



Admission Brochure Academic Year 2018-19

**B.Tech. Admissions
for
Kashmiri Migrants
Children/ Grandchildren of Freedom Fighters
Sons/Daughters/Spouses of Military/Paramilitary
Personnel
Sportspersons**

Registration Fee: Rs. 2000/- (Non-Refundable)

**Punjab Engineering College (Deemed to be University),
Chandigarh**

Admission Schedule

Registration

Online Registration process commences	5 th June 2018 at 10: 00 A.M.
Last date for online registration	30 th June 2018

Document Verification

Venue: Auditorium, Punjab Engineering College (Deemed to be University), Chandigarh

S. No.	Category	Time	Date
1.	Defence Personnel	10:00 a.m. Onwards	3 rd July – 4 th July 2018
2.	Sportspersons	10:00 a.m. Onwards	3 rd July – 4 th July 2018
3.	Freedom Fighter	2:00 p.m. Onwards	5 th July 2018
4.	Kashmiri Migrants/Displaced Persons	2:00 p.m. Onwards	6 th July 2018

Note: Candidates are required to bring one set of self-attested photocopies of all supporting documents/certificates along with Original documents/certificates. Failure to bring the supporting document of a particular category will debar the candidate for that particular category. **All the certificates/affidavit claiming reservation under various categories in the Table given above must have been issued not later than 6th July, 2018.**

Display of Tentative Merit List of Eligible Candidates	9 th July, 2018
Seat Allocation	12 th July 2018
Physical Reporting of Candidates who have been Allotted Seats	16 th July, 2018 to 17 th July, 2018

Note: After completion of the Online Registration, the candidates are supposed to send a hard copy of their Application Form printed from the online portal along with photocopies of supporting certificates/documents and proof of Registration Fee payment (copy of Bank Challan or Demand Draft in original) through Registered/Speed Post or by hand latest by 1st July 2018 (05.00 P.M.) to the following address:

**Controller of Admissions,
Punjab Engineering College (Deemed to be University),
Sector 12, Chandigarh, 160012**

Registration Fees: Rs. 2000/- (Non-Refundable)

Seat Distribution

S. No.	Category	Quota	Aerospace Engg.	Civil Engg.	Computer Sc. & Engg.	Electrical Engg.	Electronics & Comm. Engg.	Mechanical Engg.	Materials & Metallurgical Engg.	Production & Industrial Engg.	Total
1.	Kashmiri Migrant		1	1	1	1	1	1	1	1	8
2.	Children/ Grandchildren of Freedom Fighters	Chandigarh Quota	0	1	1	1	1	1	1	1	7
		Other than Chandigarh Quota	1	1	1	1	1	1	0	0	6
3.	Sportspersons*	Chandigarh Quota	1	2	2	2	2	2	1	1	13
4.	Sons/Daughters/ Spouses of Military/ Paramilitary Personnel	Chandigarh Quota	1	3	3	3	2	2	1	1	16
		Other than Chandigarh Quota	1	3	3	3	2	3	1	1	17
Total			5	11	11	11	9	10	5	5	67

* Only those candidates shall be considered under this category who have obtained gradation certificates from the Sports Department of Chandigarh Administration before the last date of submission of application form. New/modified gradation certificates issued after the last date of submission of application form will not be entertained.

Eligibility Criterion

1. One of the criteria for admission to PEC is that the candidate should satisfy at least one of these two criteria:-
 - (i) The candidate is within the category-wise top 20 percentile of successful candidates in their respective Class XII (or Equivalent) examination of respective stream and Board.
 - (ii) The candidate has secured minimum 75% marks in the Class XII (or equivalent) examination of respective stream and Board.
2. For calculation of the total marks for five subjects, if the marks awarded in a subject is NOT out of 100, then the marks will be scaled (up or down) to 100 so that the total aggregate marks is out of 500.
3. If a Board awards only letter grades without providing an equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate from the Board specifying the equivalent marks and submit it at the time of acceptance of the allocated seat. In case such a certificate is not provided, the decision taken by Punjab Engineering College (Deemed to be University), Chandigarh will be final.
4. If a Board gives aggregate marks considering both Class XI and Class XII examinations (in the 10+2 system), then only the class XII marks will be considered. Similarly, for Boards which follow a semester system, the marks scored in the final two semesters will be considered.
5. For candidates who appeared in the Class XII (or equivalent) Board examination in 2017 but reappeared in 2018, the best of the two performances will be considered.
6. If a Board does not give marks scored in individual subjects but gives only the aggregate marks, then the aggregate marks given by the Board will be considered as such.

