

Registration procedure of newly admitted UG students

For **All newly admitted UG students of 2018**, the process of registration involves the following steps:

- (a) Report at the “Academic Section Desk” (Venue: Drawing Hall-1), show the Physical Reporting Letter and fee receipt. Collect your unique SID No. (Student Identification Number) and sign the registration roll.
- (b) Go to the “DSA (Dean Student Affairs) Desk – 1” (Venue: Drawing Hall-1), and submit the anti-ragging affidavits and No-Vehicle affidavit (for Hostellers only). Students are requested to keep a soft copy of the affidavits for completing the above registration process given in step (c).
- (c) Students are required to register on PEC portal at <http://www.pec.ac.in/admissions/btech> and click for PEC E-academic portal. Further, Students are required to login using their Student ID (SID) as username and date of birth (DDMMYYYY) as password and Role as Student. Students are required to complete the following activities **latest by 10.08.2018:-**
 - i. Go to Settings --> Update Profile and upload the latest passport size photograph.
 - ii. Go to Workflow --> Registration Data Form and update the blank personal data fields of Student Registration/ Personal Data Form and also enter the details of institute fee receipt.
 - iii. Upload the Anti-ragging Affidavits (By students and by Parents) and submit the form.
 - iv. Go to Workflow --> Opt Proficiency Subjects by selecting five choices for Proficiency-I (NCC/ NSS/ Sports/ Clubs/ Technical Societies) and submit the form.
 - v. Download and Print Personal Data Form and Subject Registration Form. These forms are to be submitted in Academic Section.

Note: - Students are advised to change their login password immediately for security reasons. (Go to Settings --> Change Password)
All candidates need to be present physically for registration, otherwise their seat will be cancelled.

Time Schedule

Venue: 02.08.2018

Place: Drawing Hall-1, 2nd Floor, Main Building,

Punjab Engineering College (Deemed to be University) Chandigarh

Branch	Time slot
Computer Science & Engineering Aerospace Engineering	9.00 AM to 10.30 AM
Electronics & Communication Engineering Materials & Metallurgical Engineering	10.30 AM to 12 Noon
Electrical Engineering	12 Noon to 1.00 PM
Mechanical Engineering	2.00 PM to 3.00 PM
Civil Engineering Production & Industrial Engineering	3.00 PM to 5.00 PM