued **the Director** PEC University of Technology **shall without prejudice to any other right or remedy be at liberty to forfeit the whole of the Earnest Money.**
- 13.0 This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the accepting authority, shall, within 10 days from the stipulated date of start of the work sign the different component part of the contract consisting of:-
- 13.1 The notice inviting tender, all the documents including additional conditions & if any, forms the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
- 13.2 Standard CPWD Form 8 as per General conditions of contract for CPWD works-2008.
- 14.0 The tenderer has to associate with himself agencies of the appropriate class eligible to tender for the other component individually.
- 15.0 The Agency has to produce the original documents as and when asked for by U.E. The failure of the Agency to furnish the said original documents will entail summarily rejection of its tender.
- 16.0 The reference of General condition of Contract for CPWD-2014' Wherever appearing in bid document shall be read as General Condition of Contract for CPWD Works-2014'

- 17.0 PEC University of Technology reserves the right to reject any or all the application/tenders without assigning any reason. Overall lowest bid will be criteria for finalization of tender.
- 18.0 All disputes concerning in any way with this work are subject to the Chandigarh jurisdiction only.
- 19.0 Conditional tenders will be rejected without assigning any reason.
- 20.0 For detailed Terms & Conditions of the DNIT etc. can also be seen in the office of undersigned on any working day during office hours.
- 21.0 **All the rates will be FOR, PEC University of Technology, Chandigarh.**

For & on behalf of the Director PEC University of
Technology

Signature_____

University Engineer

PEC, University of Technology, Chd

SECTION – II

**PEC UNIVERSITY OF TECHNOLOGY
SECTOR 12 CHANDIGARH**

STATE: UT

Authority: PEC

**BRANCH: UNIVERSITY ENGINEER
PEC UNIVERSITY OF TECHNOLOGY**

CITY; CHANDIGARH

ITEM RATE TENDER & CONTRACT FOR WORKS

Name of Work: Requirement of Electrical Material for the maintenance of Electrical Installation at PEC, Sector-12, Chandigarh.

to be submitted by **03.00 p.m.** on **18-01-2017** to **University Engineer PEC University of Technology Sector 12 Chandigarh**

to be opened in presence of tenderers who may be present at **3:30 p.m.** on **18.01.2017** in the **Estate Office, PEC University of Technology Sector 12 Chandigarh.**

i)

Issued to :-

Signature of officer issuing the documents.....

Designation:- **University Engineer, PEC University of Technology Sector 12, Chandigarh.**

ii)

iii) Date of issue:-

TENDERER

I/We have read and examined the Notice Inviting Tender, Schedule of Quantities Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions, Schedule of Rate and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Tender, viz. Schedule of Quantities and in accordance in all respects with the Specifications, Designs, Drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of Contract and with such materials as are provided for, by and in respects in accordance with, such conditions so far as applicable.

CPWD FORM NO. 7

We agree to keep the tender open for (90) Ninety days from the date of submission thereof and not to make any modification in its Term & Conditions.

I/We hereby declare that I/we shall treat the tender documents, drawings and other records connected with the work as Secret / Confidential documents and shall not communicate information / derived there from to any person other than a person to whom I/we am/are may authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

| | | |
|---------------------|---|-----------------------------------|
| Dated | } | Signature of Contractor |
| Witness: - | | Postal Address: - |
| Address: - | | |
| Occupation: - | | Telephone No. Fax:- E-Mail: |

1. Name of Work: Requirement of Electrical Material for the maintenance of Electrical Installation at PEC, Sector-12, Chandigarh

2 Estimated Cost of work: - **Rs. 1,98,000/-**

3 Earnest Money: - **Rs. 3960/-**

4 Time Allowed **15 Days**

5 The following expressions shall unless the context otherwise require have the meanings hereby specifically assigned to them.

