



# Punjab Engineering College

(A deemed to be University)  
Sector 12, Chandigarh

## APPLICATION FOR THE POST OF REGISTRAR

(Information on all 15 items must be filled. Incomplete applications are liable to be rejected)

- |                               |   |  |
|-------------------------------|---|--|
| 1. Advertisement No.          | : |  |
| 2. Name                       | : |  |
| 3. Father's Name              | : |  |
| 4. Date of birth              | : |  |
| 5. Nationality                | : |  |
| 6. Sex (Male/Female)          | : |  |
| 7. Address for correspondence | : |  |

Affix passport  
size photo here

Present	Permanent
PIN	PIN
Phone      Mobile	Phone      Mobile
E-mail:	E-mail:

**8. Educational / Professional Qualification: (Attach copies of certificates)**

Examination Passed	Board/University	Duration of degree	Year of passing	Percentage of marks	Subject (s) studied

**9. Details of employment in reverse chronological order (attach separate sheet, if necessary).**

Organization	Post Held	Regular/ Temporary/ Permanent/ Contract	Period of employment		Duration of each employment in years/months	Scale of pay
			From	To		

10. If appointed, how much time would you require for joining the post? \_\_\_\_\_

11. Are you willing to accept the minimum of pay scale as initial basic pay? \_\_\_\_\_

12. Referees: (These should be persons resident in India and holders of responsible positions, and should be intimately acquainted with applicant's character and work, but must not be related to the applicant. Where the candidate has been in employment, he/she should either give his/her present or

the most recent employer or immediate superior as a referee or produce a testimonial from him in regard to his /her fitness for the post for which he/she is an applicant).

(a) Name: .....  
Occupation or position: .....  
Address along with Phone No. & E/mail: .....  
.....

(b) Name: .....  
Occupation or position: .....  
Address along with Phone No. & E/mail: .....  
.....

(c) Name: .....  
Occupation or position: .....  
Address along with Phone No. & E/mail: .....  
.....

13. Please attach a 200 word statement of your own assessment of what special skills and capabilities you possess that make you suitable for the post of Registrar of an academic institution.

14. Concurrence (filling this is mandatory):

If selected (please tick)

(a) I will be in a position to join as Registrar at PEC on a 5 year contract. The approval of the competent authority will be obtained in \_\_\_\_\_ (days) after selection/is being sent/ Approval of any authority is not required for the same.

(b) Any other: \_\_\_\_\_

15. Details of enclosures: (attach separate sheet) \_\_\_\_\_

**DECLARATION**

I hereby declare that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the post applied for.

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Signature of the Candidate**