General Conditions

For admission to the courses, each candidate must

- (a) bear a good moral character and should not have been debarred from any institution/university,
- (b) be an Indian National
- (c) satisfy the prescribed medical standards of fitness as follows-
 - i. Standard of Physique

A candidate must be in good mental and body health, and free from any physical defect likely to interfere with effective performance of duties of his/her profession.

- ii. Standard of Visual acuity with or without glasses should be:

	<u>Distant Vision</u>	<u>Near Vision</u>
Better Eye :	6/6 or 6/9	0/6
Worse Eye :	6/9 or 6/12	0/8

The total amount of myopia including the cylinder shall not exceed - 600 D

The total amount of hypermetropia including the cylinder shall not exceed +600 D.

Inter-se Merit for Admission

The inter-se merit of the candidates for admission will be determined on the basis of All India Rank (AIR) obtained in **JEE (Main)-2018** only, except in the **Sports Category** and the **Defence Category**.

Important Guidelines

1. Candidates are advised to read the Information Brochure carefully, before applying online. The Registration Fee is to be deposited in the form of Bank Challan in any branch of SBI throughout India or Through Demand Draft in the favour of **“Punjab Engineering College (Deemed to be University) – PG Admissions”** payable at Chandigarh
2. Those candidates, who have passed the qualifying examination (12th) from schools/colleges located in the Union Territory of Chandigarh and recognized by the Chandigarh Administration, are considered under the **Chandigarh Quota**. All other candidates who have passed their qualifying examination from elsewhere, fall under the **Other than Chandigarh Quota**.
3. After completion of the Online Registration, the candidates are supposed to send a hard copy of their Application Form printed from the online portal along with photocopies of supporting certificates/documents and proof of Registration Fee payment (copy of Bank Challan or Demand Draft in original) through Registered/Speed Post or by hand latest by 1st July 2018 (05.00 P.M.) to the following address:
**Controller of Admissions,
Punjab Engineering College (Deemed to be University),
Sector 12, Chandigarh, 160012**
4. Candidates are required to bring one set of self-attested photocopies of all supporting documents/certificates along with Original documents/certificates. After physical verification, the candidate will not be allowed to make any changes. **A candidate claiming reservation for more than one category, would be required to present himself/herself only once along with all the supporting documents. Failure to bring the supporting document(s) of a particular category, will debar the candidate for that particular category**
5. A candidate, who takes provisional admission and wants to cancel his/her allotment, will have to withdraw as per the procedure given in this brochure.
6. In case, a candidate has previously secured admission in another institution and, because of this reason, is unable to produce his/her original certificates at the time of reporting/Counselling, he/she may be allowed provisional admission, provided he/she submits copies of his/her certificates attested by a Group A gazetted officer and produces a certificate, from the competent authority on the authorized letter head of the institution where he/she has taken admission, mentioning that all his/her original certificates are lying with that institution. **He/she will be required to produce his/her original certificates within 05 working days of getting provisional admission, otherwise his/her admission shall automatically stand cancelled.**

7. Candidates passing their 12th or equivalent examination from Boards/Councils other than the CBSE or School Education Boards of other states will have to submit migration certificate from the respective Council/Board within a month from the date of provisional admission.
8. Candidates shall participate in the Counselling/report for admission at their own expenses.
9. All admissions to B.Tech. courses shall be **PROVISIONAL** and subject to approval by the competent authorities.
10. In case of any dispute regarding admissions to B.Tech. courses, the decision of the Controller of the Admissions shall be final. The Honorable High Court of Punjab and Haryana alone will have the jurisdiction to settle and decide all matters and disputes.

Categories

1. Kashmiri Migrants

One additional seat in each branch is available for Kashmiri Migrants. These seats will not belong to any specific quota (Chandigarh / All India) and shall be filled on the basis of the rank in JEE (Main) - 2018 conducted by CBSE.

A candidate seeking admission against this reserved seat is required to produce the proof of being a state subject of Jammu & Kashmir and a certificate from the Deputy Commissioner/ Relief Commissioner of the concerned district, to the effect that he/she belongs to a migrant family from Jammu & Kashmir and have valid domicile of J&K. The admission of a candidate against this category will be provisional, subject to the verification of his/her above mentioned certificates by the issuing authority.

2. Children and Grand Children of Freedom Fighters

1. A grandchild, for the purpose of this reservation, means son's son/daughter, or daughter's son/daughter.
2. The children/grandchildren of freedom fighters, who have been sanctioned pension by Central/State Govt. or awarded Tamra Patra by Government of India, would be eligible for reservation under this category.
3. Such candidates are required to produce a certificate, testifying the above criteria, from the Deputy Commissioner of the concerned district.

