



*(Distribution of Remuneration for the work related to Consultancy/Testing projects)*

1. Name of the concerned Deptt. \_\_\_\_\_
2. Name of the client \_\_\_\_\_
3. Description of the Project work \_\_\_\_\_
4. Approval No. \_\_\_\_\_
5. Amount received (Incl. S.Tax) Rs. \_\_\_\_\_
6. Cash receipt / B.O.No. & Dated \_\_\_\_\_

**DISTRIBUTION**

- Amount for Distribution (Balance) Rs. \_\_\_\_\_
1. Institute R&D Fund Share (25%/50%) Rs. \_\_\_\_\_
2. (a) Institute Fund- Employee Share (10%) Rs. \_\_\_\_\_
- (b) Institute Fund-Project Processing Team Share (5%) Rs. \_\_\_\_\_
3. Deptt. Employee Share (10%) Rs. \_\_\_\_\_
4. Investigating Team Share (50%/25%) Rs. \_\_\_\_\_

**Teaching faculty & Departmental Staff (With Designation & Employee Code)**

Sr. No.	Name	Designation	Employee Code	Amount
1				Rs.
2				Rs.
3				Rs.
4				Rs.
5				Rs.
			<b>TOTAL</b>	<b>Rs.</b>

1. It is certified that the amount of honorarium in each case has been distributed as per the nature of the work & the amount of time spent.
2. Certified that:
  - a) The report of Consultancy / Testing Project has been sent to the client to his satisfaction vide No. \_\_\_\_\_ Dated \_\_\_\_\_. The report will be made available, if any requirement arises in future. or
  - b) Report submission to the client is not mandatory as per terms of the consultancy job and closure report indicating the kind of work accomplished or services provided to the satisfaction of client is attached.
3. A TDS amount of Rs. \_\_\_\_\_ has been deducted by \_\_\_\_\_  
 \_\_\_\_\_ . Form No. 16 of the Firm will be provided in April \_\_\_\_\_

*Name & Signature of P.I*

- D.A.** 1. Copy of Cashier Receipt  
 2. Copy of Approval No. Form

Sanctioned for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

