

***Revised Termination / Continuation Rules for M.E. Students***  
*(to replace the existing Rules 8 and 9 of existing Rules & Procedures)*

**8. REQUIREMENTS**

**8.1 Attendance**

As a general rule a student will be required to attend 80% of all the scheduled lectures and labs, separately. A student who does not fulfill these minimum requirements in a course shall not be allowed to appear for the end-term-examination and shall be required to repeat the whole course. The Chairman, Senate, on sufficient reasons and on the recommendation of the concerned instructor may condone a shortfall of up to 10 percent.

**8.2 Minimum Residence and Maximum Duration**

For regular students, the minimum residence and maximum duration requirements for M.E. programmes are four (04) semesters and eight (08) semesters respectively. For the part time students, an additional year is added in minimum and maximum durations.

**8.3 Academic**

1. Minimum CGPA requirement for award of ME degree is 5.5
2. For moving to 2<sup>nd</sup> semester of the programme, a student must obtain a CGPA of 4.5 in the 1<sup>st</sup> semester.
3. No student (whether regular or part-time) is allowed to move to 3<sup>rd</sup> semester of the programme until he/she completes the course work requirement of first two semesters with CGPA  $\geq 5.5$ . A student, who fails to do so in two years of time, has to discontinue his/her programme. For fulfilling this condition, a student during his/her second academic session in the institute will be allowed to register for the courses of first and second semesters in which he has an F/N/X grade, and if required, to repeat courses in which he has a D grade, in order to complete the course work requirement of first two semesters and to secure a CGPA  $\geq 5.5$
4. A student will not be allowed to continue the programme if he / she earns X Grades for his / her thesis work in two semesters.
5. The DPGC will keep a watch on the progress of every student and whenever a student fails to meet the requirements; will put up the case to Senate that may terminate the programme of the student. If a student's programme is terminated, the Dean, Academic Affairs will issue the letter of termination.

#### **8.4 Additional Requirements**

Departments may introduce additional specific requirements with approval of the Senate during the professional curriculum.

#### **8.5 Graduation Requirements**

A student shall be deemed to have completed the requirements for graduation if he / she has

- a) met the attendance, residence and academic requirements given in Sections 8.1 to 8.3,
- b) satisfied additional requirements, if any of the concerned department,
- c) paid all dues to the Institute and the Hostels, and
- d) no case of indiscipline is pending against him / her.
- e) satisfied all the requirements specified by the Senate and Ordinances.
- f) must have submitted the thesis that has been found acceptable by the examining committee.

### **9. TERMINATION OF THE PROGRAMME**

The M.E. programme of a student may be terminated by the Senate if he / she:

- (a) he/she is not meeting the academic requirements as given Section 8.
- (b) is absent without authorized leave for more than four weeks.
- (c) involves himself/herself, in violation of the code of conduct, in ragging, etc. and the appropriate committee of the Senate makes a recommendation to that effect.
- (d) fails to complete the programme within the maximum duration prescribed.

#### **9.1. Appeal against Termination**

A student whose programme is terminated on account of inadequate academic performance or otherwise, has the right to appeal to the Chairman, Senate for reconsideration within 15 days of the issue of the termination letter. While making the appeal against termination, he / she is expected to give reasons for his / her poor academic performance and / or to explain why his / her position merits reconsideration. The Senate shall take a final decision after considering all the available inputs. In no case a second appeal by the same student will be entertained for this purpose, in case, his / her first appeal is not upheld by the Senate.