3. Sportspersons

Benefit of reservation under this category shall be available only to the category of students, who pass their qualifying examination, as regular students, from Schools/Colleges, recognized by the Chandigarh Administration and situated in the Union Territory of Chandigarh, and who have studied in Chandigarh Schools/Colleges for at least two years before applying for gradation certificate, subject to the condition that such students must have represented Chandigarh State/ Schools etc. in the National/ other recognized tournaments.

- (i) The *inter-se* merit of the candidates seeking admission against seats in the reserved category of sports shall be determined only on the basis of their merit in sports as per grading criteria mentioned in the succeeding paragraphs, provided they have appeared in JEE (Mains) - 2018.
- (ii) Performance in the following sports disciplines only, shall be considered for the purpose of admission against this category, provided that the association/federation holding the tournaments should be affiliated to/ recognized by the National Federation of the concerned game:

1.	Archery	17.	Kabaddi
2.	Athletics	18.	Kho Kho
3.	Badminton	19.	Rowing
4.	Baseball	20.	Shooting
5.	Basketball	21.	Softball
6.	Boxing	22.	Skating /Roller Sports (Sub Jr. upto 14 years, Jr. upto 16 years, Seniors above 16 years individual games).
7.	Canoe/Kayak	23.	Swimming
8.	Cricket	24.	Table Tennis
9.	Cycling-BMX, Road, Track, Mountain Bike	25.	Taekwondo
10.	Fencing	26.	Tennis
11.	Football	27.	Volleyball
12.	Golf	28.	Weightlifting
13.	Gymnastics- Artistic, Rhythmic, Trampoline	29.	Wrestling
14.	Handball		
15.	Hockey		
16.	Judo		

(iii) To avail the benefit of reservation under this category, a candidate must obtain gradation certificate from Director of Sports, Union Territory, Chandigarh, and attach the same with his/her application. No application shall be entertained in this category in the absence of gradation certificate.

NOTE: PROVISIONAL GRADATION CERTIFICATES ARE NOT ACCEPTABLE. NO GRADATION CERTIFICATE SHALL BE ACCEPTED AFTER THE LAST DATE OF RECEIPT OF THE APPLICATION.

(iv) A candidate shall be considered for admission against seats belonging to this category, only if

- a) his/her age falls within the age group which is eligible for participation in Inter-College/ Inter-University tournaments.
- b) his/her achievement in sports relates to his/her activity in any of the three years preceding the year of admission (for admission in the year 2018-2019, the achievements shall not be prior to 1st April, 2015).
- c) Certificate will not be meant for employment purposes.

(v) The sports gradation certificates shall be in the following descending order of merit.*

***Any fresh guidelines in this regard issued by Sports Department, Chandigarh Administration till the last date of receipt of applications shall be applicable.**

GRADE 'A'

A sportsperson of international standing i.e. one who has represented India/ donned India colour in one or more of the following International Tournaments/Meets/Championships/Competitions/ etc.:

- a) Olympic Games
- b)
 - i. World Cups/Championships/Tournaments in respective games, organized by the International Federation(s) at the highest level.
 - ii. Test Matches/One-day International Matches in Cricket. Grand Slam/Davis Cup in Tennis.
- c) Commonwealth Games
- d) Asian Games

GRADE 'B'

- a) A sportsperson who has participated in one or more of the following Tournaments/Competitions/championships etc.
 - i. World Universities/ International tournaments/games other than those mentioned under Grade 'A' wherein at least 10 teams took part.
 - ii. Asian Federation Cup/ Tournament/Championship/ SAF Games.
 - iii. Asian School Games (at least eight teams took part).
 - iv. Nehru/ Senior National Tournaments as a member of the All India Combined Universities Team.
 - v. International Meets/ Championships for Juniors, conducted by the concerned International organization.
- b) A sportsperson getting any of the first three positions in one or more of the following:
 - i. Recognized National Championships/Inter-State Championships, organized by the National Federations.
 - ii. All India Inter-Varsity tournaments organized by the AIU.
 - iii. National School Games organized by the SGFI.
 - iv. National Championships for Juniors organized by the concerned Federation/ All India Rural Sports Meet organized by the SAI.

GRADE 'C'

- a) A sportsperson who has participated in one or more of the following Tournaments/Competitions/ Championships etc.:
 - i. Senior Nationals/Inter-University tournaments/Federation Cup, organized by the Federation/ AIU.
 - ii. Junior National Championship/ National School games/ KVS National team participated in the National School Games.

Provided that a sportsperson, who intends to get the benefit of (i) and (ii) above, must have obtained first three positions in the respective State/Inter- College/Inter-School/KVS Nationals.

