

LETTER OF INVITATION

To

Date :

Sub : Inviting quotations for preparations of a Stage Play asking for professional services of a Director/Artist.

Quotations are hereby invited from a professional theatre Artist/ Director to prepare a Stage Play of about 30-60 minutes involving 8-15 students on any innovative theme competent enough to be performed anywhere in India. The terms of references and terms of contract are enclosed in Annexure – III.

The following enclosed documents need to be duly filled by the respective Artist/Director:

1. Proforma for Pre-qualification Bid- Annexure – I (to be sealed separately from Financial Bid)
2. Proforma for Financial Bid – Annexure – II

Also, a copy of the “Terms of References and Terms of Contract “(Annexure –III) is attached along with this letter which must be signed and returned sealed in an envelope as an acceptance.

All the above mentioned documents along with a copy of detailed CV of the Artist/Director should reach the office of **Dean Student Affairs (DSA), PEC University of Technology, sector-12, Chandigarh-160012** by 15/09/2017. The sealed quotations can be either sent by speed post or delivered personally.

Dean Student Affairs