

## PEC UNIVERSITY OF TECHNOLOGY: CHANDIGARH

### *(Performa for Reimbursement of Direct Expenditure spent on Job)*

Memo No.PEC/DRP&D/

Dated:

#### Assitt. Controller (F&A)

#### **Subject:- Reimbursement of Direct Expenditure**

Please reimburse Rs. \_\_\_\_\_ /- to the Principal Investigator of the Job as the amount was spent on the direct expenditure of the following Approval No's. Original receipts of the same are attached for your ready reference.

| <b>Sr. No.</b> | <b>Approval No's</b> | <b>Bill Amount</b> | <b>Sanctioned Amount<br/>(As prescribed in the Approval No. Form)</b> |
|----------------|----------------------|--------------------|---|
| 1              |                      | Rs.                | Rs.   |
| 2              |                      | Rs.                | Rs.   |
| 3              |                      | Rs.                | Rs.   |
| 4              |                      | Rs.                | Rs.   |
| 5              |                      | Rs.                | Rs.   |
|                |                      | <b>TOTAL</b>       | <b>Rs.</b>  |

Signature of the P.I. \_\_\_\_\_

Name of P.I. \_\_\_\_\_

Department \_\_\_\_\_

Dean,  
Research, Planning & Development

DA:

1. Copy of the Approval No. Form
2. Copy of the Cashier Receipt