- b) A sportsperson getting any of the first three positions in one or more of the following tournaments:
 - i. Recognised Chandigarh State Championships for Seniors provided minimum 7 teams participated.
 - ii. Panjab University Inter-college Tournaments provided minimum 7 teams participated.
 - iii. Recognised Chandigarh State Championships for Juniors provided minimum 7 teams participated.
 - iv. Chandigarh Inter-school tournaments conducted by the Sports Deptt./ KVS National Tournaments for Seniors and Juniors, provided minimum 7 teams participated.

GRADE 'D'

A sportsperson who has participated in one or more of the following:

- i. Senior National Championships/ National Games.
- ii. Recognized Junior National Championships.
- iii. National School Games.
Provided;
 - Graduation will be done in case of sportsperson taking part in the Nationals without obtaining any position in the state.
 - No graduation for State participation.
- iv. Only 'A', 'B', 'C' and 'D' Grade will be awarded by the Chandigarh Administration.

In the matter of rating inter-se, preference in the same grade shall be given in the following descending order, namely:

- a) Record holders in any event
- b) Winners
- c) Runners up
- d) 3rd position holders
- e) Number of times participated
- f) Number of disciplines participated.

NOTE:

1. If there is a tie within the same category, it shall be resolved by considering the academic merit of the concerned sportspersons in JEE (Mains) - 2018. In case of tie in the academic merit also, the same shall be resolved by considering the seniority in age.
2. Regarding Senior and Junior Tournaments/ Championships, Senior shall have precedence over Junior. Further, Junior and School championships will be considered at par.

3. Performance shall only be considered for the purpose of admission against this category provided that the Association/ Federation holding the tournament should be affiliated / recognized by the National Federation of the concerned game.
- v. No Sports Gradation shall be issued to the players, who have participated in Mini/Sub-junior (under 15 years of age)/ Open/ Ranking tournament/ Memorial tournaments and individual events.
- vi. Only those certificates, issued by the concerned Sports Federations/ Associations shall be entertained, as are duly signed in ink by at least one of the office bearers of the respective Sports Federations/ Associations. The position holders certificate(s) issued by the State Association must have photograph attested by the concerned association with serial number. The application shall be entertained only when received through an affidavit affirming the authenticity of the claim(s) duly attested by the Magistrate (1st Class) on non-judicial stamp paper worth Rs. 5/- or above. (**Annexure III**)
- vii. In the context of Individual events/ Team Games, position achieved will be considered only if it has been achieved through a competition with seven or more competitors/ at least seven units, i.e. for State, Senior, Junior/ Inter-College.
 - a) International Tournaments for Senior and Junior organized by the International Federation of that discipline and where at least 10 countries have participated, other than those mentioned against
 - b) Grade-A. Cricket will be excluded from this
 - c) At least 10 States/ Universities for Nationals, i.e. Senior/Junior and All India Inter-Varsity, respectively, shall take part for gradation purposes.
- viii. The applicants shall be interviewed and may also be given field test(s) in the discipline(s) concerned to ascertain the genuineness of the testimonial(s)/ certificate(s) which they produce in support of their claim(s), to make the grading of the candidate(s) not merely on the basis of the certificate(s) but after due examination and verification.
- ix. The Director Sports, Chandigarh Administration, or his nominee, not below the rank of the Joint Director Sports will issue the certificate, and also have the authority to cancel any certificate at any time, if it is found to have been issued on false/incorrect/concealed information or record.
- x. The Committee for screening, interviewing, ascertaining the claim on the basis of physical performance/considering the sports certificate(s), grading shall consist of the following, namely:

1.	Director Sports/ Additional Director Sports, UT Chandigarh	Chairman
2.	Joint Director Sports, UT Chandigarh	Convener
3.	Director Technical Education (or nominee), UT Chandigarh	Member
4.	DPI (Colleges) (or nominee), UT Chandigarh	Member
5.	Eminent Sports personality nominated by Sports Department (On yearly rotation basis)	Member

6.	District Sports Officer, UT Chandigarh	Member
7.	Coach of the concerned game	Member

Important:

- Screening/Trials/Meeting for issuance of Gradation Certificate will be held on quarterly basis. It may be done on monthly basis, if need be, with the prior approval of the competent authority as a special case.
 - In case of any doubt or clarification about these criteria, the decision of the Secretary Sports, Chandigarh Administration, shall be final.
- xi.** The candidate shall give an undertaking (**Annexure IV**) to the effect that he/she will attend the grounds regularly and will also participate in inter- college and inter-university tournaments when required. His/Her admission will be cancelled if the terms of undertaking thus given, are not adhered to.
- xii.** **The Director has the authority to cancel admission at any time if it is found that the candidate obtained such admission on the basis of a false certificate or incorrect statement/record.**

