

PERFORMA FOR INCENTIVE TO FACULTY UNDERTAKING SPONSORED RESEARCH PROJECT

Dean SR&IC

1. Project Title: _____

2. Principal Investigator: _____ Co-PI : _____
3. Project Fund Information:
 - (a) Project Sponsoring Organization: _____
 - (b) Date of Sanction: _____
 - (c) Period of Project: From _____ to _____
 - (d) Total Funds received under the Project: _____
 - (e) Institute Overhead: _____
 - (f) 1/3 % of Institute Overhead: _____
or
3% of Fund Received: _____
(larger of the above two)
 - (g) Incentive already utilized till date _____
4. Incentive Requisition:

S.No	Purpose of the Incentive	Fund Requirement(Rs)	Justification
1	Attending Conference in India /Abroad		
2	Travel (in India) for related to Research Interaction with Industry /Institute / Research Organization/Faculty Development Program		
3	Purchase of Books/ Journal/Research Papers		
4	Membership of Professional Society		
5	Purchase of Furniture/ Computing Facility/ other Infrastructure for the Office		
6	Hiring of Manpower for short duration		
7	Any other approved by the Director PEC		
Total			

Note:

- (a) Justification should be supported by the documents such as invitation letter/acceptance letter / information procedure of the activities etc.

(b) Request for incentives at 4.1 and 4.5 should be accompanied by relevant institute Performance for processing.

5. Any other information: _____

Dated:

Signature: _____

Name of P.I. _____

Department: _____

**Norms for Incentives for Faculty Undertaking Sponsored Research is available on PEC website.*

Space for office use

The Project fund information provided by the principal investigator is verified from the records.

Dealing Assistant
Dean SR&IC office

Dean SR&IC

Approved/Not approved

Director PEC