

(Performa for undertaking the work related to Consultancy and Testing Projects)

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| 1 | Name of the concerned Deptt. | |
| 2 | Name of the client with TAN No. | |
| 3 | Description of Project work | |
| 4 | Type of Project | Consultancy / Testing Project |
| 5 | Total Project Cost (including TDS) | Rs. |
| 6 | TDS (if any) | Rs. |
| 7. | Net Project Cost (5-6) | Rs. |
| 8 | Service Tax @ 15 % on Total Proj Cost at (5) | Rs. |
| 9 | Total Billing Amount (5+8) | Rs. |
| 10 | Direct Expenditure on the Project
(Maximum 15 % of Project Cost) | Rs. |
| 11 | Balance (7-10) | Rs. |
| 12 | Institute R&D Fund Share
(25% / 50% of Balance) | Rs. |
| 13 | (a) Institute Fund- Employee Share
(10 % of Balance) | Rs. |
| | (b) Institute Fund-Project Processing Team
Share (5 % of Balance) | Rs. |
| 14 | Deptt. Employee Share (10% of Balance) | Rs. |
| 15 | Investigating Team Share
(50% / 25% of Balance) | Rs. |
| 16 | Names of Faculty undertaking the Project | |

S.No	Name of Faculty	Signature of Consent	
1.		P.I.	
2.		Co-P.I.	
3.		Other Members	

Name & Signature of P.I

- D.A. -** 1. Copy of Letter from the Client
2. Copy of the Cheque /Amount received

OFFICE OF THE DEAN SR&IC, PEC UNIVERSITY OF TECHNOLOGY, CHANDIGARH

Approval No. _____

Dated: _____

You are allowed to undertake the said Consultancy /Testing Project work under the Job Number assigned as above. The said approval is subject to the condition that the R&D /Testing charges to be shared by the faculty and staff as per the Institute Consultancy Norms. You are requested to submit the request form for issuance of bill for the above job.

Note:- On receiving TDS in Institute, TDS will be deposited in Institute R&D Fund Share.

* To be submitted in triplicate

**Dean Sponsored Research,
& Industrial Consultancy**