4. Sons/Daughters/Spouses of Military/Paramilitary Personnel

Paramilitary personnel mean persons serving with Assam Rifles/ Border Security Force/ Central Reserve Police Force/ Central Industrial Security Force/ Indo-Tibetan Border Police Force/ Railway Protection Force/ Secretariat Force/Intelligence Bureau/National Security Guards/Special services Bureau. **The ward of a Govt. official serving on deputation with paramilitary forces will not be considered for the benefit of reservation under this category.** The admission of the candidates against the reserved seats under this category will be made on the basis of merit list prepared from the following categories of the applicants, in order of preference:

- i. Wholly dependent sons/daughters/spouses of military personnel and paramilitary personnel who were killed in action while in service.
- ii. Wholly dependent sons/daughters/spouses of military personnel and paramilitary personnel who were disabled, to the extent of 50% or more, in action while in service and boarded out from service.
- iii. Wholly dependent sons/daughters/spouses of military and paramilitary personnel who died while in service and whose death was attributable to military service.
- iv. Wholly dependent sons/daughters/spouses of military personnel and paramilitary personnel who were disabled, to the extent of 50% or more, while in service and boarded out with disability attributable to military services.
- v. Wholly dependent sons/daughters/spouses of military personnel who are awardees of **Gallantry Decorations** (in person or posthumously) as given below, in order of preference:
 - a) Param Vir Chakra (PVC)
 - b) Ashok Chakra (AC)

- c) Sarvottam Yudh Seva Medal (SYSM)
 - d) Maha Vir Chakra (MVC)
 - e) Kirti Chakra (KC)
 - f) Uttam Yudh Seva Medal (UYSM)
 - g) Vir Chakra (VrC)
 - h) Shaurya Chakra (SC)
 - i) President Police Medal for gallantry
 - j) Yudh Seva Medal (YSM)
 - k) Sena/ Nausena/ Vayusena Medal
 - l) Police Medal for gallantry
 - m) Mention-in-Despatches
 - n) Other award winners (does not include service medals)
- vi. Sons/Daughters/Spouses of ex-servicemen (military and paramilitary personnel) who are wholly dependent on them must produce discharge Book along with Pension Book.
- vii. Sons/Daughters/Spouses of serving military personnel and paramilitary personnel who are wholly dependent on them.

Important

- The candidates claiming admission under category 4(i)/ 4(ii) are required to submit a certificate from the respective headquarters regarding death/disablement in action while in service.
- The candidates claiming admission under category 4(iii) and 4(iv) are required to submit a certificate from the respective headquarters regarding death/disablement while in service, and attributable to military service.
- The candidates claiming admission under category 4(v) are required to submit the photocopy of citation for the gallantry award, failing which the application will not be considered in this category.
- The candidates claiming admission under category 4(vi) are required to submit certificate of discharge from service of the parent/spouse and certificate of dependence on parent/spouse from the competent authority.
- The candidates claiming admission under category 4(vii) are required to submit the certificate of dependence from the unit in which parent/spouse is serving.
- Specimens of the required certificates are given in **Annexures** of this brochure.

Note: If there is a tie within the same category, it shall be resolved by considering the academic merit of the concerned candidate in JEE (Main) - 2018. In case of tie in the academic merit also, the same shall be resolved by considering the seniority in age.

Fee Structure

Fee to be paid at the time of admission by the students are as follows:-

Admission fee	Rs. 4,000
One-time student service fee	Rs. 5,000
Refundable deposit	Rs. 5,000
Semester fees	
Academic	Rs. 60,000
Other facilities & services	Rs. 5,250
<i>Total payable at the time of admission (for day scholar) Rs. 79,250/-#</i>	

HOSTEL FEE (ADDITIONAL)

Refundable security	Rs. 5,000
Hostel Fee & Mess Establishment charges (Annual)	Rs. 50,000
Mess Advance	Rs. 2,500
Maintenance Charges	Rs. 8,000
<i>Total additional sum payable for hostel facilities Rs. 65,500/-#</i>	

The fees is subject to revision without any prior notice.

Steps for Online Registration

General Instructions

Open the link: <http://pec.ac.in/admissions/btech>

Follow the following steps:

Step 1: Personal Details

- Enter a valid Email ID
- Please enter your Full Name as mentioned in in matric (10th Class) certificate.
- Enter Date of Birth.
- Enter your Father's Name.
- Enter your Mother's Name.
- Select your Gender: Male or Female.
- Select Nationality: Indian or Other
- Enter Address, City, District, State, Pin Code
- Enter Valid Mobile No.
- Enter Valid Phone No.