a University Engineer (PEC University of Technology)
Or Successor thereof

b Registrar (PEC University of Technology)
Or Successor thereof

c Director (PEC University of Technology)
Or Successor thereof

d Delhi Schedule of Rates (DSR) DSR-2014 with correction/amendments latest upto date

e CPWD Specifications CPWD Specifications 2014 latest upto date

General Rules & Directions:-

Officer Inviting Tender: - University Engineer

Definitions:-

i Engineer-In-Charge University Engineer
ii Accepting Authority Director (PEC University of Technology)

iii Percentage on cost of materials and labour to cover all overheads and profits 15% (Fifteen Percent)

iv Standard Schedule of Rates Delhi Schedule of Rates 2014

v Department: PEC University of Technology

6 The order of preference: - In the case of discrepancy between the Schedule of Quantities, the Specifications and/ or the Drawings, the following order of preference shall be observed:-

- a. Nomenclature of item as per Schedule of Quantities
- b. Special Conditions.
- c. Particular Specifications.

d. CPWD Specifications.

e Indian Standard Specifications of B.I.S.

7 Standard CPWD Contract Form CPWD Form 7 as modified and corrected upto 28.01.2009 with amendments as per **Section-III**.

Clause-2:- I. Authority for fixing compensation under clause-2. University Engineer (PEC University)

Clause-3:- Time allowed for execution of work. **15 Days**
Authority to give fair and just extension of time: University Engineer

Clause- 4:- Specifications to be followed for execution of work C.P.W.D. Specifications

Clause-5:- Type of Work Renovation of old Building

Clause-6 Accord sanction of substituted items. University Engineer

Clause 7 Accord sanction of extra items. -do-

CONDITIONS:-

1. The work shall be carried out as per CPWD specifications.
2. The quantity can be increased or decreased as per actual requirement at site.
3. No claim on account of fluctuation in prices shall be considered.
4. All cable connections should be through dowells lugs/ thimbles duly crimped with proper crimping tools and no extra payment shall be made on this account.
5. The work shall be completed strictly as per specifications and to the entire satisfaction of the Engineer- in- Charge.
6. The firm shall have to employ qualified Engineer for the supervision of work at site.
7. The firm has to strictly follow the fair wage clause.
8. Separate colour of wire shall be used for phase & neutral so as to distinguish it for live conductor.
9. The material will be got inspected from E.O. before installation at site and inspection report shall be submitted along with the bill
10. The material i.e. LED fittings shall be guaranteed for Two year from the date of installation.
11. Before installation of the material the date of installation shall be marked on the material by J.E.-in-charge duly signed.
12. All the material shall be inspected before use at site.
13. The firm shall ensure the availability a licensed electrical/ supervisor/ qualified Engineer during the erection testing and commissioning and maintaining for full function.
14. The department has reserves the right to issue any amendment to the work order as emergency demands or alter or altogether cancel the contract without assigning any reason. The department reserves the right to delete any item.
15. The department reserve the right to select any make of accessory mentioned in the schedule of work and contractor have to install the same within the rate quoted by them.
16. The contractor is responsible for having got the "All risk comprehensive Insurance for men valid upto the completion of the work, right from the initial stage of transit/transportation of material, installation, testing and handing over to the department."
17. The contractor whose tender is accepted will be required to deposit furnish performance guarantee of an amount equal to 5.00% (Five point Zero Percent) of the tendered amount with in the period specified in schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than 10,000/-) or Deposit at call receipt of any scheduled bank/banker's cheque of any scheduled bank/demand draft of any scheduled bank/pay order of any scheduled bank (in case guarantee amount is less than Rs. 10,000/-) or Govt. securities, or fixed deposit receipts or guarantee bounds of any scheduled bank or the State Bank of India.
18. The work should be carried out as per demarcation given by the E.O. otherwise no payment shall be made by the Deptt. for executing work by the firm at his own level.
19. The Validity of the tender is 90 days from the opening of the tender.
20. The firm will deposit bank guarantee as per the prescribed performa at the time of completion of work which shall be kept valid throughout guarantee period-year in lieu of refund of security deposit, otherwise security deposit shall be released after successful completion of guarantee prescribed period of years.

21. If any tenderer quotes item wise percentage or any condition in bidder's name column or anywhere else in the BOQ that tender shall outrightly be rejected. Only percentage is to be entered in percentage column.

The approved makes are as **Philips/GE/Wipro/Crompton**.