Step 2: Educational Qualifications & Other Details

- Enter Academic Qualifications
- File Uploads: Upload your Image and Signature in .jpg or .jpeg format.

Step 3: Fee Payment

- The candidates are required to pay Rs.2000/-(non-refundable) by selecting a payment mode.
- Select Mode of Payment
- If Draft Mode is Selected then Enter Draft Details. Demand Draft should be in favor of “Punjab Engineering College (Deemed to be University) – PG Admissions” payable at Chandigarh.
- If Bank Challan Mode is Selected then Print the Bank Challan and Enter the Transaction ID after Successful Fee Payment
- After submitting the form, please Review your form carefully and submit your Registration Form.

Step 4

- Print your Application form

Note: Unsubmitted and incomplete application form will not be considered.

Physical Reporting

Original Documents required during Physical Reporting/Document Verification

1. JEE(Main)-2018 Result Card.
2. Detailed Marks Sheet of class 12th.
3. Class X Certificate for Date of birth.
4. Character Certificate from the last attended institute (**Annexure I**).
5. Migration/Transfer Certificate
6. Gap Year Affidavit: This affidavit is required from the candidates who have appeared for their 12th exam earlier than year 2018 and having a gap of one or two years (not more than two years) after passing class 12th (**Annexure II**).
7. Certificate from institution where candidate has already taken admission (Original Certificate): In case the original certificates have been submitted in some other institute, the candidate has to submit a certificate from the Head of that institution where those certificates have been submitted, certifying the same.

Sports Category

1. An affidavit in original (**Annexure III**) duly attested by a Magistrate class I/II regarding his/her achievement in sports on stamp paper of Rs 5/- or above along with original sports certificates. In case of minor, the affidavit may be given by the parents/guardians in respect of their ward(s)/children achievements in sports.
2. Sports Gradation certificate (original): Gradation certificate from the Director of Sports, Union Territory, Chandigarh.
3. Undertaking to attend the Sports ground regularly: The candidate shall give an undertaking (**Annexure IV**) to the effect that he/she will attend the grounds regularly and will also participate in inter- college and inter-university tournaments when required. His/Her admission will be cancelled if the terms of undertaking thus given, are not adhered to.

Defence Personnel

1. Dependence on Military Personnel certificate:
2. Certificate from the competent military authority is required for those applying against the reserved seats for the sons/daughters/wives of military personnel (**See Annexure V-A**).
3. In addition to dependent certificate, depending upon sub category in which the candidate is applying, he/she has to produce:
 - i. Defence Personnel died/incapacitated while in service certificate (**Annexure V-B**).
 - ii. Gallantry award certificate (specify the award) (**Annexure V-C**).
 - iii. Ex-Servicemen defence personnel (self-admission) certificate.
 - iv. Discharge Book and Pension Book must also be produced in case of Ex-Servicemen.

Freedom Fighter Category

1. Freedom Fighter and Pension Certificate (**Annexure VI**) from the Deputy commissioner of the concerned district.
2. In addition, they must produce the Pension booklet and/or Tamra Patra Certificate.

Kashmiri Migrants/Displaced Persons

1. The candidates applying for admission under this Category must produce Kashmiri Migrants/Displaced certificate issued by Relief Commissioner/ Deputy Commissioner of the concerned district/ area.
2. They should also carry a valid domicile (of J&K) of either of their parents.

Seat Withdrawal

In case if a candidate cancels his/her allotment by withdrawing their allotment, their currently allotted seat will be cancelled.

The refundable deposits will only be refunded as per the following Refund Rules:

Refund Rules:

- If a student after being granted admission pays the fee and withdraws his admission then his refundable deposits will only be refunded as per institute norms if only subsequent rounds of counselling are held.
- If a student after being granted admission pays the fee and registers with the institute on the prescribed date but withdraws his admission later and applies for refund before the date of final counseling for admission for the particular year, his/her admission fee and registration fee paid at the time of counseling will be forfeited. The other fees paid by him/her (including hostel/mess fees in case of a hosteller) will be refunded after making deductions proportionate to the entire period from the start of the current semester to the month in which application is submitted for refund (part of each month will be counted as a full month)

Note: Next rounds of counselling will be held subject to the availability of vacant seats if any under any category. Candidates who have withdrawn their allotment will not be allowed to participate in the subsequent rounds of counselling.

Procedure for Document Verification

1. On the scheduled date of reporting, bring the e challan receipt, the duly filled-in scrutiny form and three recent passport size (5 cm x 4 cm) photographs.
2. Bring the original documents and one set of self-attested photocopies of all the documents.
3. Arrange original documents and their photocopies in the following order:

1	JEE(Main)-2018 Result Card	Required for All
2	12 th detailed marks sheet	
3	Class X certificate for Date of birth	
4	Character Certificate from the last attended institute	
5	Freedom Fighter and Pension Certificate	Required wherever applicable
6	Migration & Eligibility certificate	
7	Kashmiri Migrant/Displaced certificate	
8	Certificate from institution where candidate has already taken admission (Original Certificate)	
9	Dependence on Military Personnel certificate	
10	Gallantry award certificate(specify the award)	
11	Death/Incapacitated in military action certificate	
12	Sports Gradation certificate (issued by Sports Dept., U.T)	
13	Undertaking to attend the Sports ground regularly	
14	Gap Year Affidavit	

4. One set of self attested photocopies of certificates must be attached securely to the scrutiny form in the above order.
5. At the reporting venue, mark your attendance in the list kept at the attendance desk.
6. When called upon, go to the scrutiny desk and get your documents scrutinized. Hand over the scrutiny form along with self-attested photocopies to the scrutiny desk official.

SCRUTINY FORM

Paste recent
passport size
photograph

1. Place of passing 12th Examination: Chandigarh Outside Chandigarh
2. Category:..... Reg. No.....
3. Name:..... Father's Name.....
4. Res. Address:.....
5. JEE (Main) -2018 Roll No..... Rank (BE)..... Mobile No./Tel.No.
6. Branch Allotted E-mail.....
7. School last attended.....

CERTIFICATES ATTACHED (Original and one set of self-attested photocopies)

(Original Documents and their Photocopies must be arranged in the following order)

S.No.	LIST OF CERTIFICATES	Tick <input type="checkbox"/> if attached
1.	JEE (Main) -2018 Result Card	
2.	12 th detailed marks sheet	
3.	Date of Birth certificate (Class X)	
4.	Character Certificate	
5.	Freedom Fighter and Pension Certificate	
6.	Migration & Eligibility certificate	
7.	Kashmiri Migrant/Displaced certificate	
8.	Certificate from institution where candidate has already taken admission	
9.	Dependence on Military Personnel certificate	
10.	Gallantry award certificate (specify the award)	
11.	Death/Incapacitated in military action certificate	
12.	Sports Gradation certificate (issued by Sports Dept., U.T.)	
13.	Undertaking to attend the sports ground regularly	
14.	Gap Year affidavit	

Dated:

Signature of the candidate

To be filled by the Scrutiny Officer

(i) Identity verified and found correct.

(ii) Eligible / Ineligible

Specific reasons for being ineligible

(iii) Deficient

Documents:

(a).....(b).....

Date:

Full Name and Signature of Scrutiny Officer

Annexures

Proformas for Certificates, Affidavits and Undertakings

Annexure No.	Annexure Type
I	Character Certificate (Common to all Participating Institutes)
II	Gap Year Affidavit
III & IV	Undertaking and Certificate related to Sports Category for Institutes under Chandigarh Administration
V-A to V-C	Defence Certificates
VI	Freedom Fighter Certificate

Annexure I

Certificate of Educational Qualifications and Character

(to be submitted by all candidates)

(The certificate must be signed by the Head of the Institution where the candidate has studied for 12th Class, or Institution last attended)

Certified that Mr./Ms. _____
son/daughter of Shri _____ passed his/her 12th
examination from this college/school as a regular student in the year _____.
He/ She bears a good moral character and has not been disqualified by any Board/University
or convicted on any account.

Date

Seal

Signature of Principal

Annexure II

Gap Year Affidavit

(To be submitted on non-judicial stamp paper of the value of ₹ 5/- or above, duly attested by
Notary Public/1st Class Magistrate)

AFFIDAVIT

I _____ son/daughter of _____
Resident of _____ do
hereby declare as under-

- i) That I am seeking admission in Punjab Engineering College (Deemed to be University), Chandigarh.
- ii) That I was engaged in _____ during the gap year i.e. _____.
- iv) That I was not involved in any offence/unlawful activities during the gap year _____.

DATE:

PLACE:

DEPONENT

VERIFICATION

I solemnly declare that the above statement is correct to the best of my knowledge and belief and that nothing has been concealed there in.

DATE:

PLACE:

DEPONENT

ANNEXURE III

PROFORMA OF AFFIDAVIT FOR SPORTS CATEGORY

(On Non-Judicial Stamp Paper of ₹ 5/- or above duly attested by Notary/Ist/IInd Class Magistrate)

AFFIDAVIT

I, _____ (name), son/daughter of Shri _____ (father's name), born on _____ (Date of birth), and a resident of _____
_____ (address) do hereby solemnly declare and affirm as under :

1. That as a sportsman/sportswoman in _____ (*name of discipline*), I have represented the team(s) in the competition(s) on date(s) and obtained the position(s) as indicated in the table below:

S. No.	Sports Discipline	Team represented	Name of the competition & Year	Venue/ Date	Position secured

2. That the certificates mentioned below are produced by me in support of the above, are authentic:

- | | |
|-------|--------|
| (i) | (vi) |
| (ii) | (vii) |
| (iii) | (viii) |
| (iv) | (ix) |
| (v) | (x) |

3. I, hereby, attach the gradation certificate issued by Director of Sports, Chandigarh Administration.

4. I understand that in case the information/documents supplied by me are found to be false, incorrect or forged,

I shall be liable for criminal action in terms of the provisions contained in the Indian Penal Code.

DATE:

PLACE:

DEPONENT

VERIFICATION

I, the above mentioned deponent, do hereby solemnly declare and affirm that the above contents are true to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

DATE:

PLACE:

NOTE: In case of a minor, the affidavit shall be filled in by his/her parents/guardians with suitable amendments.

Annexure IV

(To be submitted on non-judicial stamp paper of the value of ₹ 5/- or above, duly attested by
Notary Public/1st Class Magistrate)

Affidavit

I,.....son/daughter of
Shri....., resident of
....., and
admitted to 1st year B.E. Class of Punjab Engineering College (Deemed to be University),
Chandigarh against a seat reserved for sportspersons, do hereby declare and affirm as under

That I will attend the play ground regularly and will also participate in inter-college and inter-university tournaments whenever required. I understand that my admission will be cancelled if the terms of undertaking thus given in this Admission Brochure for admission to 1st Year of B.E. Courses, 2018-2019 are not adhered to by me.

DATE:

PLACE:

DEPONENT

VERIFICATION

I,son/daughter of
Shri....., hereby solemnly declare that the above statement
is true to the best of my knowledge and belief and nothing has been concealed therein.

DATE:

PLACE:

DEPONENT

NOTE: In case of a candidate being minor, the affidavit shall be filled in by his/her parents/guardians with suitable amendments.

Annexure V-A

Certificate of Dependence on Military/Defence/Paramilitary Personnel

Certified that Mr./Ms. _____ is the dependent son/daughter/spouse of Shri _____ rank _____.

Shri _____ is

- (i) *an ex-serviceman and he retired on _____
- (ii) *currently employed in Unit _____

Date

Seal

Signature of Authorised Officer

Note: (i) The certificate in case of ex-servicemen is to be signed by the Competent Authority.
(ii) The certificate in case of serving personnel is to be signed by the Commandant of the Unit.

****Strike out whichever is not applicable***

Annexure V-B

Certificate of Death/Disablement of Military/Paramilitary Personnel

Certified that Mr./Ms. _____, is the son/daughter/spouse of Shri _____ rank _____.

Shri _____ was killed/disabled to the extent of 50% or more, in action/not-in- action but otherwise, while being in service, on _____ (date). His death/disability is entirely attributable to military service.

Shri _____ was boarded out of service on _____ (date) with disability attributable to military service.*

Date

Seal

Signature of Authorized Officer

**Strike out whichever is not applicable*

Annexure V-C

Certificate of Gallantry Award to Military/Paramilitary Personnel

Certified that Mr./Ms. _____, is the
son/daughter/spouse of Shri _____ rank
_____ who was awarded
_____ in the year _____.

(Name of the award)*

Date

Seal

Signature of Authorized Officer

*ParamVir Chakra (PVC), Ashok Chakra (AC), Sarvottam Yudh Seva Medal (SYSM), MahaVir Chakra (MVC), Kirti Chakra (KC), Uttam Yudh Seva Medal (UYSM), Vir Chakra (VrC), Shaurya Chakra (SC), President's Police Medal for gallantry, YudhSeva Medal (YSM), Sena/ Nausena/ Vayusena Medal, Police Medal for gallantry, Mention in Despatches, Other award winners.

Annexure VI

Certificate for Children/Grandchildren of Freedom Fighters

Despatch No.....

Date.....

Certified that Mr./Ms. _____
son/daughter of Shri/Mrs. _____, is a child/grandchild of
Shri _____, who is a Tamra Patra Holder/Freedom-Fighter-
Pensioner drawing his pension from _____ Treasury.

Date

Seal

Signature of Deputy Commissioner
of the concerned district

**Strike out whichever is not applicable*